

GREATER BAKERSFIELD SEPARATION OF GRADE DISTRICT
1800 30th Street, Suite 260, Bakersfield, CA 93301

DATE: July 30, 2018

COMMISSION AGENDA FOR ADJOURNED REGULAR MEETING

President	Mark J. Smith	Assistant Secretary	Robert G. Kuhs
Vice President	W. Patrick Marchbanks	Assistant Secretary	Bernard C. Barmann, Jr.
Secretary	Gregory W. Boylan	Assistant Secretary	Sheila K. Plane
Assistant Secretary	Steven M. Ruetters		
Assistant Secretary	Terry A. Murray		

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification or accommodation, including auxiliary aids or services, to participate in any public meeting of the Commission. A request for modification or accommodation shall be made in person, or by telephone, (661) 327-1969, facsimile (661) 327-1993, or written correspondence to the District's Consulting Engineer at the District's office at least seven days before the public meeting for which the modification or accommodation is requested.

- I Call to Order – **5:00 P.M. at 1800 30th Street, Suite 260, Bakersfield, CA 93301**
- II Public Statements & Comments:
- III Minutes - Meeting(s) July 9, 2018
- IV Report of Attorney of District
 - 1. Annexations
- V Report of District Engineer:
 - 1. High Speed Rail Impacts/Santa Fe Way Corridor/Edison Highway Corridor
 - 2. Specific Plan Lines
 - A. Renfro – Jenkins – BNSF
 - B. Kratzmeyer – BNSF
 - C. West Beltway - BNSF
 - 3. Morning Drive @ UPRR
 - 4. Baker/Truxtun/Beale @ BNSF & UPRR
 - 5. Expansion of District Boundary and Sphere of Influence
 - 6. Rosedale Highway @ Landco Branch SJVRR
 - 7. Nominations to PUC for future projects for F.Y. 2018-2019 and 2019-2020
 - 8. Project Funding Sources
- VI Financial Reports:
 - 1. Accounts Payable
 - A. General Fund
 - B. HSR Monitoring/Impact Coordination
 - C. Specific Plan Lines
- VII Committee Reports:
 - 1. Right of Way (Ruetters, Murray)
 - 2. Advance Planning (Boylan, Smith)
 - 3. Budget (Marchbanks, Ruetters) – Committee meeting report and presentation of proposed budget for 2018-2019 – Adopt resolution approving Budget and authorize filing of same with County
 - 4. Regulatory & Audit (Marchbanks, Boylan)
 - 5. Government Relations (Smith, Murray)
- VIII Correspondence:
 - 1. Arrangement Letter from Daniells Phillips Vaughan & Bock re: Annual Audit Scope – Authorize execution and submittal of same to auditor
 - 2. Letter from Social Security Administrator re: CALPers –
 - 3. AIG Insurance Application – Authorize execution and submittal of same to W. Mortensen
- IX Adjournment

**Greater Bakersfield Separation
of Grade District**

Expenditures 2017-2018

General:

Commissioner Expense	\$4,900.00
Kuhs & Parker (Legal Services)	\$46,072.37
Ruettgers & Schuler (Engineering Services)	\$103,230.28 *
Auditor Controller	\$838.47
Jerry W. Kemp, C.P.A.	\$90.00
Daniells, Phillips, Vaughan & Bock	\$4,425.00
Walter Mortensen Insurance	\$13,263.00

Projects:

High Speed Rail	\$2,790.00
LAFCO (Annexation Costs)	\$6,284.85
Nominations (City Count, WZI)	\$5,490.00
Specific Plan Line	\$11,766.25
	\$199,150.22

Balance June 30, 2017	\$1,039,302.67
Total Revenues/Deposits	\$166,425.58
Total Expenditures	-\$199,150.22
Balance June 30, 2017	\$1,006,578.03

* Breakdown of projects and approximate fees:

General	\$25,800
Rent/Files	\$2,400
Annexations	\$6,000
Nominations to CPUC	\$36,000
Morning Drive/UPRR	\$20,000
Truxtun/Baker/BNSF	\$2,500
Project Funding Investigations	\$10,000
Santa Fe Way Corridor/BNSF	\$500
	\$103,200

GREATER BAKERSFIELD SEPARATION
OF GRADE DISTRICT

COMMITTEE REPORT

MEMORANDUM

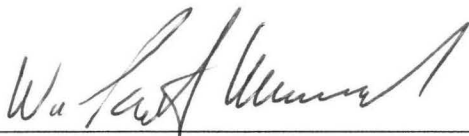
July 25, 2018

TO: Board of Commissioners

FROM: Budget Committee: W. Patrick Marchbanks and Steven Ruetters

Presented herewith for your consideration and adoption is the proposed budget for the fiscal year 2018-2019. The budget is shown as Exhibit A and Exhibit B to the resolution to be submitted for Commission action.

It is recommended that the Board, at their regular meeting on July 30, 2018 approve the 2018-2019 budget as presented herewith and adopt the resolution indicating approval. Although it is no longer required, staff should be directed and authorized to file the budget and resolution with the Kern County Auditor-Controller on or before August 1, 2018.



W. Patrick Marchbanks



Steven Ruetters

cc: Bernard C. Barmann, Jr.

**GREATER BAKERSFIELD SEPARATION OF GRADE DISTRICT
PROPOSED 2018 - 2019 BUDGET**

<u>AVAILABLE FUNDS</u>	06/30/17	06/30/18	
District Expense Account (42530)	1,039,303	1,006,578	
<u>REVENUES</u>			
<u>County Taxes</u>	Estimated 17-18	Actual 17-18	Estimated 18-19
(3005) Property Taxes - Current Secured	132,800	132,549	138,650 *
(3007) Supplemental Property Tax - Current	5,000	2,400	3,000
(3010) Property Tax - Current Unsecured	12,500	12,352	12,600 **
(3014) Property Tax - Unsecured Supplemental	100	67	100
(3017) Supplemental Property Tax - Prior	100	182	200
(3025) Property Taxes - Prior Unsecured	(500)	(468)	(500)
Total Taxes:	150,000	147,082	154,050
<u>Aid From Other Government</u>			
(3945) State Aid - Homeowner Property Tax Relief	1,000	1,089	1,000
(4200) Other In-Lieu	100	0	100
(4222) Other Aid - RDA Pass Thru	1,000	1,853	2,000
(4224) Other Aid - ABX1 26 Excess Revenue (RDA)	0	3,585	2,500
(5280) Other Services	0	0	0
Total Government Ai	2,100	6,527	5,600
<u>Fines, Forfeitures, Penalties</u>			
(3565) Penalties Redemption	50	50	50
	50	50	50
<u>Interest</u>			
(3605) Interest on County Treasury Deposits	17,900	13,841	23,300 ***
(3615) Interest on Tax Deposits	0	(62)	0
Total Interest:	17,900	13,779	23,300
<u>Fees</u>			
(4305) 0.25% Contribution	(350)	(359)	(350)
(4315) Administration Costs (SB 2557)	(2,000)	(1,574)	(1,600)
Total Fees:	(2,350)	(1,933)	(1,950)
Subtotal:	167,700	165,505	181,050
<u>Deposits</u>			
(5280) DPVB Credit for Overpayment	2,175	900	0
(5280) Insurica Refund		20	0
Total Deposits:	2,175	920	0
Total Revenues:	169,875	166,425	181,050
Total Cash On Hand (Carry Over)			1,006,578
TOTAL ANTICIPATED FUNDS 2017-2018			1,187,628

* .046 increase - per Janelle Austin, Auditor-Controller-County Clerk's Office

** .022 increase per Janelle Austin, Auditor-Controller-County Clerk's Office

*** .02 interest per Bret Black Treasurer-Tax Collector's Office

REQUIRED FUNDS 2018-2019

ENCUMBRANCES

Commissioner Expense	\$0	
Kuhs & Parker District Expense (June Accounts Payable)	\$0	
Ruettgers & Schuler, District Expense (June Accounts Payable)	\$0	
High Speed Rail Expense (June Accounts Payable)	\$0	
Total Encumbrances		\$0

GENERAL ADMINISTRATION

Commissioner Expense	\$12,000	
Fee For Meeting Room & District File Maintenance	\$2,400	
Counsel Fees	\$60,000	
Engineer Fees	\$100,000	
Supplies	\$10,000	
Insurance	\$15,000	
Audit	\$7,000	
Accounting Services	\$5,000	
County Services	\$3,000	
Total General Administration		\$214,400

SPECIAL PROJECTS

Preliminary Engineering (Morning Drive @ UPRR)	\$200,000	
Preliminary Engineering (Rosedale/Landco @ BNSF-SJVRR)	\$50,000	
Preliminary Engineering (Olive Drive @ UPRR)	\$50,000	
Preliminary Engineering (Beale-Baker-Truxtun @ BNSF)	\$100,000	
Preliminary Engineering (Airport Drive @ UPRR)	\$10,000	
Preliminary Engineering (Kratzmeyer Road @ BNSF)	\$50,000	
Preliminary Engineering (Reina/Renfro/Jenkins @ BNSF)	\$40,000	
Preliminary Engineering (Snow Road @ UPRR)	\$40,000	
Preliminary Engineering (West Beltway @ BNSF)	\$40,000	
Legislative Fund	\$75,000	
Revenue Investigation	\$50,000	
Boundaries & Annexations/Mapping	\$30,000	
PUC Nominations	\$20,000	
High Speed Rail	\$30,000	
New Project Investigation	\$60,000	
Total Special Projects		\$845,000

RESERVES

Uninsured Liability Claims	\$75,000	
Reserve Contingencies	\$53,228	
Total Reserves		\$128,228

Memo

To: GBSOGD – Budget Committee
From: John Schuler
cc:
Date: July 24, 2018
Re: Budget Items for District Activity 2018-2019

Annexation – “Protest Hearing”, final step, in process with County Board of Supervisors

Morning Drive at the Union Pacific Railroad – Generally considered the next high priority project for construction within the District boundaries – Interest from Kern COG, County and the State - Value Proposition and Funding Scenarios developed and presented in 2016/2017 - Funding scenarios have been dynamic and shifted, with a lower probability of HSR participation, and a higher probability of SB1 TCEP funding - funding commitments still in process - Anticipate Phase II preliminary work and possibly a Request for Allocation in 2018 / 2019.

Truxtun Avenue/Bakers Street at the BNSF – Reachable funding position on State Sec 190 list – Interest from private sector, no official advocate identified yet – City staff is ambivalent - Probable \$20 million Sec 190 allocation - Need agency commitment for cash flow (City) - Need \$10 million additional funding Air District/ARB for emissions and disadvantaged communities benefit / other – Possible Request for Allocation in 2020 - A broader conceptual solution for the Baker Street corridor, involving the UPRR crossing, has also been discussed, but requires further development.

Nominations to the CPUC – Process completed in spring of 2018 - No activity anticipated this year.

Legislative and Funding Activities – The local transportation funding sources and scenarios continue to be dynamic and highly uncertain - Payment of the TRIP local match without COB borrowing has changed the local outlook on capital projects - Funding from the traffic impact fee program and other sources is anticipated to be available for new projects - Infusion of State funds from the SB1 gas tax have also greatly improved to local outlook for both the County and the City - However, the County continues to experience budget woes and the State has de-prioritization of transportation funding except for maintenance - The potential for repeal of the SB1 tax and elimination of increased local maintenance funds exists for the November

election. The head of the Caltrans Division of Rail and the Safety Chief, along with the CPUC are interested in increasing the Section 190 funding level. The District should consider potential legislative changes and search for new funding sources and opportunities as a priority area for this year's activity.

Preliminary Engineering – Specific Plan Lines - SP Line documents have been advanced for the Renfro/Jenkins crossing - Anticipate final City approvals this year - SP Lines for Kratzmeyer Road and West Beltway crossings of the BNSF need to be updated and adopted by the City (currently waiting for Circulation Element changes which are anticipated to be approved in September 2018).

Santa Fe Way Corridor – The Kratzmeyer Road, Renfro Road and future West Beltway crossing at the BNSF are the last remaining crossings along the northwest rail corridor and are located in an area of active/semi-active development.

Rosedale Highway at Landco Branch, SJVRR - Rail activity continues to create significant blocking delays during peak roadway traffic periods on a random basis - Further data collection of railroad activity is recommended to clearly define the problem - Follow-up action for requesting controlled operating hours from the railroad, as an interim solution, is in discussion with Kern COG, County, San Joaquin Valley APCD and San Joaquin refinery management.

Crossing issues associated with increased rail activity – Oil tanker cars and use of tracks through and south of town – Extensive pedestrian delay for BNSF crossing at L Street.

High Speed Rail Activity Monitoring – Anticipate a low level of activity associated with HSR in the "Monitor & Maintain" category (see July 16, 2013 memo re: HSR activity). The UPRR alignment, which is currently being studied, affects the Snow Road, Olive Drive and Morning Drive crossings.

Other Potential Projects - The existing remaining at-grade crossing on the UPRR mainline at Q Street, 30th Street and Baker Street and on the BNSF mainlines at N Street and L Street should still be evaluated for potential solutions with significant benefit to the street system. Additionally roadway-to-roadway crossings along the West Beltway would fall under the District authorization, of particular interest may be West Beltway at 7th Standard Road.