

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting
Monday, February 13, 2023
5:30 p.m.

PRESENT: Commissioners Agbalog, Holt, Oliver, and Price

ABSENT: Commissioner Rose

OTHERS: Devin Brown, Michelle Venegas, Michael Goulart, and Stephanie Bouey.

NOTE: Ag, Ho, Ol, Pri, and Ro are abbreviations for Commissioners Agbalog, Holt, Oliver, Price, and Rose. For Example, Ho/Pri denotes Commissioner Holt made the motion and Commissioner Price seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

PUBLIC SESSION

1. **Public Presentations**
None

*CONSENT AGENDA

- *2. **Approval of Minutes**
Regular meeting on January 9, 2023, Special meetings on January 10, 17, and 23, 2023;
APPROVED; Pri/Ag – 4 ayes, 1 ab
- *3. **Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVED;** Pri/Ag – 4 ayes, 1 ab

8811) Senior Systems Analyst
8812) Human Services Supervisor – DP
8815) Public Defender’s Investigator – DP
8816) Senior Building Services Worker – Shift – DP – DHS
8823) Child Support Attorney I/II/III/IV
8824) Sheriff’s Sergeant – DP
8825) Deputy District Attorney I/II/III/IV/V
8826) Engineering Technician I/II/III
8827) Technology Services Supervisor
8828) Administrative Services Officer
8829) Sewer Maintenance Worker I/II
8831) Office Services Technician – Bilingual - Lamont
8832) Youth Services Officer I/II – Shift
8835) Patients’ Rights Advocate

8836) Accountant
8837) Senior Accountant
8838) Air Quality Specialist I
8839) Office Services Assistant – Shift
8840) Environmental Health Specialist-In Training
8841) Administrative Coordinator - Bilingual
8842) Medical Assistant - Bilingual
8843) Officer Services Specialist – Shift
8844) Administrative Coordinator – Shift – DP – Sheriff
8845) Program Coordinator – District Attorney
8846) Social Service Worker III – East Kern Region – DHS
8847) Office Services Coordinator
8848) Senior Office Service Specialist – DP – Probation
8849) Wastewater Treatment Plant Operator Trainee I/II/III
8850) Departmental Public Information Officer
8851) Accountant – DP – Public Health

4. **New Specification(s):** The following job specification(s) have been created and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **REVIEWED, RECEIVED, AND FILED**
 - a) Forensic Interviewer, Item No. 1689; Michael Goulart, Deputy CHRO presented; **Ag/Ho – 4 ayes, 1 ab**
 - b) Supervising Fire Handcrew Specialist, Item Nos. 4582 and 4583; Michael Goulart, Deputy CHRO presented; **Pri/Ho – 4 ayes, 1 ab**
5. **Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **REVIEWED, RECEIVED, AND FILED**
 - a) Accountant/Senior Accountant and Auditor-Controller's Senior Accountant, Item Nos. 2349, 2345, and 2351; Michael Goulart, Deputy CHRO presented; **Ag/Ho – 4 ayes, 1 ab**
6. **Request to Abolish Eligible Lists:** The following eligible lists and associated certifications are submitted for the Commission's abolishment in accordance with Civil Service Rule 502.10. Devin Brown, CHRO presented; **APPROVED; Pri/Ho – 4 ayes, 1 ab**
 - a) Chief Deputy Sheriff – Department Promotional, Exam No. 8610
 - b) Sheriff's Commander – Department Promotional, Exam No. 8450
 - c) Sheriff's Lieutenant – Department Promotional, Exam No. 8609
7. **Civil Service Rule 1800 Update:** Counsel to the Civil Service Commission to provide report on status of Rule 1800 investigations and revisions. Deputy County Counsel Stephanie Bouey provided update.
8. **Discussion on Formation of Ad Hoc Committee:** Discussion on the Formation of Ad Hoc Committee to review the Civil Service Commission's administrative support needs and provide

recommendations to the Commission. Commission appointed Commissioners Agbalog and Rose to serve on Ad Hoc Committee to provide support to newly appointed Civil Service Commission Officer; Pri/Ho – 4 ayes, 1 ab

9. **Human Resources Division Items/Report:** Chief Human Resources Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Human Resources Division that are pertinent to Commission business. Devin Brown, CHRO gave report and thanked Commission for patience with the Division's assistance over the last five months and looked forward to welcoming new Commission Officer.
10. **Commission Member Presentations or Announcements:** On their own initiative, Commission members may make a brief announcement or a brief report on their own activities (Government Code § 54954.2 (a)). No report.

Adjourn to Closed Session

CLOSED SESSION (Government Code § 54957)

11. Public Employee – Discipline/Dismissal/Release
Deputy Sheriff (Sheriff's Office) – Case No. 2021-0106; **Continued to March regular meeting**
12. Public Employee – Discipline/Dismissal/Release
Sheriff's Sergeant (Sheriff's Office) – Case No. 2022-0105; No reportable action
13. Reconvened from Closed Session; Adjourned to Regular Meeting to be held on Monday, March 13, 2023, at 5:30 p.m.