

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting
Monday, August 8, 2016
5:30pm

PRESENT: Commissioners Agbalog, Burrow, Price, and Prince

ABSENT: President Rose

OTHERS: Bryan Alba, Debbie Davis, Michael Goulart, Bill Hadden, Maria Murbach, Mark Nations, Margo Raison, Debbie Rodriguez, Ken Yuwiler, and others

NOTE: Ag, Bu, Pri, Pr, Ro are abbreviations for Commissioners Agbalog, Burrow, Price, Prince & Rose. For example, Bu/Pr denotes Commissioner Burrow made the motion and Commissioner Prince seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

Vice President Burrow called the meeting to order at 5:30 p.m.

PUBLIC SESSION

1. **Public Presentations**
NONE

*2. **Approval of Minutes**
Special meeting on August 2, and Regular Meeting on July 11, 2016; **APPROVED**; Ag/Pri – 4 ayes/1 ab

*3. **Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures. **APPROVED**; Ag/Pri; 4 ayes/1 ab

- 6744) Fleet Services Supervisor
- 6745) Technology Services Supervisor
- 6746) Public Health Nurse Jr. I/II
- 6747) Senior Information Systems Specialist
- 6748) Supervising Disposal Site Gate Attendant-DP-Public Works
- 6749) Permit Specialist I – Planning & Natural Resources Department
- 6750) Assistant Director-Department of Child Support Services
- 6751) Building Inspector
- 6752) Human Services Aide
- 6753) Human Services Supervisor-Taft-DP-DHS

4. **New Specification(s):** The following job specification(s) have been created and approved by the Employee Relations Officer and are submitted for the Commission’s review in accordance with Civil Service Rule 204.21. **RECEIVED, AND FILED**; Pri/Ag - 4 ayes/1 ab

- a) Senior Administrative and fiscal Services Officer, Item No. 0780
 - b) Human Services Resource Family Specialist, Item No. 3736
5. **Revised Specification(s):** The following job specification(s) have been revised and approved by the Employee Relations Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **RECEIVED, AND FILED;** *Pri/Ag - 4 ayes/1 ab*
- a) Senior Fiscal and Policy Analyst, Item No. 0788
6. First Reading of Amendment to Rule 2200 of the Civil Service Commission; **READING WAIVED; APPROVED;** *Ag/Pri-4 ayes/1 ab*
- Mark Nations, Assistant County Counsel, informed the Commission that this is the first of many proposed changes to come before the Commission. The proposed changes to the rule sets out in detail the duties of the Secretary to the Commission and also sets what had been the responsibilities of the Director of Personnel to the Employee Relations Officer.
7. **Human Resources Division Items/Report:**
NONE
8. **Commission Member Presentations or Announcements:**
Commissioner Price shared that Vice President Burrow and Secretary Ms. Murbach joined him in visiting the Mental Health Department and meeting with Director Bill Walker. It was interesting to learn about the many Department services and how they handle the employee complaints. Commissioner Price thanked the Mental Health Department and staff for their graciousness.
9. **Adjourn to Closed Session:** At 5:45 p.m., the Commission adjourned to closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of public employees and/or to hear complaints or charges brought against employees by another person or employee.

CLOSED SESSION (Government Code § 54957)

10. Public Employment – Discipline/Dismissal/Release
Deputy Sheriff (Sheriff's Office) – (via telephone call) Case No. 2016-0012; **HEARING DATES SET FOR SEPTEMBER 27 AND 29, OCTOBER 3, 5, 6, 20, 25, AND 27, 2016**
11. Public Employment – Discipline/Dismissal/Release
Deputy Sheriff (Sheriff's Office) – Case No. 2016-0013; **HEARING DATES SET FOR JANUARY 10, 12, 17, 19, 23, 24, 26, AND 30, 2017**
12. Public Employment – Discipline/Dismissal/Release
Deputy Sheriff (Sheriff's Office) – Case No. 2016-0014; **HEARING DATES SET FOR FEBRUARY 16, 21, 23, 27, 28, AND MARCH 2, 6, 7, 9, AND 14, 2017**
13. Vice President Burrow adjourned the meeting at 6:20. The next Regular Meeting will be held on Monday, September 12, 2016.