

MINUTES OF A REGULAR MEETING
OF THE COMMISSION OF THE
GREATER BAKERSFIELD SEPARATION OF GRADE DISTRICT

Held: July 9, 2018

A regular meeting of the Commission of the Greater Bakersfield Separation of Grade District was held on July 9, 2018, at 1800 30th Street, Suite 260, Bakersfield, California.

CALL TO ORDER:)
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The President, Mark J. Smith, called the meeting to order at 5:01 p.m. and presided thereat.

ROLL CALL:)
_____)

The following Commissioners were present:

Mark J. Smith
W. Patrick Marchbanks
Gregory W. Boylan
Steven M. Ruettgers
Terry A. Murray

Also present were John Spaulding; Sheila K. Plane and John D. Schuler, District Engineers; and Bernard C. Barmann, Jr., District Legal Counsel.

COMMITTEE ASSIGNMENTS)
BY PRESIDENT:)
_____)

President Smith recommended Commissioner Murray for appointment as Assistant Secretary to the Commission. On motion of Commissioner Ruettgers, seconded by Commissioner Boylan, and unanimously carried, the appointment of Commissioner Terry A. Murray as Assistant Secretary of the Commission was approved.

APPROVAL OF MINUTES,)
REGULAR MEETING OF)
JUNE 11, 2018:)
_____)

On motion of Commissioner Marchbanks, seconded by Commissioner Boylan, and unanimously carried, the minutes of the regular meeting of June 11, 2018, were approved.

LEGAL COUNSEL'S REPORT:)
_____)

Consulting Services Agreement: Upon motion of Commissioner Ruettgers, seconded by Commissioner Boylan, and unanimously carried, the Consulting Services Agreement with Ruettgers & Schuler Civil Engineers was approved.

Response to Grand Jury: Mr. Barmann reported on his discussions with County staff regarding the manner and cost of posting of the District's agendas and minutes on a page of the County's website. Upon motion of Commissioner Marchbanks, seconded by Commissioner Ruettgers, and unanimously carried, Mr. Barmann was authorized to arrange with the County for the posting of District agendas and minutes on the County's website.

Annexations: Mr. Barmann reported that the District's proposed Annexations Nos. 5 and 6 would be presented to the Kern County Board of Supervisors on July 10, 2018, with a request that the Board set a hearing in August 2018.

DISTRICT ENGINEER'S)
REPORT:)
_____)

Mr. Schuler reported as follows:

High Speed Rail Project. There were no new developments to report.

Specific Plan Lines. Mr. Schuler is wrapping up coordination with the City of Bakersfield and the adjacent developers regarding Renfro-Jenkins. The Kratzmeyer and West Beltway General Plan Amendments have been moved up to the third quarter cycle.

Morning Drive Project. The 2018 draft federal transportation improvement program (FTIP) plan document comment period closes this week. Caltrans relinquishment of Highway 184 is uncertain due to objections within Lamont.

Baker/Truxtun/Beale @ BNSF & UPRR. No new developments.

District Boundaries and Sphere of Influence. Mr. Barmann already covered this.

Rosedale Highway at Landco. No new developments to report.

Nominations to PUC. No update.

Project Funding Sources. Mr. Schuler is continuing to look at various sources, including local traffic impact fees and state funding. SB1 funding is the subject of a November ballot initiative to repeal the measure.

FINANCIAL REPORT:)
_____)

The Secretary then presented the Financial Report for June, 2018, in the form attached as **Exhibit A**. Following discussion, on motion of Commissioner Marchbanks, seconded by Commissioner Boylan, and unanimously carried, the report was approved and ordered filed, vouchers to pay the bills from the District Expense Fund as noted in part A(1) of the report and were ordered to be drawn and presented to the County Controller for payment.

AYES: Mark J. Smith
W. Patrick Marchbanks
Gregory W. Boylan
Steven M. Ruettgers
Terry A. Murray

NOES: None

ABSENT: None

ABSTAIN: None

COMMITTEE REPORTS:)
_____)

The President, Mark J. Smith, appointed Commissioners to the following committees:

1. Right of Way:	Steven M. Ruettgers; Terry A. Murray
2. Advance Planning:	Gregory W. Boylan; Mark J. Smith
3. Budget:	Steven M. Ruettgers; W. Patrick Marchbanks
4. Regulatory & Audit:	W. Patrick Marchbanks; Gregory W. Boylan
5. Government Relations:	Mark J. Smith; Terry A. Murray

On motion of Commissioner Ruettgers, seconded by Commissioner Marchbanks, and unanimously carried, a special meeting is set to review and approve the proposed budget on July 30, 2018 at 5:00 p.m.

CORRESPONDENCE:)
_____)

Arrangement letter from Daniells Phillips Vaughan & Bock Re Annual Audit Scope received. Mr. Barmann and Ms. Plane will follow up for correct content of letter.

Correspondence received from Social Security Administrator Re: CALPers. Mr. Barmann and Ms. Plane will follow up on this letter.

ADJOURNMENT:)
_____)

There being no further business to come before the meeting, the meeting was adjourned. The Commission will meet next on Monday, July 30, 2018, at 5:00 p.m.

Gregory W. Boylan
Secretary of the Commission

APPROVED:

Mark J. Smith
President of the Commission

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MONTHLY MEETING JULY 9, 2018

ACCOUNTS PAYABLE

A(1) DISTRICT EXPENSE FUND:

Gregory Boylan	Commissioner Expense - June 2018	\$100.00
Steven Ruettgers	Commissioner Expense - June 2018	\$100.00
Mark Smith	Commissioner Expense - June 2018	\$100.00
W. Patrick Marchbanks	Commissioner Expense - June 2018	\$100.00
Ruettgers & Schuler	Engineering Services - June 2018	\$6,000.00
Ruettgers & Schuler	High Speed Rail - June 2018	\$232.50
Kuhs & Parker	Professional Services May 2018	\$ 4,215.25
		\$ 10,847.75