



Kern County Commission On Aging

Yolanda Prado, Chairperson
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EXECUTIVE COMMITTEE MEETING MINUTES

March 3, 2021, 1:30 PM

Aging and Adult Services
5357 Truxtun Avenue, Bakersfield, CA
Video Meeting via Zoom

CALL TO ORDER

Chair Prado called the meeting to order at 1:32 p.m.

ROLL CALL OF EXECUTIVE COMMITTEE MEMBERS

*(*Chairperson, **Vice Chairperson, ***Parliamentarian)*

Executive Members Present: *Yolanda Prado, **Stephanie Lynch, ***Judy Snyder, Kris Grasty, Jan Lemucchi

Excused Absence: Barbara Goodlow, Linda Oswald

Quorum present: Quorum confirmed by Secretary, Lito Morillo

Commission on Aging Members Present: Susan Bodnar, Loron Hodge

Honorary Commissioners Present: Linda Fuller

Aging & Adult Services Staff Present: Michele Timmerman

Guests Present: None.

DISCUSSION ITEMS:

1. Chair Prado stated that there have been times during the Zoom meetings where attendees may not be sure how to mute/unmute themselves, so that they can speak during the meeting. Lito advised that Abel Velasquez will be taking over the Digital Divide Program and can pick up where Eddy Herrera left off to provide assistance. Commissioner Lemucchi asked if the Zoom Meetings are set to automatically mute all attendees.

Michele Timmerman advised they are not; therefore each attendee can mute or unmute themselves. Lito said there have also been situations where people forget to unmute themselves, and that creating extra layers to mute or unmute on the Zoom meetings might create confusion.

2. **System of Systems** – Chair Prado reported that Lupe has updated all the communities in the System of Systems. Approximately 1,200 copies have been made and were delivered to Commissioner Lynch who will be getting them laminated. Once laminated, volunteers will be needed for “trimming” of the lamination and placing them in bags, so that they can be distributed to meals on wheels clients. Commissioner’s L. Oswald and Duquette have offered to help, and Commissioner Prado shared that Commissioner R. Oswald invited the volunteers to his house to complete the work outdoors. Commissioner Grasty also invited the volunteers to her house to complete the work. Commissioner Prado reported that she has the 1,200 bags and other informational items in her vehicle.

Chair Prado reported that Lourdes Garcia from Behavioral Health Recovery Services sent over a nice informational flyer for the bags. The flyer is in color and she is not sure if the Lourdes can provide 1200 copies or if the Commission should look into having the copies made. There was also a nice Quarantine flyer from Public Health that was included in the first 500 bags that were distributed. Chair Prado reported she spoke with Leslie Devitt from the District Attorney’s office who is connecting with local facilities to share their newsletter. She is willing to provide information to include in the bags, and possibly some little giveaway items. Chair Prado asked if Lito had any other items he would like to be included in the bags. Lito suggested including the department’s Fall Prevention flyer, and said that he can provide the 1,200 copies. He also advised Chair Prado that she is welcome to store the bags and other information at the Aging and Adult Services office. Commissioner Grasty suggested the foundation might be able to cover some of the copy costs and Lito advised that the department could make copies of the flyer from Behavioral Health as well. Lito said the Commission is more than welcome to use conference space at the office to complete the bags. Chair Prado shared that Leslie Devitt will be providing her with a packet of information that maybe could be included in the bags. Lito shared the packet Leslie Devitt sent to him, which contains quite a bit of information within a nice folder. Commissioner Grasty raised the question whether Leslie Devitt would be able to provide 1,200 of the packets. Commissioner Lynch suggested that at minimum all Commissioners should have a full packet. Commissioner Lynch confirmed the laminating is in the works. Chair Prado said that the laminating costs will be another item for the Foundation to consider.

Chair Prado brought up discussion on having speakers present prior to the regular meetings, via Zoom. During the last regular meeting Leslie Devitt offered to make a presentation. Commissioner Grasty suggested that speakers could be invited to present at 12:30 and those interested in the speaker could join Zoom early, or otherwise when the meeting begins. Commissioner Snyder suggested letting the Board of Supervisors know they are welcome to speak at the meetings should they wish to. Commissioner Grasty suggested the ex-officio members could also be invited to join the speaker presentations, and suggested to Chair Prado that she obtain input from all the Commissioners at the next

meeting. Lito said having the Board Members speak when they can visit a senior center gives them the opportunity to speak to constituents and the Commission.

Commissioner Grasty asked about having the Glossary of Acronyms placed on the Commission website. Michele Timmerman advised she will submit a request to have it added under the "Announcements" section.

Commissioner Lynch suggested Chair Prado make a note for the March 15th meeting, that Michelle Pearl Krizo from Public Health is retiring. Commission Grasty stated she will ask Commissioner Duquette to send Michelle a card.

Commissioner Lemucchi advised that Harvey Clowers is currently not in the office and asked if she could have another staff member from her office represent in his place. Commissioner Lemucchi will advise Michele Timmerman who the new representative will be and the information will be updated on the next agenda. Commissioner Lemucchi asked if the Kern County District Attorney's office should be included under Service Provider Presentations. Chair Grasty shared that those included under Service Provider Presentations are actually Ex-Officio members, and are included in the Commission on Aging By-Laws.

CORRESPONDENCE:

NONE

ACTION ITEMS:

1. **Approval of Minutes:**

The minutes for the February 3, 2021 Executive Commission on Aging meeting were approved. **Motion/Second/Abstention/Oppose (M/S/A/O) – Grasty/Lemucchi/None/None. Motion carried.**

2. **Approval of Agenda:**

The agenda for the March 15, 2021 Regular Commission on Aging meeting was approved. **(M/S/A/O) – Lynch/Snyder/None/None. Motion carried.**

ADJOURNMENT - The meeting adjourned at 2:01 p.m.

Respectfully Submitted,

Lito Morillo, Secretary