

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION - COUNTY OF KERN

1115 Truxtun Avenue
Bakersfield, California 93301

Regular Meeting

Monday, September 8, 2014
5:30 p.m.

PRESENT: Commissioners Parli, Prince & Rose

ABSENT: Commissioner Agbalog

OTHERS: Bryan Alba, Vicki Avila, Devin Brown, Linda Connor, Debbie Davis, Michael Goulart, Christy Kennedy, Ginny Krebs, Konrad Moore, Debbie Rodriguez, Norma Sanchez, Robb Seibly, Brenda Villanueva and others

NOTE: Ag, Pa, Pr, Th, Ro are abbreviations for Commissioners Agbalog, Parli, Prince, Thorn & Rose. For example, Pa/Pr denotes Commissioner Parli made the motion and Commissioner Prince seconded the motion. The abbreviations "ab" means absent and "abd" abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

Vice President Parli called the meeting to order at 5:30 p.m.

PUBLIC SESSION

1. **Public Presentations**

None

2. **Approval of Minutes**

Regular meeting of August 11, 2014 and special meetings of August 14 and 22, 2014.

APPROVED; Ro/Pr – 4 ayes/1 ab

3. Second reading of amendment to Rule 310.00 of the Civil Service Commission.

WAIVED READING; **APPROVED;** Ro/Pr – 4 ayes/1 ab

4. **Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures. **APPROVED;**
Ro/Pr – 4 ayes/1 ab

6556) Supervising Deputy Coroner – DP – Sheriff

6557) Alternative Work List

6558) Social Service Supervisor I

6559) Orthopedic Technician III

6560) Clinical Laboratory Scientist – Pre-Lic/I/II

- 6161) Pharmacy Technician I/II – Shift
- 6162) Database Analyst I – DP – Probation
- 6163) Sr. Office Services Specialist – DP – Public Health
- 6164) Director of Libraries
- 6165) Juvenile Corrections Officer I/II – Shift
- 6166) Sheriff's Support Technician - Shift
- 6167) Junior Staff Nurse/Staff Nurse – Shift
- 6168) Cook I/II – Ridgecrest
- 6169) Human Services Technician I – Bilingual – Shift
- 6170) Fair Housing Coordinator – Bilingual
- 6171) Fiscal Support Technician
- 6172) Fiscal Support Technician – Bilingual
- 6173) Departmental Aide – PT – Shift – Mojave
- 6174) Office Services Specialist – Shift – DP – Library
- 6175) Senior Office Services Specialist
- 6176) Patient Access Services Representative I/II – Bilingual – Shift
- 6177) Accountant II
- 6178) Director of Environmental Health – DP – Public Health Services
- 6179) Programmer I/II
- 6180) Building Services Worker I/II – Part Time – Shift
- 6181) Building Service Worker III – Part Time – Shift
- 6182) Pharmacist - Shift

5. **Reclassification(s):** The following reclassification recommendations are based upon analysis conducted by the Personnel Department in accordance with Civil Service Rules and established procedures. **APPROVED**; *Pr/Ro – 4 ayes/1 ab*

a) *Schedule 4110 – PUBLIC HEALTH SERVICES*

RECLASSIFY

0892 1 Program Support Supervisor R. 59.6 4249-5187

TO

No Change

6. **Director of Personnel Items/Report of Closed Session Actions:**

Ms. Krebs reported the following:

- There were six items heard in Closed Session items during the Regular Meeting held on August 11, 2014. The reportable actions taken on those items are listed in the public minutes of that meeting.
- One of our permanent Office Services Technicians, Krystal Lopez, resigned last week so we will be interviewing for a replacement OST this week.

- She and President Agbalog met with a candidate for the Commission on August 15th. Unfortunately, the candidate, who would have made a great addition to the Commission, withdrew from consideration due to the extensive time commitment involved. If your commission would like to suggest anyone else for Supervisor Maggard's consideration, please forward the person's name and contact information.
- On August 18th, she met with Supervisor Couch to share some information regarding recruitment procedures, number of eligible lists currently established and various reasons why some recruitments may be delayed. The meeting went well and she believes the Supervisor appreciated receiving this information.
- Two promotions were given within the Personnel Department. Both Brenda Villanueva and Kelly Levig have been promoted to the classification of Personnel Analyst II effective September 6th.

7. **Commission Member Presentations or Announcements:**

None

8. **Adjourn to Closed Session:** At 5:36 p.m., the Commission adjourned to closed session to consider the appointment, employment, evaluation of performance, discipline or dismissal of public employees and/or to hear complaints or charges brought against employees by another person or employee: *Pr/Ro – 4 ayes/1 ab*

CLOSED SESSION (Government Code § 54957)

9. PUBLIC EMPLOYMENT – Discipline/Dismissal/Release
Senior Public Defender (Public Defender's Office) - Case No. 2014-0054;
WITHDRAWN; **PENDING SETTLEMENT AGREEMENT**; *Pr/Ro – 4 ayes/1 nay*
10. PUBLIC EMPLOYMENT – Personal Necessity Leave
Human Service Technician III (Human Services) – Case No. 2014-0049; **REQUEST FOR PERSONAL NECESSITY LEAVE DENIED**; *Ro/Pa – 4 ayes/1 ab*
11. Commission adjourned the meeting at 6:01 p.m. to reconvene at Special Meeting held Thursday, September 18, 2014, at 5:00 p.m.