



Kern County Commission On Aging

Yolanda Prado, Chairperson
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EXECUTIVE COMMITTEE MEETING MINUTES

February 9, 2022, 1:30 PM

Aging and Adult Services
5357 Truxtun Avenue, Bakersfield, CA
Video Meeting via Zoom

CALL TO ORDER

Chair Prado called the meeting to order at 1:31 p.m.

ROLL CALL OF EXECUTIVE COMMITTEE MEMBERS

*(*Chairperson, **Vice Chairperson, ***Parliamentarian)*

Executive Members Present: Barbara Goodlow, Kris Grasty, Jan Lemucchi, **Stephanie Lynch, Linda Oswald, *Yolanda Prado, and ***Judy Snyder

Excused Absence: None

Quorum present: Quorum confirmed by Lito Morillo

Commission on Aging Members Present: Susan Bodnar

Honorary Commissioners Present: None.

Aging & Adult Services Staff Present: Laura Juarez

Guests Present: None.

DISCUSSION ITEMS:

- **Commissioner Attendance** – The Committee had a lengthy discussion on Commissioner attendance. We will need to add Attendance to “Standing Rules” to address attendance issues and excused absences. A suggestion for corrective action was to first send a letter to the Commissioner, then take further action, if needed. It was also suggested that Commissioners participate 85% or more with all COA meetings and events. Parliamentarian Snyder discussed Commissioners voting

via Proxy to keep the quorum going. She will review Robert's Rules of Order for further information on this matter.

- **COA Bylaws** – Commissioner Grasty reported Vice-Chair Lynch provided suggestions for changes to the Bylaws. Another suggested change is to add another Commissioner to the Appointment Committee who would be responsible for tracking Commissioner attendance. Some of the numbers of the Articles in the Bylaws are not correct so that will also need to be corrected. The Nomination process is too complicated in the Bylaws. We will need to have this section reviewed and provide suggestions for this section. “Standing Committees” will be changed to “ad hoc Committees”. Aging and Disability Resource Connection (ADRC) needs to be added to the Bylaws as an ad hoc committee.
- **Orientation** – The Marketing and Orientation Committee will meet with Commissioner Rocha and Commissioner Wright to schedule new Commissioner Orientation. Chair Prado and Parliamentarian Snyder will facilitate this orientation.

CORRESPONDENCE:

None.

ACTION ITEMS:

1. **Approval of Minutes:**

The minutes for the January 5, 2022 Executive Commission on Aging meeting were approved as prepared.

Motion/Second/Abstention/Oppose (M/S/A/O)

Grasty/Lynch/Lemucchi/None. Motion carried.

2. **Approval of Agenda:**

The agenda for the February 28, 2022 Regular Commission on Aging meeting was approved with revisions. **(M/S/A/O) – Lemucchi/Snyder/None/None. Motion carried.**

ADJOURNMENT - The meeting adjourned at 2:247 p.m.

Respectfully Submitted,

Laura Juarez, SOSS

For Lito Morillo, Secretary