



OFFICE OF THE DISTRICT ATTORNEY

COUNTY OF KERN

KERN REGIONAL CRIME LABORATORY

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December 10, 2025

Simplified Report Agreement **Kern Regional Crime Laboratory – Reports of Examination**

*This is a simplified report agreement to allow the Kern Regional Crime Laboratory (and its customers) to have discretion on what required elements appear on accredited reports. At this time, **the laboratory does not intend to make any changes to its current Reports of Examination.** This agreement is required to avoid the laboratory making changes to its reports simply because it is required by the accreditation standards.*

The Kern Regional Crime Laboratory's services are accredited to international standards for forensic testing laboratories: ISO/IEC 17025:2017 and ANAB ISO/IEC 17025:2017 – Forensic Science Testing and Calibration Laboratories Accreditation Requirements -AR 3125. As part of this accreditation, the laboratory is obligated to include certain elements on each accredited report unless otherwise agreed upon with our law enforcement customers in a simplified report agreement. In pursuit of providing a simplified report, the Kern Regional Crime Laboratory has created this agreement as a contract between the laboratory and its customers.

Below are elements which **shall appear on each Report of Examination** that is released by the laboratory. The accreditation requirement is referenced with each element.

ISO/IEC 17025:2017 7.8.2.1

- a) A title.
- b) The name and address of the laboratory.
- d) Unique identification that all its components are recognized as a portion of a complete report and a clear identification of the end.
- e) The name and contact information of the customer.
- f) Identification of the method used.
- g) A description, unambiguous identification, and, when necessary, the condition of the item
- j) The date of issue of the report.
- l) A statement to the effect that the results relate only to the items tested, calibrated or sample.
- m) The results with, where appropriate, the units of measurement.

- o)** Identification of the person(s) authorizing the report.
 - p)** Clear identification when results are from external providers.
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ISO/IEC 17025:2017 7.8.3.1

Where necessary for the interpretation of the test result(s)

- c)** Where applicable, the measurement uncertainty presented in the same unit as that of the measurand or in a term relative to the measurand (e.g. percent) when:
 - it is relevant to the validity or application of the test results;
 - a customer's instruction so requires; or
 - the measurement uncertainty affects conformity to a specification limit;
 - e)** Additional information that may be required by specific methods, authorities, customers or groups of customers.
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ISO/IEC 17025:2017 7.8.5 - Sampling

Where necessary for the interpretation of the test result(s)

- a)** The date of sampling.
- b)** Unique identification of the item or material sampled.

If statistical sampling is used, the report shall contain the confidence level and corresponding inference regarding the population.

Below are elements which **may or may not appear on each Report of Examination** at the discretion of laboratory management and its customers. If the listed information does not appear on the released report, it shall still be available to our customers via:

- Testimony provided by the laboratory;
 - Discovery request; and/or
 - By request by the law enforcement agency.
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ISO/IEC 17025:2017 7.8.2.1

- c)** The location of performance of the laboratory activities, including when performed at a customer facility or at sites away from the laboratory's permanent facilities, or in associated temporary or mobile facilities.
 - h)** The date of receipt of the test or calibration items), and the date of sampling, where this is critical to the validity and application of the results.
 - i)** The date(s) of performance of the laboratory activity.
 - k)** Reference to the sampling plan and sampling method used by the laboratory or other bodies where these are relevant to the validity or application of the results.
 - n)** Additions to, deviations, or exclusions from the method.
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ISO/IEC 17025:2017 7.8.3.1

Where necessary for the interpretation of the test result(s)

- a)** Information on specific test conditions, such as environmental conditions.
 - b)** Where relevant, a statement of conformity with requirements or specifications.
 - d)** Where appropriate, opinions and interpretations.
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ISO/IEC 17025:2017 7.8.5 - Sampling

Where necessary for the interpretation of the test result(s)

- c)** The location of sampling, including any diagrams, sketches or photographs.
 - d)** A reference to the sampling plan and sampling method.
 - e)** Details of any environmental conditions during sampling that affect the interpretation of the results.
 - f)** Information required to evaluate measurement uncertainty for subsequent testing or calibration.
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*By signing below, the agency agrees to the terms of this simplified report agreement from the **date of signature until March 31, 2028**. While under this agreement, the agency may still make a formal written request that certain elements be included on accredited reports if the Kern Regional Crime Laboratory has chosen to exclude them. This agreement gives the laboratory and its customers the discretion to include only desired information on its accredited Reports of Examination.*

Agency Name: _____

Title/Name: _____

Signature: _____

Date: _____

Kern Regional Crime Laboratory

Laboratory Director Garrett Sugimoto

Signature: _____

Date: _____