

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION - COUNTY OF KERN

1115 Truxtun Avenue
Bakersfield, California 93301

Special Meeting

Tuesday, August 11, 2015
5 p.m.

PRESENT: Commissioners Agbalog, Burrow, Price, Prince & Rose

ABSENT: None

OTHERS: Brittany Boykin, Devin Brown, Christy Kennedy, Mark Nations, Linda O'Neil, Robb Seibly, Mary Stewart and others

NOTE: Ag, Bu, Pri, Pr, Ro are abbreviations for Commissioners Agbalog, Burrow, Price, Prince & Rose. For example, Bu/Pr denotes Commissioner Burrow made the motion and Commissioner Prince seconded the motion. The abbreviations "ab" means absent and "abd" abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

President Rose called the meeting to order at 5:02 p.m.

PUBLIC SESSION

1. **Public Presentations**

None

2. **Commission Member Presentations or Announcements**

None

3. Discuss holding regular monthly meeting in the Board of Supervisors Chambers -
APPROVED; Bu/Pr – All ayes

Devin Brown, Employee Relations Officer, asked the Commissioners to give consideration to holding their regular monthly meetings in the Board of Supervisors Chambers. Some of the positive aspects of the relocation are that voices would be amplified improving overall communication, a more formal atmosphere, more seating, better access to technology and upgraded safety features. On the negative side is the Commission would need to decide where to hear closed session items. One solution would be to relocate to the chambers that the Board of Supervisors uses during closed sessions.

4. Proposed new job specification and compensation for position of Civil Service Commission Secretary – **JOB SPECIFICATION APPROVED – HUMAN RESOURCES DIVISION TO RUN RECRUITMENT; PLACE ON SEPTEMBER 14, 2015 REGULAR CSC AGENDA TO DISCUSS RECRUITMENT STRATEGY; Ag/Pr**
– *All ayes*

Devin Brown, Employee Relations Officer, reported the proposed salary range has been increased to Range 63.7, which is commensurate with a Senior Personnel Analyst position. Additionally, years of experience was increased to three years.

Once the job spec is approved by the Commission, the next step would be to add the item to the September 1, 2015 Board of Supervisors meeting.

The Commission directed an item be placed on the September 14, 2015 regular Civil Service Commission agenda to discuss recruitment strategy.

5. Commission adjourned the meeting at 6 p.m. to reconvene at Special Meeting held Thursday, September 20, 2015, at 5:00 p.m.