

AGENDA

Kern County Parks and Recreation Commission
1115 Truxtun Avenue
Bakersfield, CA 93301

Regular Meeting

Wednesday, June 16, 2021
6:30 P.M.

VIRTUAL MEETING VIA MICROSOFT TEAMS

All agenda items and supporting documentation are available for public review at the Kern County General Services Division, 1115 Truxtun Avenue, 3rd Floor, in Bakersfield, CA 93301 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, following posting of the agenda. Any supporting documentation that relates to an agenda item that is distributed after the agenda is posted and prior to the meeting will also be available at the same location. Please be advised that face masks are required when visiting 1115 Truxtun Avenue.

Commissioners: Vacant, District I;
William Chapman, District II;
Kathleen Arnold-Chambers, District III;
Lorena Cervantes, District IV; and
Ucedrah Osby, District V

[Microsoft Teams Meeting Link \(click me\)](#)

For telephone access to the meeting:
Phone +1 831-296-3421
Conference ID: 119 283 839#

Disclaimer: This agenda includes the proposed actions and activities with respect to each agenda item as of the date of posting. As such, it does not preclude the Commission from modifying the recommendations of staff or taking different actions than those proposed.

PUBLIC PRESENTATIONS, COMMENTS, AND REQUESTS

1. Item number one is reserved for persons wishing to address the Commission on any matter not on this agenda and over which the Commission has jurisdiction. No response is required from the Commission or staff, and no action can be taken on items not on the agenda; however, Commissioners may respond briefly to statements made or questions posed. Commissioners may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Commission at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME FOR THE RECORD.**
2. Scheduled Presentation by Eddy Laine: Bakersfield Cactus Reserve: What's at Stake;
HEAR PRESENTATION

CONSENT AGENDA

3. All items on the consent agenda are considered to be routine and non-controversial by staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or public wishes to comment or ask questions. If discussion is desired, the item will be removed from the consent agenda and will be considered in the listed sequence.
 - i. Approval of Minutes: Regular meeting on May 19, 2021; **APPROVE**
 - ii. Miscellaneous Correspondence; **RECEIVE AND FILE**

DEPARTMENT REPORTS

4. General Services – Status Updates; **INFORMATIONAL**
 - i. Hart Memorial Park – Update
 - ii. California Ave. Property – Update
 - ii. Proposition 68 – Per Capita – Update
 - iii. Proposition 68 – Regional Parks Program – Update
 - iv. Off-highway Vehicle (OHV) Park – Update
5. Park Ranger – Status Update; **INFORMATIONAL**
6. Park Showcase – Wofford Heights Park – District 1; **INFORMATIONAL**

NEW, UNFINISHED, AND OTHER BUSINESS

7. Consideration of Administrative and Procedural Rules for the Proceedings of the Parks and Recreation Commission; **ADOPT PROPOSED PROCEDURAL RULES**
8. Additional Information Under Topic *General Services Staff Updates* on Kern County Parks and Recreation Commission Meeting Agenda; **DISCUSS**
9. Future Community Meeting at Casa Loma Park; **DISCUSS**
10. Resuming In-person Kern County Parks and Recreation Commission Meeting; **DISCUSS AND APPROVE IF PERMITTED UNDER LOCAL AND STATE RESTRICTIONS**

COMMISSION MEMBER PRESENTATIONS OR ANNOUNCEMENTS

11. On their own initiative, Commission members may make a brief announcement or a brief report on their own activities. Commissioners may request that an item be agendaized at a future meeting, make a referral to staff for factual information, or request that staff report back to the Commission at a later meeting.

ADJOURNMENT

12. Adjourn to next regular meeting, scheduled for July 21, 2021 at 6:30 p.m., to be conducted as a virtual meeting via Microsoft Teams (*unless otherwise changed and published*).

**Americans with Disabilities Act
(Government Code Section 54953.2)**

The Kern County Administrative Center is accessible to persons with disabilities. Disabled individuals who need assistance to attend or participate in a meeting of the Kern County Parks and Recreation Commission may request assistance at the Kern County Parks and Recreation Division, 1115 Truxtun Avenue, 3rd Floor, Bakersfield, or by calling (661) 868-7000. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternate formats. Requests should be made five (5) working days in advance whenever possible.

To obtain past [Agendas or Minutes](https://www.kerncounty.com/gsd/parks/), please visit our website at:
<https://www.kerncounty.com/gsd/parks/>

Kern County Parks and Recreation Commission Virtual Meeting Protocol and Instructions for Providing Public Comment during Virtual Meetings due to Coronavirus Pandemic

On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which includes a waiver of Brown Act provisions requiring the physical presence of the Commission members or the public to attend and participate at Commission meetings in light of the COVID- 19 pandemic. Consistent with the Executive Order, Commission members may elect to attend the meeting telephonically and to participate in the meeting to the same extent as if they were physically present.

Instructions to the public:

How to watch/attend a Parks and Recreation Commission meeting:

- Until further notice, the Parks and Recreation Commission meetings will not be *physically open* to the public.
- Virtual or remote meetings will be held on the following platform:
 - Microsoft Teams (links and call in information to be provided on Kern County website).
 - Meetings will be recorded for future access and reviewing capability.

Instructions for providing public comment via Microsoft Teams DURING Commission meetings:

How to participate in a Parks and Recreation Commission meeting:

The public has the right to comment on a specific agenda item or provide general public comment under Public Presentations.

- During the Microsoft Teams meeting, when using the application, use the “Raise Your Hand” feature/and wait to be called upon to provide public comment.
- To maintain order and effectiveness, please only enable your device microphone if you are called upon for public comment.
- When using the call in line through Microsoft Teams, press *6 to unmute your phone to request to speak.
- Anyone who intends to introduce documents at the time of the meeting should send them in an electronic format so they may be shared with members joining remotely. The documents may be sent to brewerc@kerncounty.com.



Kern County
Parks and Recreation Commission

Public Presentations, Comments, and Requests



Kern County
Parks and Recreation Commission

Consent Agenda

MINUTES

**Kern County Parks and Recreation Commission
1115 Truxtun Avenue
Bakersfield, CA 93301**

Regular Meeting

*Wednesday, May 19, 2021
6:30 P.M.*

VIRTUAL MEETING VIA MICROSOFT TEAMS

A meeting of the Kern County Parks and Recreation Commission was held on Wednesday, May 19, 2021. Chairman Osby presided.

- Present:** Commissioner William Chapman, District II; and Commissioner Kathleen Arnold-Chambers, District III
- Absent:** Vacant, District I; and Lorena Cervantes, District IV
- Staff:** Brian Van Wyk – Deputy County Counsel; Geoffrey Hill – Chief General Services Officer; Matt Howard, General Services Manager – General Services; and Isaac Preston, General Services Manager – General Services
- Others:** There were seventeen (8) others present
- NOTE:** Ch, Ar, Ce, and Os are abbreviations for Commissioners Bray, Chapman, Arnold-Chambers, Cervantes, and Osby. As an example, Ar-Ch denotes Commissioner Arnold-Chambers made a motion and Commissioner Chapman seconded the motion.

Meeting called to order at 6:35 p.m.

SPECIAL RECOGNITION

1. Recognition of Former Commissioner, Gary Bray of District 1; THE PRESENTATION OF THE CERTIFICATE OF RECOGNITION TO FORMER COMMISSIONER, GARY BRAY OF DISTRICT 1 WAS POSTPONED. GARY BRAY WAS UNABLE TO ATTEND THE MEETING. AR-OS TO CONTINUE THE SPECIAL RECOGNITION OF FORMER COMMISSIONER, GARY BRAY, TENTATIVELY UNTIL THE COMMISSION IS ABLE TO RESUME IN-PERSON MEETINGS. 3 AYES – 0 OPPOSED

PUBLIC PRESENTATIONS

2. This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on this agenda and over which the Commission has jurisdiction. No response is required from the Commission or staff, and no action can be taken on items not on the agenda; however, Commissioners may respond briefly to statements made or questions posed. Commissioners may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Commission at a later meeting.

EDDY LAINE HEARD REGARDING THE ANNOUNCEMENT OF THE OUTDOOR EQUITY GRANT PROGRAM, THE PER CAPITA GRANT FUNDING ALLOCATION, AND A PARCEL OF PROPERTY USE CONSIDERATION.

CONSENT AGENDA

3. All items on the consent agenda are considered to be routine and non-controversial by staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or public wishes to comment or ask questions. If discussion is desired, the item will be removed from the consent agenda and will be considered in the listed sequence.

I. Approval of Minutes: Regular meeting on April 21, 2021. CH-AR TO APPROVE THE APRIL 21, 2021, MEETING MINUTES AS WRITTEN. 3 AYES – 0 OPPOSED

II. Miscellaneous Correspondence. AR-CH TO RECEIVE AND FILE THE WRITTEN CORRESPONDENCE FROM CAROL LAIR DATED MAY 12, 2021, REGARDING THE MARCH AND APRIL REGARDING THE RECENT CAT STATISTICS AT HART MEMORIAL PARK; THE WRITTEN CORRESPONDENCE DATED APRIL 15, 2021, FROM EDDY LAINE REGARDING THE HART PARK WORKING GROUP AND ITS PRIORITIES; THE WRITTEN CORRESPONDENCE DATED APRIL 28, 2021, FROM THE SIERRA CLUB, KERN-KAWEAH CHAPTER TO THE OFFICE OF GRANTS AND LOCAL SERVICES REGARDING PROPOSITION 68 PER CAPITA FUNDING IN KERN COUNTY; THE WRITTEN CORRESPONDENCE DATED MAY 5, 2021, FROM THE STATE OF CALIFORNIA NATURAL RESOURCES AGENCY REGARDING PROPOSITION 68 PER CAPITA FUNDING IN KERN COUNTY; AND THE WRITTEN CORRESPONDENCE DATED MAY 11, 2021, FROM EDDY LAINE REGARDING THE PRIORITIES OF THE HART PARK WORKING GROUP BEING ADDED TO THE HART PARK MASTER PLAN. 3 AYES 0 OPPOSED

DEPARTMENT REPORTS

4. General Services – Status Updates

I. Hart Memorial Park – GEOFFREY HILL, CHIEF GENERAL SERVICES OFFICER WAS PRESENT BEFORE THE COMMISSION TO REPORT ON THE STATUS OF THE HART MEMORIAL PARK ADOBE PROJECT. GEOFFREY HILL ADVISED THAT ONCE THE PLAN CHECK AND PERMITTING PROCESS ARE COMPLETED, THE PROJECT WILL BE SENT OUT TO BID, A CONTRACTOR WILL BE SELECTED, THEN THE PROJECT WILL BEGIN. ADDITIONALLY, GEOFFREY HILL REPORTED ON THE STATUS OF THE TRAIL HEAD AND ENTRY MONUMENT SIGN PROJECTS.

II. California Ave. Property – GEOFFREY HILL, CHIEF GENERAL SERVICES OFFICER WAS PRESENT BEFORE THE COMMISSION TO REPORT THAT THE COUNTY WILL BE MOVING FORWARD WITH THE PROCESS OF SELLING THE PROPERTY. ALL REQUIRED ENTITIES WILL BE NOTIFIED THROUGH THE SOLICITATION PROCESS. IF NO ENTITY WANTS THE PROPERTY, IT WILL BE SET TO GO TO AUCTION. A VALUE ASSESSMENT OF THE PROPERTY IS CURRENTLY TAKING PLACE.

III. Proposition 68 – Per Capita – ISAAC PRESTON, GENERAL SERVICES MANAGER WAS PRESENT BEFORE THE COMMISSION TO INFORM THEM THAT A REQUEST FOR

PROPOSAL MEETING IS TAKING PLACE FOR THE DESIGNS FOR A PALY AREA AND WATER FEATURE AT HART MEMORIAL PARK.

IV. Proposition 68 – Regional Parks Program – ISAAC PRESTON, GENERAL SERVICES MANAGER WAS PRESENT BEFORE THE COMMISSION TO INFORM THEM THAT STAFF IS CURRENTLY WORKING WITH THE COUNTY’S GRANT CONSULTING FIRM TO BEING THE PROCESS FOR THE REGIONAL PARKS PROGRAM.

V. Off-highway Vehicle (OHV) Park – ISAAC PRESTON, GENERAL SERVICES MANAGER WAS PRESENT BEFORE THE COMMISSION TO PROVIDE AN UPDATE REGARDING THE STATUS OF THE OFF-HIGHWAY VEHICLE (OHV) GRANT FOR A FUTURE OHV PARK IN KERN COUNTY.

5. Park Ranger – Status Update –SHANE DENTON, SUPERVISING PARK RANGER, PROVIDED THE COMMISSION WITH A VERBAL UPDATE REGARDING THE 30-DAY RANGER STATUS REPORT.
6. Park Showcase – Lamont Park – District 4; STAFF PROVIDED THE COMMISSION WITH A SHOWCASE OF LAMONT PARK LOCATED IN DISTRICT 4 OF LAMONT, CA. LAMONT PARK HAS 2 FULL SIZED BASKETBALL COURTS, WALKING PATHS, BBQ PITS, TOT-LOTS, A BASEBALL FIELD, WORKOUT EQUIPMENT, RESTROOMS, AND A NEWLY PAVED PARKING LOT.

NEW, UNFINISHED, AND OTHER BUSINESS

7. Consideration of Administrative and Procedural Rules for the Proceedings of the Parks and Recreation Commission; BRIAN VAN WYK – DEPUTY COUNTY COUNSEL PROVIDED THE COMMISSION WITH THE PROPOSED ADMINISTRATIVE AND PROCEDURAL RULES FOR THE PROCESSING OF THE PARKS AND RECREATION COMMISSION WERE REVIEW. THE COMMISSION INSTRUCTED STAFF TO PLACE THIS ITEM ON THE JUNE MEETING AGENDA FOR REVIEW AND CONSIDERATION.
8. Kern County OHV 2021 Grant Cycle Applications; DISCUSS; REVIEW GRANT APPLICATION SUBMITTALS. SUBMIT GRANT AWARD RECOMMENDATION TO THE BOARD OF SUPERVISORS – STAFF PROVIDED THE COMMISSION WITH THE 2020-2021 OFF HIGHWAY VEHICLE (OHV) FUNDING REQUEST APPLICATIONS FROM THE KERN COUNTY SHERIFF’S OFFICE, STEWARDS OF THE SEQUOIA AND THE KERN COUNTY PARKS AND RECREATION RANGER DIVISION. THE FOLLOWING APPLICANTS WERE HEARD: SARGENT CASEY BRUNSELL OF THE KERN COUNTY SHERIFF; CHRIS HORGAN OF THE STEWARDS OF THE SEQUOIA; AND SHANE DENTON OF THE KERN COUNTY PARKS AND RECREATION RANGER DIVISION. CH-AR TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS THAT \$60,000.00 BE GRANTED TO STEWARDS OF THE SEQUOIA AND \$25,000.00 BE GRANTED TO THE KERN COUNTY PARKS AND RECREATION RANGER DIVISION. 3 AYES 0 OPPOSED

COMMISSION MEMBER PRESENTATIONS OR ANNOUNCEMENTS

9. On their own initiative, Commission members may make a brief announcement or a brief report on their own activities. Commissioners may request that an item be agendized at a future

meeting, make a referral to staff for factual information, or request that staff report back to the Commission at a later meeting. IT WAS REQUESTED BY THE COMMISSION THAT STAFF PLACE THE TOPIC OF A MEETING AT CASA LOMA PARK AND THE TOPIC OF MORE INFORMATION UNDER STAFF UPDATES ON THE NEXT AGENDA.

ADJOURNMENT

10. Adjourn at 9:00 p.m. to next regular meeting, scheduled for June 16, 2021 at 6:30 p.m., to be conducted as a virtual meeting via Microsoft Teams.

DRAFT

Matthew Howard

From: Carol Lair <carollair@yahoo.com>
Sent: Tuesday, June 1, 2021 7:44 PM
To: Geoffrey Hill; Carl Brewer; Matthew Howard; Nicholas Cullen; Barbara Hays; Jeff Flores; Shane Denton; John Pimienta
Subject: REPORT TO GENERAL SERVICES AND KCAS FOR MAY 2021

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

5-3-21 A black/white 6 month old cat picked up by a park visitor
5-4-21 A 6 month old calico cat taken to our sanctuary
5-6-21 An adult gray pregnant cat picked up and taken to our sanctuary
5-6-21 An adult orange/white cat taken to KCAS
5-10-21 A 6 month old black/white cat taken to KCAS
5-10-21 A 6 month old black/white was taken by a park visitor
5-10-21 An adult orange cat taken to KCAS
5-11-21 An adult black cat cat was taken to KCAS
5-12-21 An adult Siamese and her 3 kittens (7 weeks old) taken to our sanctuary
5-23-21 Two adult calico cats and 3 kittens (5 weeks old) taken to our sanctuary

4 cats taken to KCAS
11 cats taken to our sanctuary
2 cats taken by park visitors

TOTAL CATS REMOVED FROM THE PARK: 17

Kitten season is just beginning.....

Carol Lair



ADOBE/PEACOCK HOUSE INTERPRETATIVE CENTER PHASE II RANKINGS

What follows are rankings and comments from those who attended the Community Meeting held the Hart Park Working Group (a Kern River Parkway Foundation Committee) on May 19, 2021.

This meeting was held in preparation for a grant proposal for California Parks and Recreation Department Regional Parks Program Proposition 68 funding.

Interpretative Centers are one of the top four priorities for these funds—which are designated more broadly for Regional Parks (with Hart Park being such as park). Funding of \$23,125,000 is available statewide. Applications are due on November 5, 2021. Community meetings such as this one are an essential aspect of preparing for a grant application.

This Community Meeting was held in front of the Peacock/Adobe House (Interpretative Center) in Hart Park. Kern River Parkway President Bill Cooper chaired the meeting. The meeting began a little after 10:00 A.M.

Those who attended this meeting were:

**Margie Bell, Co-Chair, Buena Vista Group, Sierra Club, Kern-Kaweah Chapter
Sharon Briel, Co-Chair, Buena Vista Group, Sierra Club, Kern-Kaweah Chapter
and Member, Executive Committee of the Chapter
Fred Chyenothe, California Native Plant Society
Bill Cooper, President, Kern River Parkway Foundation
Dr. Douglas Dodd, History Professor, California State University, Bakersfield
Ann Gallon, Sierra Club, Hart Park Working Group and Emmanuel Lutheran
Church
Eddy Laine, Executive Committee, Sierra Club, Kern-Kaweah Chapter
Harry Love, President Kern Audubon Society, a Chapter of the National Audubon
Society
Lia Mendez, Kern River Parkway Interpretative Center Development Consultant
Rich O'Neil, Vice-President, Kern River Parkway Foundation
Stephen Montgomery, Chair, Sierra Club, Kern-Kaweah Chapter
David Schaad, Kern Audubon Society**

**Richard Spjut, California Native Plant Society
Suzanne Weller, California Native Plant Society
Peter Wollesen, Member, Kern River Parkway Foundation Board of Directors**

Those who attended were requested to rank from a list of 15 priorities (beyond the rehabilitation of the Adobe/Peacock House itself) previously adopted by the Parkway's Working Group. Additional comments and suggested were also encouraged.

From the ranking sheet:

"In order of preference, please rank the following items as a Phase II for the Interpretative Center. Choose as few or many items to rank as you wish. Also, please add additional comments or suggestions on the back of this page.

_____ Designating the existing storage building near the Peacock House for storage use by the Interpretative Center

_____ Developing a meeting area behind the Interpretative Center

_____ Re-purposing/rehabilitating the existing concrete platform near the Interpretative Center into a stage/platform (with covering for shade) for educational purposes

_____ Developing of a San Joaquin Valley Native Plant Garden

_____ Constructing a peacock roost near the Peacock House

_____ Repair and reinforcing the Multi-use Trail in Hart Park near the Peacock House (which is now a safety hazard)

_____ Replicating the WPA Water Wheel somewhere in the park

_____ Re-developing the fishing peninsula

_____ The development of the beach at the east end of Hart Lake

_____ Bike path-related improvements (the widening of the Class 2 bike lane into the east end of Hart Park and entry point signage improvements)

_____ The development of an equestrian trail management plan

_____ The development of a bank erosion plan

_____ The development of a management plan for Hart Park.

_____ **The need to address the degradation of the hills above the Sheriff's shooting Range (the development of a resource management plan)**

_____ **Upgrading canal area near the Peacock House. It has historical significance as a source of water for Hart Lake, but needs to be upgraded in a way that protects the nearby riparian habitat and addresses the seemingly permanent stagnant water and as well as trash issues.**

The results (taken from the filled-out ranking forms):

- 1. The development of a management plan for Hart Park:
Six ranking 1, one ranking 2, one ranking 5, two ranking 7, one ranking 9, and one ranking 10**
- 2. Designating the existing storage building near the Peacock House for storage use by the Interpretative Center:
Four ranking 1, one ranking 2, two ranking 3, one ranking 4, one ranking 6, one ranking 7, one ranking 9 and one ranking 11**
- 4. Repair and reinforce the Multi-use Trail in Hart Park near the Peacock House-- which is now a safety hazard:
Three ranking 1, one ranking 2, two ranking 3, one ranking 4, two ranking 5, one ranking 6, three ranking 8, and one ranking 10**
- 3. Re-purposing/rehabilitating the existing concrete platform near the Interpretative Center into a stage/platform (with covering for shade) for educational purposes:
Three ranking 1, three ranking 2, one ranking 4, two rankings 6, one ranking 8, one ranking 10 and two ranking 12**
- 5. Developing a meeting area behind the Interpretative Center:
Two ranking 1, three ranking 2, two ranking 3, one ranking 5, one ranking 6, one ranking 8, and two ranking 9**
- 6. Developing a San Joaquin Valley Native Plant Garden:
Two ranking 1, two ranking 2, three ranking 3, three ranking 4, three ranking 7, one ranking 9 and one ranking 11**
- 7. The need to address the degradation of the hills above the Sheriff's Shooting Range (the development of a resource management plan):
One ranking 1, five ranking 2, one ranking 5, two ranking 6, two ranking 8 and one ranking 9**
- 8. Replicating the WPA Water Wheel somewhere in the park:
One ranking 1, one ranking 3, one ranking 4, three ranking 5, one ranking 6,**

one ranking 11, one ranking 12, one ranking 13 and one ranking 15

9. The development of a bank erosion plan:
Two ranking 2, one ranking 3, one ranking 4, two ranking 5, two ranking 6, one ranking 8, one ranking 9, one ranking 11 and one ranking 12
10. Bike path-related improvements--the widening of the Class 2 bike lane into the east end of Hart Park and entry point signage improvements:
Four ranking 3, one ranking 4, one ranking 5, one ranking 6, one ranking 7, one ranking 8, two ranking 10, one ranking 12 and one ranking 13
11. Upgrading canal area near the Peacock House. It has historical significance as a source of water for Hart Lake, but needs to be upgraded in a way that protects nearby riparian habitat and addresses the seemingly permanent stagnant water as well as trash issues:
One ranking 2, one ranking 3, one ranking 4, one ranking 5, one ranking 6, two ranking 7, one ranking 8, two ranking 9, one ranking 10 and one ranking 13
12. Constructing a peacock roost near the Peacock House:
One ranking 1, two ranking 5, one ranking 8, one ranking 9, one ranking 10, one ranking 11 and one ranking 12
13. The development of an equestrian trail management plan:
One ranking 2, one ranking 3, one ranking 4, one ranking 5, two ranking 7, one ranking 8, one ranking 11, one ranking 12, and one ranking 14
14. Re-developing the fishing peninsula:
One ranking 4, one ranking 6, one ranking 7, one ranking 8, one ranking 9, two ranking 10, one ranking 14 and two ranking 15
15. The development of a beach at the east end of Hart Lake:
One ranking 4, one ranking 7, two ranking 8, two ranking 9, two ranking 10, one ranking 13, and two ranking 14

Additionally there were several comments and suggestions. These are not listed preferentially:

Comments by one participant:

1. The first six items listed (Designating the existing storage building near the Peacock House for storage use by the Interpretative Center, Developing a meeting area behind the Interpretative Center, Re-purposing/rehabilitating the existing concrete platform near the Interpretative Center into a stage/platform (with

covering for shade) for educational purposes, Developing of a San Joaquin Valley Native Plant Garden, Constructing a peacock roost near the Peacock House and Repairing and reinforcing the Multi-use Trail in Hart Park near the Peacock House (which is now a safety hazard) are “All part of Peacock House project.”

2. Two items (the development of a management plan for Hart Park and the need to address the degradation of the hills above the Sheriff’s shooting Range--the development of a resource management plan) indicated the “need for planning.”

3. Two items (Bike path-related improvements--the widening of the Class 2 bike lane into the east end of Hart Park and entry point signage improvements and The development of an equestrian trail management plan) related to the “Trails Plan”

Comments by another participant:

“Work with Trust for Public Land and other potential funders to acquire bluff lands with trails above park.”

Comment by another participant:

Re-purposing/rehabilitating the existing concrete platform near the Interpretative Center into a stage/platform (with covering for shade) for educational purposes was designated with an asterisk (unlike any other item) along with the number one.

Comments by another participant:

1. “Add develop public transit to park on weekends and holidays.”

2. In addition to “The development of a bank erosion plan” this person added, “and hiking behind adobe.”

3. With regard to “The need to address the degradation of the hills above the Sheriff’s Shooting Range (the development of a resource management plan), this person added, “Must include South Sierra Hiking Club on this goal.”

Comments by another participant (e-mailed after the meeting):

1. “Add the word ‘family’ to the proposed Hart Park beach.”

2. “Add the word ‘family’ to the redo of the fishing peninsula. This would preclude automobiles on the peninsula. No cars equals more safety for children.”

3. “Designate the somewhat eroded trail along the river a ‘designated horse and pedestrians only trail only’ instead of a Multi-use Trail. No bicycles and no EBikes”

4. “Consider moving the wooden rail fence inland or landward by 7 to 10 feet. This would allow a better repair of damage by erosion.”

5. “A few of us would like to add an additional Children’s Playground Area to the Priorities list.”

Rankings and comments compiled by Eddy Laine, Secretary, Hart Park Working Group

June 8, 2021



Kern County
Parks and Recreation Commission

Department Staff
Report(s)



Kern County
Parks and Recreation Commission

New/Unfinished/
Other Business

DRAFT

PROCEDURAL RULES FOR THE PROCEEDINGS OF THE KERN COUNTY PARKS AND RECREATION COMMISSION

RULE 1. MEETINGS. Regular meetings of the Commission shall be held the third Wednesday of each month, commencing at the hour of 6:30 p.m., except that if the regular meeting day is a holiday, no meeting shall be held. Special meetings may also be held on other days and times, as the Commission desires, if called by the Chair or by a majority of the members of the Commission. Meetings shall generally be held in the Kern County Board of Supervisors' Chambers at the County Administrative Building, 1115 Truxtun Avenue, Bakersfield, California 93301. The Commission shall also meet in various sections of the County from time to time in accordance with Ordinance Code section 2.50.060(D). All meetings will be held in accordance with the Ralph M. Brown Act, Government Code sections 54950 et seq.

RULE 2. ELECTION OF OFFICERS. Consistent with Ordinance Code section 2.50.050, Commission shall elect a Chair and a Vice-Chair at the last regular meeting of each calendar year to serve until the last regular meeting of the next calendar year. If the position of Chair is vacated, then the Vice-Chair shall become the Chair and a new Vice-Chair shall be elected. The Vice Chair may defer becoming Chair, provided that another member is elected to serve as Chair for the remainder of the term. If the positions of Chair and Vice-Chair are both vacated at any time, the elections for the remainder of the year shall be held at the next regularly scheduled meeting.

RULE 3. DUTIES OF THE CHAIR AND VICE-CHAIR. The Chair shall preside at all regular and special meetings. The Chair shall preserve order and decorum and shall decide all questions of order and procedure not otherwise provided for in these Rules subject to the will of the majority of the Commission in attendance. The Chair shall be entitled to make or second any motion, discuss, and present any matter as a member of the Commission without having to step down from the Chair. The Vice-Chair shall assume all duties of the Chair in the Chair's absence from any meeting. If the Chair and Vice-Chair are absent at any given meeting, then the then-present members shall select an Acting Chair for that meeting.

RULE 4. RESOLUTIONS. Resolutions of the Commission may be adopted conditionally and referred to the County Administrative Office, General Services Division ("Department") for drafting in the proper form. Resolutions shall be numbered consecutively and annually and copies thereof shall be maintained by the Secretary to the Commission and made available to the public. A copy of each Resolution shall be delivered to each Commissioner.

RULE 5. COUNTY COUNSEL. The County Counsel or a designated deputy shall be legal counsel for the Commission. All questions of law shall be referred to the County Counsel's Office for an opinion.

RULE 6. AGENDA. The agenda for each meeting of the Commission shall be prepared under the direction of the Chief General Services Officer and with the assistance of the staff of the Department. Any member may have an item added to a future meeting agenda. The Agenda shall comply with the notice requirements of the Ralph M. Brown Act.

RULE 7. SUPPORTING DOCUMENTS. The Department staff shall prepare a written compilation of the agenda and all supporting documentation. These documents shall be maintained by the Secretary and made available for public review at the offices of the Department.

RULE 8. RECORD OF PROCEEDINGS. The Secretary shall cause a recording to be made of each meeting of the Commission, and shall take and maintain minutes of the proceedings of the Commission. The minutes shall be the official record of the Commission and shall be available for inspection in the offices of the Department during regular business hours. All official actions of the Commission shall be entered into the minutes.

RULE 9. QUORUM. No action of the Commission shall be taken unless a quorum thereof is present. A majority of the voting members of the Commission shall constitute a quorum.

RULE 10. ORDER OF BUSINESS. The regular order of the Commission shall be:

1. Call to Order.
2. Roll Call.
3. Public Presentations.
4. Consent Agenda.
5. Approval of Minutes.
6. Correspondence.
7. Department Reports.
8. New, Unfinished, and Other Business.
9. Commission Member Presentations or Announcements.
10. Adjournment.

RULE 11. SCHEDULING. The Chair at his or her discretion may rearrange the regular order of business subject to the will of a majority of the Commissioners in attendance. At the time for consideration of an item, the Chair shall entertain requests for continuances, which may be granted upon motion and vote of the Commission.

RULE 12. CONDUCT OF HEARINGS AND OTHER SCHEDULED MATTERS. It is the desire of the Commission to have a fair and impartial hearing on all matters. To do so requires the imposition of and compliance with the following rules of conduct:

1. **Consent agenda.** Any item that is considered routine by staff, and has no known opposition may be entered upon the agenda as a consent matter. Any commissioner may require the consent matters be moved to the regular agenda upon request.
2. **Scheduled Public Presentations.** A member of the public desiring to address the Commission on a particular matter may request in advance to be placed on the agenda. It is the policy of the Commission that such requests shall be granted subject to the review and approval of the Department. Such presentations shall be scheduled for ten (10) minutes. The time limit may be waived or modified by the Chair or by a majority of the Commissioners in attendance.
3. **Regular agenda items.** The sequence of the hearing shall be:
 - a) Consideration of the written and oral reports from staff.

- b) Open public portion.
- c) Testimony of stakeholders and interested parties.
- d) General public comment.
- e) Close of public portion..
- f) Commission discussion.
- g) Motions and vote of Commission.

Subject to the will of a majority of the Commissioners in attendance, the Chair may change the sequence of testimony given the circumstances of the agenda item..

3. **Limitations.** The Chair may limit testimony or public comment as follows to facilitate the business of the Commission: A member of the public may speak on an item for two (2) minutes. The time limit may be waived or modified by the Chair or by a majority of the Commissioners in attendance. Any limitations on time must be consistent with any legal requirements related to the matter or item.

4. **Close of Public Portion.** The Chair shall close the public portion of any item before the Commission members discuss the matter. The matter shall not be reopened without the approval of a majority of the quorum of the Commission. Commissioners may seek clarification of testimony from, ask questions of, or respond to the public or staff without reopening the public portion.

RULE 13. DOCUMENTARY EVIDENCE. Any documents, writings, pictures, exhibits or other forms of tangible expression once submitted to the Commission shall become the property of the Commission and part of the public record. Persons desiring to submit documents are requested to contact the Department prior to the meeting to facilitate the introduction of such documents. Failure to do so may result in the material not being fully considered or cause the matter to be continued to the end of the agenda or to a later date. Any documents offered by any person which require review and evaluation by staff may cause the matter to be continued to a later date.

RULE 14. DECORUM AND DISORDERLY CONDUCT. Speakers are expected to address the Commission with appropriate decorum. The Chair shall recognize those wishing to speak in an appropriate order, and no one may address the Commission until recognized by the Chair. Speakers may address issues within the jurisdiction of the Commission, but shall not engage in personal attacks. Obscenity, indecency, and profanity are prohibited. Consistent with the authority set forth in California Government Code Section 54957.9, if any meeting is willfully interrupted by any person(s) so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by removal of such person(s), the Chair may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press shall be allowed to attend such session, except for those participating in the disturbance. Subject to the will of the majority of the Commissioners in attendance, the Chair may readmit any person(s) not responsible for the disturbance.

RULE 15. FINDINGS. All findings of the Commission shall be based strictly upon evidence or testimony in the administrative record or presented during the public hearing. The Commission shall not rely upon any communication, reports, staff memoranda, or other materials which are not presented during the public hearing. The Chair may seek the assistance of the County Counsel or Department staff in preparing or approving the findings.

RULE 16. ADOPTION, AMENDMENT, AND REPEAL OF RULES. A new rule may be adopted or an existing rule may be amended or repealed by the affirmative vote of a majority of the members then present, excluding those who abstain due to a conflict of interest, but including those who abstain for any other reason.

RULE 17. ADJOURNMENT. The Commission may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. A copy of the order or notice of adjournment shall be posted on or near the outside entrance door of the Department located at 1115 Truxtun Avenue, Bakersfield, CA 93301 within twenty-four (24) hours after the decision to adjourn. All absent Commissioners and any person who has requested such notice shall be given written notice of the time and place of the adjourned meeting.

RULE 18. SPECIAL MEETINGS. Emergency or special meetings shall be called as provided for in Section 54956 of the Government Code of the State of California.

RULE 19. APPLICATION OF RULES. These rules shall be applicable to the transaction of all business before the Commission.

RULE 20. VOTING.

1. **Voice Vote.** Subject to the will of a majority of the Commissioners in attendance, the Chair may call for voting on a motion by voice vote without calling the roll. Following the vote, the Chair shall summarize the vote and identify those Commissioners who voted against the project or abstained.

2. **Calling the Roll.** Subject to a will of a majority of the Commissioners in attendance, the Chair may require that the roll be called in voting on a motion.

3. **Minimum Vote.** Except as may otherwise be required by State law and except as otherwise indicated in these Rules, action by the Commission shall be taken only on the affirmative vote of a majority of the members then present, excluding those who abstain due to a conflict of interest, but including those who abstain for any other reason.

4. **Abstaining Vote.** A vote to abstain is not to be construed as a vote for or against a motion.

5. **Tie Vote.** In the event that there is a tie vote on any motion pending before the Commission, the Chair shall call for any further motions of any member on the subject. In the event no further motions are made, or that such further motions also result in a tie vote, the Chair shall call for a motion to declare the Commission deadlocked. If the declaration of a deadlock is passed by a majority of a quorum, or if the vote on the motion of a deadlock is also a tie vote, the Chair shall declare a deadlock. The declaration of a deadlock shall be considered a denial of the matter in the same manner as if the Commission had denied the request.

Adopted: _____



Kern County

Parks and Recreation Commission

Commission Member Presentations and Announcements



Kern County
Parks and Recreation Commission

Adjournment