

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting

Monday, November 14, 2022

5:30 p.m.

PRESENT: Commissioners Agbalog, Holt, Oliver, Price, and Rose

ABSENT: None

OTHERS: Tracey Eldridge, Michael Goulart, Stephanie Bouey, Keri Pharris, Kimberlyn Stillwell, and others.

NOTE: Ag, Ho, Ol, Pri, and Ro are abbreviations for Commissioners Agbalog, Holt, Oliver, Price, and Rose. For Example, Ho/Pri denotes Commissioner Holt made the motion and Commissioner Price seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

PUBLIC SESSION

1. **Public Presentations**
None

*CONSENT AGENDA

2. ***Approval of Minutes**
Regular Meeting on October 10, 2022, No public comment; **APPROVED**; Ro/Pri - *All ayes*
3. ***Examination Schedule**
No public comment; **APPROVED**; Ro/Pri - *All ayes*
4. **New Specification(s):** The following job specification(s) have been created and approved by the Chief Human Resources Officer and are submitted for the Commission’s review in accordance with Civil Service rule 204.21. **REVIEWED, RECEIVED, AND FILED.**
 - a. Sheriff Aircraft Mechanic, Item No. 5186; Pr/Ro - All ayes; Michael Goulart, Deputy Chief Human Resources Officer, provided a summary. No public comment.
 - b. Supervising Fire Aviation Specialist & Supervising Fire Investigator, Item No. 4575 and Item No. 4576; Ag/Ro - 4 ayes, 1 nay (Pri); Michael Goulart, Deputy Chief Human Resources Officer, provided a summary. Commission requested further explanation of position requirements; Fire Department staff and HR representative provided explanation. No public comment.
5. **Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission’s review in accordance with Civil Service Rule 204.21; **REVIEWED, RECEIVED, AND FILED**

- a. Youth Services Officer Cook, Item No. 3590; Pri/Ag– All ayes; Michael Goulart, Deputy Chief Human Resources Officer, provided a summary of the position and need for revision. No public comment.
- b. Fire Aircraft Mechanic, Item No. 5188; Ol/Ro – 3 ayes/2 nays; Michael Goulart, Deputy Chief Human Resources Officer, a summary of the position and need for revision. Commission requested further explanations, specifically the difference between a Fire Aircraft Mechanic and a Sheriff Aircraft Mechanic. Commission and HR representatives discussed. A motion to table this item was made by Commissioner Agbalog and seconded by Commissioner Price; the motion failed. No public comment.
- c. Fiscal Support Technician & Fiscal Support Technician – Confidential, Item No. 2865; Pr/Ag - All ayes; Michael Goulart, Deputy Chief Human Resources Officer, provided a summary of the position and need for revision. No public comment.
- d. Talent Recruiter, Senior Talent Recruiter & Deputy Chief Human Resources Officer; Item No. 2322, Item No. 2321 and Item No. 0787; Ag/Pri - All ayes; Tracey Eldridge, Assistant Chief Human Resources Officer, provided a summary of the positions and need for revisions. No public comment.

6. **Civil Service Rule 1800 Update:**

Stephanie Bouey, Deputy County Counsel, reported there are two open complaints, both within timeline and all complaints from the previous month have been resolved.

7. **Human Resourced Division Items/Report:**

Michael Goulart, Deputy Chief Human Resources Officer stated no updates at this time.

8. **Commission Member Presentations or Announcements:**

None

Adjourned to Closed Session

CLOSED SESSION (Government Code § 54957)

- 9. Public Employment – Personal Necessity Leave Request
Medical Assistant (Public Health) – Case No. 2022-0104; **No reportable action.**
- 10. Reconvened from Closed Session; Adjourned to Regular Meeting to be held on Monday, December 12, 2022, at 5:30 p.m.