

GREATER BAKERSFIELD SEPARATION OF GRADE DISTRICT
1800 30th Street, Suite 260, Bakersfield, CA 93301

DATE: September 10, 2018

COMMISSION AGENDA FOR REGULAR MEETING

President	Mark J. Smith	Assistant Secretary	Robert G. Kuhs
Vice President	W. Patrick Marchbanks	Assistant Secretary	Bernard C. Barmann, Jr.
Secretary	Gregory W. Boylan	Assistant Secretary	Sheila K. Plane
Assistant Secretary	Steven M. Ruettgers		
Assistant Secretary	Terry A. Murray		

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification or accommodation, including auxiliary aids or services, to participate in any public meeting of the Commission. A request for modification or accommodation shall be made in person, or by telephone, (661) 327-1969, facsimile (661) 327-1993, or written correspondence to the District's Consulting Engineer at the District's office at least seven days before the public meeting for which the modification or accommodation is requested.

- I Call to Order – **5:00 P.M. at 1800 30th Street, Suite 260, Bakersfield, CA 93301**
- II Public Statements & Comments:
- III Minutes - Meeting(s) August 13, 2018
- IV Report of Attorney of District
 - 1. Letter from Social Security Administrator re: CALPers –
 - 2. District page on County website
 - 3. Annexations
- V Report of District Engineer:
 - 1. Project Funding Sources
 - 2. High Speed Rail Impacts/Santa Fe Way Corridor/Edison Highway Corridor
 - 3. Specific Plan Lines
 - A. Renfro – Jenkins – BNSF
 - B. Kratzmeyer – BNSF
 - C. West Beltway - BNSF
 - 4. Morning Drive @ UPRR
 - 5. Baker/Truxtun/Beale @ BNSF & UPRR
 - 6. Expansion of District Boundary and Sphere of Influence
 - 7. Rosedale Highway @ Landco Branch SJVRR
- VI Financial Reports:
 - 1. Accounts Payable
 - A. General Fund
 - B. HSR Monitoring/Impact Coordination
 - C. Specific Plan Lines
- VII Committee Reports:
 - 1. Right of Way (Ruettgers, Murray)
 - 2. Advance Planning (Boylan, Smith)
 - 3. Budget (Marchbanks, Ruettgers)
 - 4. Regulatory & Audit (Marchbanks, Boylan)
 - 5. Government Relations (Smith, Murray)
- VIII Correspondence:
 - 1. Insurance quotes: Walter Mortensen Insurance and SDRMA – Review, approve binding policy
- IX Adjournment

MONTHLY MEETING SEPTEMBER 10, 2018

ACCOUNTS PAYABLE

DISTRICT EXPENSE FUND:

Gregory Boylan	Commissioner Expense - August 2018	\$	100.00
Steven Ruettgers	Commissioner Expense - August 2018	\$	100.00
Patrick Marchbanks	Commissioner Expense - August 2018	\$	100.00
Terry Murray	Commissioner Expense - August 2018	\$	100.00
Kuhs & Parker	Professional Services - July 2018	\$	2,393.50
Ruettgers & Schuler	High Speed Rail - August 2018	\$	775.00
Ruettgers & Schuler	Engineering Services - August 2018	\$	<u>6,489.71</u>
		\$	<u>10,058.21</u>

KUHS & PARKER
P.O. BOX 2205
BAKERSFIELD, CA 93303

Invoice submitted to:
Greater Bakersfield Separation
of Grade District
1800 - 30th Street
Suite #260
Bakersfield, CA 93301

September 6, 2018
In Reference To: General
File number: 777.00

Invoice # 23141

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
7/2/2018	BCB	Review email from M. Smith regarding mailing address; draft email to J. Schuler, M. Smith and S. Plane regarding fees for publishing notice re annexation hearing.	0.50 245.00/hr 122.50
7/5/2018	BCB	Review and revise Commission meeting minutes; revise draft consulting agreement with District engineer; review draft meeting agenda; emails regarding same; attention to arrangement letter from auditor.	2.50 245.00/hr 612.50
7/9/2018	BCB	Finalize consulting agreement and forward for inclusion in meeting; attend commission meeting.	1.30 245.00/hr 318.50
7/11/2018	BCB	Attention to auditor arrangement letter.	0.30 245.00/hr 73.50
7/12/2018	BCB	Attention to auditor arrangement letter.	0.80 245.00/hr 196.00
7/20/2018	MET	Telephone conference with Aaron Nance.	0.10 165.00/hr 16.50
	BCB	Attention to arrangement letter from auditor; review markups to same; revise markups; email to S. Plane regarding same; revise consulting agreement.	2.60 245.00/hr 637.00

Greater Bakersfield Separation

General
File number: 777.00

	<u>Hrs/Rate</u>	<u>Amount</u>
7/24/2018 MET Telephone conference with Aaron Nance; email re: positing minutes.	0.30 165.00/hr	49.50
7/30/2018 BCB Review materials for commission meeting; attend commission meeting.	1.50 245.00/hr	367.50
For professional services rendered	9.90	\$2,393.50

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September 06, 2018

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In Reference To: 112-01 - GENERAL - Consulting services through August 31, 2018.

Meeting and follow-up coordination with C. Pope and A. Hakimi re: Morning Drive strategy, funding and environmental clearance - Refine draft impact visualization of rail activity on the Baker St corridor and Olive Drive - Attend Board of Supervisor Hearing for District Annexation - Telephone conversation with S. Hurlbert (Shafter) re: annexation and future projects - Research funding programs and status - Telephone conversations with M. Boehm (HSR) and A. Hakimi re: coordination on Morning Drive - Discussion with T. Dee (RGF) re: Baker Street corridor development - Investigate annual insurance renewal through state agency - Prepare audit package and coordinate with DPVB - Prepare vouchers for warrants - Monthly bookkeeping for District Account.

Professional Services

	<u>Hours</u>	<u>Amount</u>
Admin Assistant	4.00	\$200.00
Administrator	4.75	\$522.50
Bookkeeper	9.00	\$990.00
Design Engineer	1.75	\$210.00
Eng Tech 2	8.00	\$680.00
Prin Engineer	25.00	\$3,875.00
For professional services rendered	52.50	\$6,477.50
Previous balance		\$10,338.42
Accounts receivable transactions		
8/16/2018 Payment - thank you. Check No. Auto Dep		(\$10,338.42)
Balance due		<u>\$6,477.50</u>

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In Reference To: 112-18 - High Speed Rail

Consulting services for the period June 30, 2018 through August 31, 2018

Investigate and review HSR updates and status - Discussions with A. Hakimi, M. Boehm (HSR), S. Hurlbert and C. Pope re: latest HSR status and issues - Provide latest HSR information to the Commissioners

Professional Services

	<u>Hours</u>	<u>Amount</u>
Prin Engineer	5.00	\$775.00
For professional services rendered	5.00	\$775.00
Previous balance		\$232.50
Accounts receivable transactions		
7/12/2018 Payment - thank you. Check No. Auto Dep		(\$232.50)
Balance due		<u>\$775.00</u>