

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting
Monday, December 12, 2022
5:30 p.m.

PRESENT: Commissioners Agbalog, Holt, Oliver, Price, and Rose

ABSENT: None

OTHERS: Devin Brown, Tracey Eldridge, Michelle Venegas, and Stephanie Bouey.

NOTE: Ag, Ho, Ol, Pri, and Ro are abbreviations for Commissioners Agbalog, Holt, Oliver, Price, and Rose. For Example, Ho/Pri denotes Commissioner Holt made the motion and Commissioner Price seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

PUBLIC SESSION

1. **Public Presentations**
None

***CONSENT AGENDA**

- *2. **Approval of Minutes**
Regular meeting on November 14, 2022; Special meeting on November 28, 2022; **APPROVED;**
Ro/Ol - *All ayes*
- *3. **Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVED;** Ro/Ol - *All ayes*

8753) Senior Youth Services Officer – DP
8754) Undersheriff – DP
8755) Airports Finance Manager – DP
8756) Deputy Probation Officer III – DP
8757) Senior Nutrition Site Coordinator – PT – Taft
8758) Cook – PT – Taft
8759) Facilities and Services Specialist
8760) Building Services Worker
8761) Contract Administrator
8762) Assistant Program Director – DP – Human Services
8763) Program Specialist I/II
8764) Equipment Operator
8765) Program Specialist I/II – Bilingual – Child Support

8766) Talent Recruiter
8767) Medical Assistant
8768) Supervising Departmental Analyst
8769) Alternate Work List – Sheriff’s Senior Support Specialist
8770) Departmental Aide – PT – Shift – McFarland
8771) Departmental Aide – PT – Shift – Frazier Park
8772) Legal Secretary – East Kern
8773) Marketing and Promotional Associate I/II
8774) Contract Specialist
8775) Systems Analyst I/II
8776) Information Technology Services Manager
8777) Library Associate – Shift – Arvin/Lamont
8778) Library Associate – Shift – Tehachapi
8779) Social Service Supervisor II – DP – Human Services
8780) Group Counselor III
8781) Airport Police Officer I/II – Shift
8782) Deputy Coroner Manager – DP
8783) Public Works Maintenance Worker I/II/III – East Kern
8784) Fiscal Support Technician – DP – Library
8785) Behavioral Health Peer Specialist
8786) Engineering Manager
8787) Investigative Aide
8788) KCERA Senior Accountant – DP
8789) Staff Development Specialist
8790) Supervising Child Support Customer Service Representative

4. **Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission’s review in accordance with Civil Service Rule 204.21; **REVIEWED, RECEIVED, AND FILED**
 - a) CAO Manager, Item No. 0782; Chief Human Resources Officer Devin Brown presented item; Ro/OI - All ayes
5. **Civil Service Rule 1800 Update:** Counsel to the Civil Service Commission to provide report on status of Rule 1800 investigations and revisions. Deputy County Counsel Stephanie Bouey and Chief Human Resources Officer Devin Brown provided update
6. **Human Resources Division Items/Report:** Chief Human Resources Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Human Resources Division that are pertinent to Commission business. Chief Human Resources Officer Devin Brown updated Commission on “This is Kern County” promotional video.
7. **Commission Member Presentations or Announcements:** On their own initiative, Commission members may make a brief announcement or a brief report on their own activities (Government Code § 54954.2 (a)). President Holt, Vice President Oliver and Commissioners stated their appreciation for the assistance provided by the Human Resources Division while the search for a new Secretary was in process.

Adjourned to Closed Session

CLOSED SESSION (Government Code § 54957)

8. Public Employee – Appointment/Recruitment – Title: Civil Service Commission Secretary.
(Government Code § 54957(b)); No reportable action
9. Public Employee – Discipline/Dismissal/Release
Deputy Sheriff (Sheriff's Office) – Case No. 2021-0106; Not heard
10. Reconvened from Closed Session; Adjourned to Regular Meeting to be held on Monday,
January 9, 2023, at 5:30 p.m.