

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting
Monday, June 10, 2019
5:30 p.m.

PRESENT: Commissioners Agbalog, Holt, and Price

ABSENT: Commissioner Burrow, Rose

OTHERS: Devin Brown, Michael Goulart, Kendra Graham, Maria Murbach, Brenda Villanueva, and others.

NOTE: Ag, Bu, Ho, Pri, and Ro are abbreviations for Commissioners Agbalog, Burrow, Holt, Price, and Rose. For example, Bu/Pri denotes Commissioner Burrow made the motion and Commissioner Price seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

President Price called the meeting to order at 5:30

PUBLIC SESSION

1. **Public Presentations**
None

*CONSENT AGENDA

- *2. **Approval of Minutes**
Regular Meeting on May 13, 2019; Special Meetings on May 6, 20, and 29, 2019

NO PUBLIC COMMENT; **APPROVED**; Ag/Ho – 3 ayes/2 ab (Bu/Ro)

- *3. **Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures. NO PUBLIC COMMENT; **APPROVED**; Ag/Ho – 3 ayes/2 ab (Bu/Ro)

7571) Fiscal Support Supervisor-DP-Public Works
7580) Disposal Site Gate Attendant I/II
7581) Departmental Analyst
7582) Help Desk Tech I
7583) Fiscal Support Specialist-Department Promotional-CAO-General Services
7584) BH Credentialing Specialist
7585) Senior BH Credentialing Specialist
7586) Staff Development Specialist
7587) Geographic Information Systems (GIS) Technician I/II
7588) Auditor-Controller's Division Chief-Department Promotional
7589) Social Service Supervisor I-DP-DHS

- 7590) Child Support Officer II/III
- 7591) Marketing and Promotions Associate II
- 7592) Airport Police Officer I/II
- 7593) Probation Program Specialist

4. **Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21; **REVIEWED, RECEIVED, AND FILED**

- a) Park Ranger, Senior Park Ranger, Supervising Park Ranger, Items No. 5249, 5246, and 5243; *Ag/Ho – 3 ayes/2 ab (Bu/Ro)*
- b) Sheriff's Dispatch Assistant, Sheriff's Dispatcher I/II, Items No. 3328, 3323, and 3321; *Ag/Ho – 3 ayes/2 ab (Ro/Bu)*
- c) Substance Use Prevention Specialist I/II, Items No. 1573 and 1572; *Ho/Ag – 3 ayes/2ab (Ro/Bu)*
- d) Group Counselor I/II/III, Items No. 3553, 3552, 3551; *Ho/Ag – 3 ayes/2 ab (Bu/Ro)*

Devin Brown, Chief Human Resources Officer, provided a brief overview. No Public Comment.

5. **Commission Secretary Monthly Report**

None

6. **Human Resources Division Items/Report:**

Mr. Brown reported that a meeting with Commission staff was scheduled to take place at the end of the month regarding the Respectful Workplace Policy and CS Rule 1800 revisions.

7. **Commission Member Presentations or Announcements:**

None

8. **Adjourn to Closed Session:** at 5:41 p.m., the Commission adjourned to closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of public employees and/or to hear complaints or charges brought against employees by another person or employee.

CLOSED SESSION (Government Code § 54957)

(Commissioner Rose joined the closed session via conference call.)

- 9. PUBLIC EMPLOYMENT – CS RULE 1700/CS RULE 1800 Appeal Request
DISTRICT ATTORNEY (3 Cases; District Attorney's Office); **MATTER TO BE PLACED ON JULY 8, 2019 CSC AGENDA.**
- 10. PUBLIC EMPLOYMENT – CS Rule 1800 Evidentiary Hearing
Social Service Supervisor I (Human Services) – Case No. 2019-0003; **NO REPORTABLE ACTION**
- 11. Reconvened from Closed Session. President Price adjourned the meeting at 6:55 p.m. to the next Regular Meeting to be held on Monday, July 8, 2019 at 5:30 p.m.