

November 2025 Newsletter



PROJECT UPDATES >>>>

WHAT'S NEW

This month has brought timeline adjustments for the end-to-end build and testing phases.

During the end-to-end build, the largest new development has been configuring Kern360's time tracking. Because many processes in Kern360 hinge on time tracking, the team opted to extend the end-to-end build phase until time tracking is configured. This decision will allow for more thorough and accurate testing inclusive of time tracking related scenarios.

The team is currently finalizing time tracking details and preparing for testing. We are working with our implementation partner to adjust our timeline and ensure we have accurate estimates for the remaining project phases. You can continue to follow along with the project's progress and milestones on the [Project Info Kern360](#) page. Thank you for your patience and continued support as we move toward a successful implementation!

Access the live financials side of Kern360 by visiting [Kern360 Financials Production](#).

WHAT'S NEXT

The team has prepared approximately 400 testing scenarios for end-to-end testing, which will begin shortly.

End-to-end scenarios involve multi-part processes across functional areas, which sets them apart from the unit testing scenarios the team has already completed. The team will work in cross-functional testing groups to run scenarios that take employees from the beginning to the end of their employee journey. The testing they'll complete during end-to-end will be the longest and most thorough testing to date.

You can follow along with the project progress on the [Project Info Kern360](#) page or access the live financials side by visiting [Kern360 Financials Production](#).

SPECIAL FEATURE



OCTOBER'S CHECK-IN ACTIVITY

In last month's newsletter, we asked you what parts of Kern360 implementation you were most concerned about and most excited about. As you can see in the word clouds below, some definite trends emerged from our responses. The biggest area of concern was that Kern360 will be a big change. There were also concerns about implementation going smoothly and whether the system would be accurate and easy to use.

Our county is most excited for the streamlining and modernization Kern360 will bring. Timecards (especially reviewing and approving time), benefits, and payroll were some of the key features we are looking forward to.

We're getting ready for big changes—which is both exciting and challenging! We're in this together every step of the way as we navigate what comes next.

PRIZE ALERT!

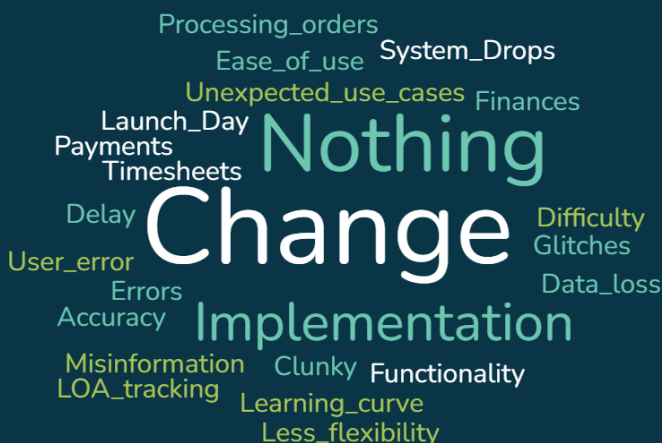
We want your thoughts and questions! This month, you have another chance to win a \$25 Amazon gift card or exclusive Kern360 swag. To enter this month's opportunity drawing, submit a question through the **Kern360 FAQ Form** on the project portal site. Submit your question by December 12 to be entered in the drawing.

Remember, you can submit your Kern360 questions any time by visiting the **FAQ page** on the portal site!

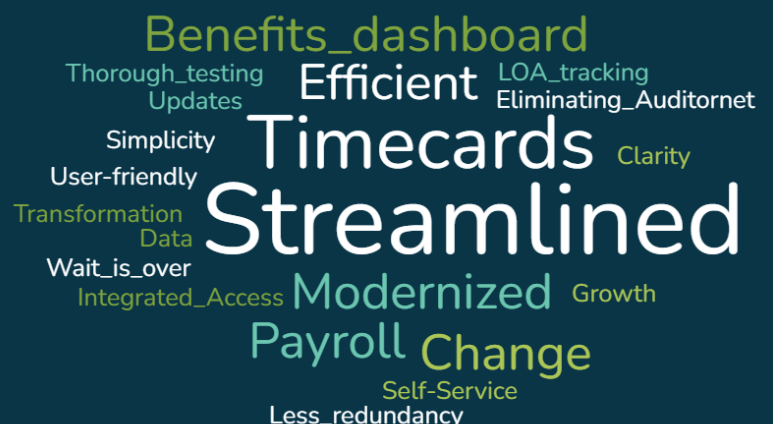
OCTOBER PRIZE WINNERS

Congratulations to our October prize winners—Pablo Muro, David Livermore, and Cicely Beckam!

WHAT WE'RE CONCERNED FOR



WHAT WE'RE EXCITED ABOUT



SYSTEM FEATURE SPOTLIGHT ●●●

EXPLORING YOUR PROFILE

Your profile page in Kern360 features powerful insights and self-service features.

From your profile, you can access your benefits dashboard (featured in last month's newsletter), view your worker history, review your compensation and withholdings, track your leave balances, and so much more. Check out the [Profile Overview One-Pager](#) for a preview of your profile features.

THE MORE YOU KNOW

LEVELING UP YOUR SEARCHES



Using the global search bar is the most effective way to navigate Kern360. We're sharing a few of our favorite tips and tricks for enhancing your searches.

- If you don't see the results you need, try broadening your search using wildcards (the * symbol). Wildcards (*) can help you find results with unknown or partial names.
- Use prefixes (like org: for organization, rpt: for reports) to narrow your results to a specific category.
- To expand your search results and filtering options, turn off simplified search. You'll find a toggle to enable and disable simplified search right under your global search bar.
- Enter the first three letters of your search terms and use the search predictions box for a lightning-fast search.

To see some of these tips demonstrated and to learn more about searching, check out the [How to Search with Workday](#) video.



Suzanne te Velde
Senior Systems
Analyst

BEHIND THE BUILD



In each month's Behind the Build, you'll meet one of the HCM team members working hard to build Kern360.

This month, meet Suzanne te Velde! Suzanne has been instrumental in the implementation of Kern360 - first serving as our Financials Data Lead and, more recently, stepping into the role of Human Capital Management Data Lead. Her deep knowledge of our legacy systems and mastery of conversion mapping have been essential throughout this implementation. Suzanne's expertise, leadership, and steady management of complex data work make her an invaluable member of the project team. We are truly fortunate to have her guiding the collective data effort.

KEYWORD CORNER

Managers and Supervisors— In Kern360, any staff member with supervisory duties, whether they hold the title of supervisor or manager, is assigned a manager security role. This role grants access to features such as timecard approval, team report generation, and other management functions.

It's important to note that in Kern360, the term "manager" refers to a broad security role, not a specific job title. You will see both job titles and security roles in Kern360.

Understanding their differences will help you interpret roles and titles with ease.

Thank you for your participation and feedback as we move forward. If you have questions or comments regarding the newsletter or the **Kern360 Project Portal** website, please contact stockwells@kerncounty.com.

Samantha Stockwell
Kern360 Change Manager