



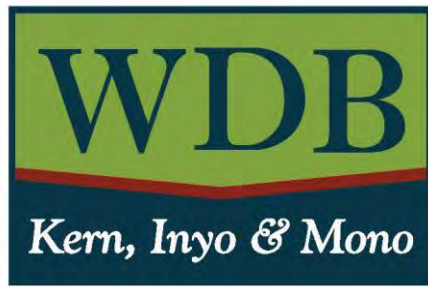
WORKFORCE DEVELOPMENT BOARD

September 24, 2025

7:00 A.M.



1215 Olive Drive - Recruitment Center
Bakersfield, CA 93308



WORKFORCE DEVELOPMENT BOARD

Date: September 24, 2025
Location: 1215 Olive Drive – Recruitment Center
Time: 7:00 a.m.
Dial-in: (831) 296-3421
Access Code: 671 331 829#

Page No.

- I. Call to Order**
- II. Flag Salute**
- III. Introductions**
- IV. Public Comments**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. Speakers are limited to three minutes.

- V. Consent Agenda – Action Item**

If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

- 1-3 A. Approval of May 28, 2025, Meeting Minutes
- 4-9 B. Approval of Board and Committee Member Travel Budget For 2025-2026
- 10-30 C. Approval of Workforce Development Board and Standing Committees' Composition - Resignations and Nominations

- VI. New Business**

- 31-35 A. Approve The Use of CalJobs Enrollment Activity Code 330-Local Board Determination Training – **Action Item**

- VII. Standing Committee Reports**

- A. Program and Business Services Committee
- B. Youth Committee
- C. Executive Committee

- VIII. Workforce Industry Discussion**

- What impact is AI having in your industry now and where do you see this impact going in the future? Are you optimistic or pessimistic about its role?

- IX. Department Updates**

- A. Budget Update
- B. District Developments

X. Board Member Comments

- A. Economic Development Report
- B. Open Discussion

XI. Miscellaneous Filings to Receive and File – Action Item

- 36 A. Fourth Quarter Enrollment vs. Actual December 2024 Report
- 37-39 B. Draft Program and Business Services Committee August 14, 2025, Meeting Minutes
- 40-41 C. Draft Youth Committee August 20, 2025, Meeting Minutes
- 42-45 D. Draft Executive Committee September 11, 2025, Meeting Minutes
- 46-49 E. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
- 50-56 F. September 2025 Marketing Presentation
- 57 G. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025

XII. Adjournment

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California, or by calling (661) 336-6849. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and before the meeting will also be available for review at the same location.

Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
DISCUSSION AND ACTION ITEMS
MAY 28, 2025**

Members Present: Ian Journey, Richard Chapman, Alissa Reed, Alex Haver, Brandon Evans, Brenda Mendivel, Cody Brooks, Christina Garza, Kelly Bearden, Greg Knittel, Lizette Gomez, Jeremy Tobias, Michelle Warren, Mike Beaumont, Norma Rojas-Mora, Priscilla Varela, Randy Martin, Scott Odlin, Season Susko, and Todd Yepez.

Members Absent: Brian Holt, Greg Gutierrez, Bryan Forrest, John Morales, and Laura Barnes.

Staff Present: Jeremy Shumaker, Marsha Manos, Danette Williams, Michael Saltz, Simone Bellenger, and Bernice Nunez.

Guests Present: Joshua Rudnick, Gary Baudette, Priscilla Gonzales, Alyssa Cervantes, Kenny Spratt, and Lita San Pedro.

* Unexcused

Ian Journey called the meeting to order at 7:04 a.m.

Introduction

Staff and guests introduced themselves.

Public Comments

There were no public comments.

Presentation

Brandon Evans gave a brief history of the Strategic Plan that began in 2019 and opened a dialogue to relaunch this plan.

Standing Committee Reports

Each Chair of the standing committees gave a summary of what transpired during their respective meetings.

- Program and Business Services Committee – Brenda Mendivel
- Youth Committee – Norma Rojas-Mora
- Executive Committee – Brenda Mendivel

Consent Agenda – Action Item

Michelle Warren made a motion to approve the items listed under the consent agenda.

- Approval of February 19, 2025, Meeting Minutes
- Approval of Preliminary Funding Recommendations for Workforce Innovation and Opportunity Act Adult, Dislocated Worker, and Combined Programs and Services for Program Year 2025-2026

- Approval of Preliminary Allocation and Funding Recommendations for Youth Programs Funded Under the Workforce Innovation and Opportunity Act for Program Year 2025-26 Approval of various actions relating to the Workforce Development Board and Standing Committees' Composition – Reappointments, Resignations, and Other Actions

Alissa Reed seconded the motion. The board voted unanimously all ayes. The motion carried.

Ratification of Executive Committee Approvals – Action Item

Michelle Warren made a motion to ratify the approval of the following items:

- Funding Recommendation for the AJCC One-Stop Operator Under the Workforce Innovation and Opportunity Act for Program Year 2025-26
- Memorandum of Understanding for AJCC Partners

Brenda Mendivel seconded the motion. The board voted unanimously all ayes. The motion carried.

Approval of Youth Committee Non-Workforce Development Board Membership - Resignation and Nomination

Jeremy Shumaker informed the board that at its meeting the Youth Committee discussed their composition. After the meeting they received a resignation letter from Supervisor Leticia Perez with the recommendation to appoint Priscilla Sanchez in her place. Jeremy recommended that they accept the Supervisor's resignation and approve Priscilla's application to sit on the committee. Norma Rojas-Mora made a motion to accept the staff's recommendation. Brenda Mendivel seconded the motion. The board voted unanimously all ayes. The motion carried.

Approve Funding Recommendations for Third-Party Human Resources and Payroll Services to Include Being the Employer of Record for Program Year 2025-26

Jeremy Shumaker informed the board that in April Employers' Training Resource published a Request for Proposals for Third-Party Human Resource and Payroll Services to include being an Employer of Record for participants in our Work Experience Programs. Jeremy said that four agencies responded to the RFP all having experience providing the services. Those agencies were listed:

- Cazador Consulting
- Foundation for California Community Colleges,
- JobWorks, Inc.
- LanceSoft, Inc.

Jeremy said the evaluation committee scored the proposals and made the decision to fund two proposals Cazador Consulting; a local agency whose mission is to create a culture of mutual success for both the client and the candidates. and Job Works, Inc., a national workforce development organization who has provided workforce education and labor market services for over 30 years. Randy Martin made a motion to approve the staff's recommendation. Michelle Warren seconded the motion. Lizette Gomez and Greg

Knittel abstained from the vote. The board voted unanimously all ayes. The motion carried.

Department Updates

Brandon Evans told the board that Candy Gettman had recently been promoted to Assistant Director of Program Services. Brandon also said that at the next meeting the board should see an item on the agenda that would initiate discussion on various topics.

Danette Williams presented an activities update.

Gary Baudette, One-Stop Operator, gave a brief report of the AJCC partner meetings of the last quarter. The main discussion point of the group was the referral system. They also discussed partner awareness cross training.

Board Member Comments

Richard Chapman provided the board with a KEDC report and a brief summary of the Economic Summit. He also said that the Energy Summit is scheduled for November 13, 2025.

Kelly Bearden provided a report on small business development.

Miscellaneous Filings

The committee was provided with the following documents for review:

- Status of Subgrantee Monitoring Reports
- Continuous Improvement Plan for The AJCCs Update
- Third Quarter Enrollment vs. Actual December 2024 Report
- Draft Program and Business Services Committee May 7, 2025, Meeting Minutes
- Draft Youth Committee May 7, 2025, Meeting Minutes
- Draft Executive Committee May 15, 2025, Meeting Minutes - **Handout**
- Workforce Services Information Notice PY 2023 Performance Scores – CA and KIM
- County of Kern Department of Human Services Employers' Training Resource Procedures and Results for The Year Ended June 30, 2023
- Employment Development Department Workforce Innovation and Opportunity Act (WIOA) Section 188 Nondiscrimination and Equal Opportunity Provisions Annual Compliance Monitoring Review Final Report Program Year (PY) 2023-24 And PY 2024-25
- Employment Development Department Fiscal and Procurement 85% Formula Grant Fiscal Year 2020-21 Final Monitoring Report
- Fresno Regional Workforce Development Board Final Determination Letter Program Monitoring Review Program Year 2024-2025 High Road Construction Careers: Resilient Workforce Fund Valley Build Program Agreement Number: 693-0815
- La Cooperativa Campesina de California 2022-2023 program review of the US Department of Agriculture Farm and Food Workers Relief Program
- Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
- May 2025 Marketing Presentation
- Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025

As there was no further business, the meeting adjourned at 8:08 a.m.



September 24, 2025

Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

APPROVAL OF BOARD AND COMMITTEE MEMBER TRAVEL BUDGET FOR 2025-2026

Dear Board Member:

In 2015, your Workforce Development Board (WDB) adopted a travel policy that applies to Board and Committee members. The policy requires the WDB to approve a travel budget annually.

During the year, members may have opportunities to attend conferences or events. The California Workforce Association sponsors several conferences, including the Youth Conference in January/February, the WORKCON Conference in the spring, and Meeting of the Minds in September. When information is available on these conferences and others, it will be shared with Board and Committee members.

As a reminder, members must adhere to the "Board and Committee Member Travel Policy" guidelines (attached) to request cost reimbursement for travel/conference expenses. Requests must be approved by the Executive Committee (if time permits) or the WDB Chairperson. Final approval may also be subject to authorization by the County Administrative Office and the Kern County Board of Supervisors. At its meeting on September 11, 2025, the Executive Committee concurred with the recommendation to approve a travel budget of \$10,000 for 2025-2026.

Therefore, IT IS RECOMMENDED that your Board approve the Board and Committee member travel budget of \$10,000 for 2025-2026.

Sincerely,

Brandon J. Evans
Chief Workforce Development Officer

BJE:am

Attachment

**KERN, INYO, MONO COUNTIES CONSORTIUM
WORKFORCE DEVELOPMENT BOARD AND COMMITTEE
TRAVEL POLICY AND PROCEDURES
(Covering Conference/Training/Seminar Attendance and Travel)
[Adopted October 15, 2015]**

1. PURPOSE

The Governor of California has designated the Kern, Inyo, Mono Counties Consortium (KIM) as a Local Workforce Development Area under the federal Workforce Innovation and Opportunity Act of 2014 (WIOA). The Workforce Development Board (WDB) and Standing Committees (SC) members are encouraged to attend events that will enhance their knowledge of local, State and Federal WIOA issues. Members can and should take advantage of the workshops and opportunities for networking to further their ability to contribute to the Board and Committees' effectiveness.

In an effort to minimize any financial hardships service on the WDB or SC may cause their members and in order to sponsor and encourage member participation at conferences, training and seminars, WIOA funds may be used to reimburse members for authorized expenses incurred during service to the WDB and SC. This policy sets forth the guidelines for such spending and reimbursement and is based on the County of Kern's travel, meal and lodging policy which is changed from time to time.

As limited funding will be made available for WDB and SC members to travel (the amount to be approved by the WDB annually), the WDB Chairperson will encourage and seek volunteers, approve requests, and make recommendations through the Executive Committee, as time permits. It is expected that non-business members (e.g., those members representing community-based organizations, education, labor, partner agencies, etc.) seek funding from their own agencies/organizations first. There may be occasions when sharing costs will be considered, particularly when agencies/organizations have a duality of purpose in the conference, training or seminar. Members who represent agencies/organizations and who have WIOA or other workforce funds available should use those funds prior to asking for WDB sponsorship.

2. MEMBER ELIGIBILITY TO REQUEST TRAVEL AND PRIORITY OF SERVICE

In order for travel requests to be considered, the member must:

- Be listed on the KIM WDB or SC roster on file at Employers' Training Resource (ETR) and the Kern County Board of Supervisors, as applicable;

- Be a member in good standing defined as unexpired term and meeting attendance requirements; and
- Have complied with the travel policy in the past, if applicable, including the requirement to provide a written and/or oral report at the next WDB or SC meeting following the conference, training or seminar.

To encourage broad participation, generally a member will be considered for one conference, training or seminar per year, and the number of attendees per event will be limited. Priority will be given to members whose costs will be shared by another entity, members more likely to benefit than other members (based on the training/seminar/conference topic), and officers of the WDB and SC.

Events which involve no cost are not covered by this policy. Members are encouraged to attend local events, participate in free webinars, and leverage other resources to expand their workforce development knowledge and to network.

Only approved training/seminars/conferences will be considered under this policy. All expenses must be justified to demonstrate that they are necessary and reasonable. Examples of allowed events include the California Workforce Association (CWA) Annual Youth Conference, Spring Conference and Meeting of the Minds. ETR staff will alert the WDB and SC of upcoming events. The Executive Committee and WDB Chairperson will have final approval as to which events will be considered allowable and which travel requests will be approved, based on the recommendation of the ETR Director. As the Executive Committee and WDB meet quarterly, to ensure timely travel reservations and meeting “early bird” or government discounts, the WDB Chairperson will be authorized to approve events and travel requests on behalf of the Executive Committee. These approvals will be reported at the next regularly scheduled meeting of the Executive Committee and the WDB. The WDB Chairperson will resolve any conflicts that may arise regarding conference attendance. The Kern County Board of Supervisors has final approval of travel using WIOA or other County funds.

3. BOARD MEMBER/COMMITTEE TRAVEL REQUEST FORM

Any member requesting travel reimbursement will complete a “Kern, Inyo, Mono Counties Consortium Workforce Development Board and Committee Members Travel Request Form” which will require the member to justify why it is in the interest of the WDB or SC for that member to attend the training, seminar or conference. All non-business members will have to provide verification that they have requested the agency or organization they represent to sponsor or partially sponsor their attendance at the training, seminar or conference; the agency or organization response; and the amount of sponsorship if any.

4. TRAVEL REQUESTS

Approved travel requests will be processed by ETR staff following the County of Kern's travel, meals, and lodging policy which changes from time to time.

5. ALLOWABLE EXPENSES

A. General Provisions

When possible, ETR staff will be responsible for all conference registration arrangements, hotel reservations, transportation reservations and trip logistics. Members who use WIOA/County funds to travel should do so in the most reasonable economic manner possible. This would include obtaining government rates or special conference rates at hotels, shopping for reasonable airfares, and using public transportation if available and reasonably convenient.

Once a member has been approved to travel, ETR staff will complete the necessary paperwork and submit to the ETR Director, the County Administrative Office, and the Kern County Board of Supervisors for processing/approval.

B. Expenses

Allowable expenses may include the following:

- Conference/training registration fees
- Hotel accommodations
- Mileage
- Intercity/state transportation
- Toll charges
- Parking
- Meals (those not provided as part of the conference)

Acceptable rates for the above will be determined by the County of Kern's travel policy. Members will be required to submit receipts for hotel, parking, and other expenses along with a copy of the agenda or flyer for the event. If valet parking is the only service provided by the hotel for guests, you must obtain from the hotel a written statement confirming that only valet parking is available. Meal per diem availability is based on location and departure/return times.

C. Automobile Insurance

The liability on any personal vehicle used for WDB or SC business must conform to the minimum requirements of the California Vehicle Code. Members will not be reimbursed for mileage expenses unless proof of

automobile insurance coverage or a Certificate of Insurance is on file with the County of Kern. Members should submit proof of such coverage to ETR staff prior to travel.

6. TRAVEL REQUEST APPROVAL

All travel requests are to be submitted to the ETR Director for review. Requests will be forwarded to the WDB Chairperson and the Executive Committee for consideration and approval. Requests approved will be processed by ETR staff and submitted to the County Administrative Office and the Kern County Board of Supervisors for approval. The member will be notified as soon as possible when the travel request has been finalized. The member may need to submit additional items to complete the travel claim process. Care should be taken to ensure that approved travel does not exceed the WDB/SC travel budget.

7. POST-CONFERENCE REPORT

Members who attend conferences, training or seminars are expected to make a report to the WDB or SC at the next regular meeting of the WDB or SC following the event and to contribute informational and training materials to the ETR resource library. This will be an agenda item.

**KERN, INYO, MONO COUNTIES CONSORTIUM
WORKFORCE DEVELOPMENT BOARD AND COMMITTEE MEMBERS
TRAVEL REQUEST FORM**

Name: _____

Date: _____

Address: _____

Phone: _____

**I am a member of:
(check all that apply)**

- ☐ **Workforce Development Board (WDB) Member**
- ☐ **Youth Committee**
- ☐ **Program and Business Services Committee**
- ☐ **Executive Committee**

Agency/Employer I represent: _____

Am I a Member in good standing? (See Travel Policy for definition) Yes _____ No _____

If no, explain: _____

Event Information

Conference/Training/Seminar Name: _____

Travel Location: _____

Event Dates: _____

Departure Date/Time: _____

Return Date/Time: _____

Sponsorship/Cost Sharing [REQUIRED for all non-business Members]:

If I represent a WIOA partner agency or non-business organization, **attach verification that the agency/organization will/will not pay for all/part of the travel expenses** that I am requesting. Indicate pledged amount, if any. It is encouraged that costs be paid with other funds or shared prior to asking for WDB sponsorship.

Justification for Request: I wish to attend the above event for the following reasons:

NOTE: If necessary or appropriate, please attach additional information as justification.

Submit to:

Employers' Training Resource
Attn: Brandon J. Evans
1600 East Belle Terrace, Bakersfield, CA 93307
Fax: 661-336-6855



September 24, 2025

Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

**APPROVAL OF WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEES'
COMPOSITION- RESIGNATIONS AND NOMINATIONS**

Dear Board Member:

Below is an update of your Workforce Development Board (WDB) in terms of composition and recommendations regarding membership changes. WDB and committee rosters are attached for reference.

Labor Resignation and Nomination

On August 8, 2025, Labor member Bryan Forrest (Apprenticeship Coordinator, Operating Engineers Local 12) submitted his resignation from the WDB effective September 1, 2025 due to his retirement. Mr. Forrest has requested to be replaced with Jason Smoot (Apprenticeship Coordinator, Operating Engineers Local 12) with a term end date of June 30, 2028. Mr. Smoot's nomination form is attached.

Business Resignations

As you know, Business member Ian Journey chose not to remain on the WDB after his term expired on June 30, 2025, which resulted in a Business vacancy for the term ending June 30, 2028. On August 6, 2025, Business member Greg Gutierrez (President/CEO, Truitt Oilfield Maintenance) submitted his letter of resignation from the WDB (attached), which resulted in a Business vacancy for the term ending December 31, 2026. On August 12, 2025, Business member Todd Yopez (Human Resources Manager, PCL Industrial Services, Inc.) submitted his resignation from the WDB (attached), which resulted in a Business vacancy for the term ending June 30, 2028. With the changes listed above, Business representation on the Board is at 40% (11 of 27 members), which is not the majority as required by the Workforce Innovation and Opportunity Act (WIOA). These three Business vacancies have been submitted to the Clerk of the Board of Supervisors (BOS) for posting.

Business Nominations

The following Business candidates have expressed interest in serving on the WDB, and their nomination forms are attached:

- Stephanie Ahlf – Controller, Driltek Operating, LLC
- Clare Pagnini – Human Resource Director, Driltek Operating, LLC

- Mikin Plummer – Executive Director, Kern County Builders Exchange
- Robert Watson – Vice President, Browns Construction Service, Inc.
- Kenny Spratt – Founder/CEO, TalentBase
- Devin Brown – Chief Human Resources Officer, Kern Family Health Care

At its September 11, 2025 meeting, the Executive Committee recommended the appointment of Clare Pagnini, Mikin Plummer, Robert Watson, Kenny Spratt, and Devin Brown to represent Business. By filling the three Business vacancies and appointing two additional Business members, Board membership will increase from 27 to 29 members, with 55% representing Business, 7% Education, 28% Labor and Apprenticeships and Community-Based Organizations, 7% Government and Economic Development, and 3% One-Stop Partner Programs. All WDB-approved nominations will be sent to the BOS for approval.

Standing Committees

Business representation on the Executive Committee is out of compliance with the lack of a majority. With the resignations, there are eight Committee members and only three represent Business (37%), which is not the majority. As such, three more Business members are needed to return the Executive Committee to a Business majority. It is recommended that your Board discuss how to bring the Executive Committee into compliance.

At its August 20, 2025 meeting, the Youth Committee recommended the appointment of Alyssa Cervantes (Project Specialist, Kern High School District), Jovon Dangerfield (Executive Director, Transitional Youth Mobilizing for Change), and Olivia Kent (Bakersfield Youth Jobs Program, Program Specialist, Kern Community Foundation) to serve as non-Board members on the Youth Committee with terms ending June 30, 2028.

As a reminder, standing committees must include at least two individuals who are not members of the WDB. The Executive Committee, the Program and Business Services Committee, and the Youth Committee all include at least two non-WDB members.

Recommendation

Therefore, IT IS RECOMMENDED that your Board recommends that the BOS: 1) accepts the resignation of Bryan Forrest, Labor member; 2) appoints Jason Smoot, Labor member, to the WDB with a term end date of June 30, 2028; 3) accepts the resignation of Todd Yopez, Business member; 4) accepts the resignation of Greg Gutierrez, Business member; and 5) appoints Clare Pagnini, Mikin Plummer, Robert Watson, Kenny Spratt and Devin Brown to represent Business with a term end date of June 30, 2028 which results in an increase in Board membership from 27 to 29 members. Also, IT IS RECOMMENDED that your Board appoint Alyssa Cervantes, Jovon Dangerfield, and Olivia Kent to serve as non-Board members on the Youth Committee with a term end date of June 30, 2028.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

Attachments



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 8/18/2025

Name: Jason Smoot Job Title: Apprentice Coordinator

Business/Agency Name: Operating Engineers Training Trust

Business/Agency Address: 2190 Pellissier Place. Whittier 90601
(Street) (City) (Zip)

Phone: 661-201-7233 Secondary Phone*: 661-319-8084

Email: Jsmoot@oett.net Secondary Email*: smoot559@yahoo.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☐ Business	☐ Small 1-50	☐ Mid 51-250	☐ Large >250
☒ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

Apprentice coordinator for Kern, Inyo, and Mono counties in which I have the hiring author

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I am interested in helping the community to achieve their financial and professional goals. I have

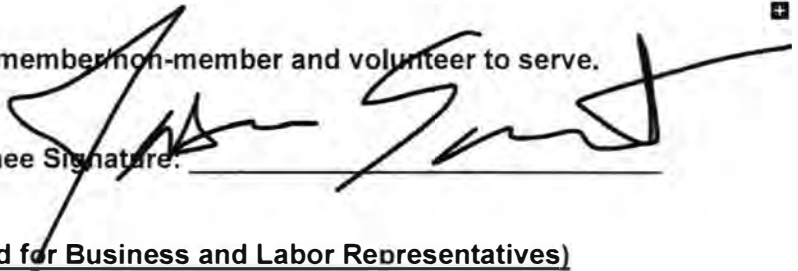
ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I have been training Local 12 journeyman and apprentices for 12 years. I am now the apprentices

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 8/18/25

Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Operating Engineers Training Trust

Type of Organization: Labor

Nominating Person's Name/Title: Bryan Forrest/ Apprentice Coordinator

Date: 8/18/25

Signature: 

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

August 6, 2025

Workforce Development Board
Attention: Brandon Evans
BrandonE@kerncounty.com

RE: Letter of Resignation

Dear Members of the Workforce Development Board,

It is with a heavy heart that I submit my resignation from the Workforce Development Board, effective immediately. My recent involvement in state-level affairs has significantly limited the time I can dedicate to our board's important work. This decision was not made lightly, as I have deeply valued the opportunity to contribute to our shared mission of enhancing workforce development and supporting our community's growth.

I am profoundly grateful for the connections I have made and the achievements we have accomplished together. The collaborative spirit and dedication of this board have been truly inspiring, and I am honored to have been part of such a dynamic team. I look forward to seeing the continued progress and success of the Workforce Development Board and remain committed to supporting its initiatives in any way I can.

Sincerely,



Greg Gutierrez
President, Truitt Corporation
G_Gutierrez@truittcorp.com

8/29/25, 3:34 PM

Mail - Rebecca Zepeda - Outlook

From: Todd Yepez <TYepez@pcl.com>

Sent: Saturday, August 16, 2025 5:32 PM

To: Marsha Manos <charlesm@kerncounty.com>; Brandon Evans <BrandonE@kerncounty.com>; Brenda Mendivel <bdmendivel@bfmc.com>

Subject: WDB resignation

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

It is with true sadness that I must resign from the Workforce Development Board as well as the two committees I serve on: WDB Executive Committee and the WDB Youth Committee.

Because of the decisions by the California Legislature and governor my company has relocated our district off to the Phoenix, Arizona area and I have also relocated to the Phoenix area.

I hope you all the best and that you all will continue to ask "what is the true cost?" and "return on investment?" on the programs you chose to spend of our taxpayer money to support.

It has been an honor to serve on the WDB with all of you.

Sincerest regards,

Todd Yepez

District HRPD Manager

PCL Industrial Services, Inc.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 05.30.25

Name: Clare Pagnini Job Title: _____

Business/Agency Name: Driltek Inc.

Business/Agency Address: 5701 Truxtun Ave, Suite 200 Bakersfield CA 93309
(Street) (City) (Zip)

Phone: 661-327-3021 Email: clare.pagnini@driltek.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☐ Small 1-50	☒ Mid 51-250	☐ Large >250
☐ Labor			
☐ Education and Training	☐ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [☒] No [☐]

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [x] No [] Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes [] No [x] *Nominating organization must be completed below.

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [x] *Nominating organization must be completed below.

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I have previously served on the WDB and the youth subcommittee for approximately 12 years and left due to a family emergency that took me back to the UK. I am now moving back to Bakersfield and wish to re-join the board. I have over 25 years' experience in Human Resources and a degree in Business Administration with a focus on HR. I actively seek to improve job prospects for the residents of Kern County including a heavy emphasis on youth training and opportunities.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

12 years as a board member.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 05/30/25 Nominee Signature: CR

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
Type of Organization: Economic Development
Nominating Person's Name/Title: Diana Chapman, President & CEO

Date: 5/30/25 Signature: [Signature]

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 08/12/2025

Name: Mikin Plummer Job Title: Executive Director

Business/Agency Name: Kern County Builders Exchange

Business/Agency Address: 4130 Ardmore Ave. Bakersfield, CA 93309
(Street) (City) (Zip)

Phone: 661-747-5402 Secondary Phone*: _____

Email: mikinp@kcbex.com Secondary Email*: mikin.plummer@gmail.com

Preferred method of contact? any

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☒ Small 1-50	☐ Mid 51-250	☐ Large >250
☐ Labor			
☐ Education and Training	☐ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☒ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

See Attached

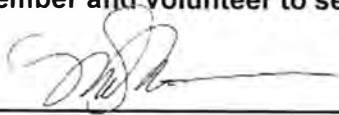
ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

See Attached

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 08/12/2025

Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation

Type of Organization: Economic Development

Nominating Person's Name/Title: Richard Chapman

Date: 8/12/25

Signature: 

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

I'd like to serve on the Kern County Workforce Development Board to expand the pathways I already help create into good local jobs. For 13 years in Kern County's construction Community, KCBEX has trained over 10,000 local contractors to enter the workforce and upskill, and work safely. I partner closely with the Kern High ROC construction program—providing guidance, safety training, an after-school bridge academy, and serving on the curriculum committee. I also offer a no-cost consulting space for youth and parents who aren't pursuing college to map a training-to-career path. Having spent several years in staffing, putting people to work is one of my greatest joys. I'm passionate about helping every resident build skill for fulfilling careers that lift families above the poverty line.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☒ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 08/13/2025

Name: Robert Watson Job Title: Vice President

Business/Agency Name: Brown's Construction Service, Inc.

Business/Agency Address: PO Box 1760 Bakersfield, CA 93302
(Street) (City) (Zip)

Phone: 661-776-5735 Secondary Phone*: 661-439-3820

Email: Rob@brownsconstruction.us Secondary Email*: Robert.Watson6697@gmail.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☐ Small 1-50	☒ Mid 51-250	☐ Large >250
☐ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

Part owner and primary decision maker of local construction concern.

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

Having visibility to and input for the development of labor and training in Kern County is important

+

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I have sat on the board of KCBEX as well as ABC of Central Cal, both of which have training comp

+

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 08/13/2025

Nominee Signature: Robert S Watson

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern County Builder's Exchange

Type of Organization: Industry Trade Organization

Nominating Person's Name/Title: Mikin Plummer, Executive Director

Date: 08/13/2025

Signature:

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 5/29/2025

Name: Kenny Spratt

Job Title: Founder & CEO

Business/Agency Name: TalentBase

Business/Agency Address: 1903 Mineral Ct, Bakersfield CA, 93308

(Street)

(City)

(Zip)

Phone: (661) 448-5555

Email: kenny.spratt@talentbaseusa.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☒ Small 1-50	☐ Mid 51-250	☐ Large >250
☐ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☒ Higher
☒ Workforce Representative	☐ CBO	☐ Other (specify)	
☒ Government, Economic and Community Development	☒ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

X

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I am applying to serve on the Workforce Development Board because I believe that Kern County's economic future will be defined by how well we prepare our workforce today. My professional journey, across military service, corporate leadership, and regional workforce strategy has centered on building high-performing teams and talent pipelines that align with real employer demand.

I bring more than two decades of experience across sectors, including leading regional hiring and workforce initiatives for Amazon and The Wonderful Company, where I had the opportunity to design, launch, and scale talent solutions rooted in business needs. At Amazon, I led talent strategy for 11,000+ hires annually, co-developed the Career Choice Program, and helped expand it nationally with tactical execution across technical and non-technical roles. I later secured an agreement to bring Amazon Career Choice to Shafter, California, a program now projected to train hundreds of local residents over the next several years, as featured in The Bakersfield Californian.

As Director of Talent Partnerships at The Wonderful Company, I led the launch of the Wonderful Logistics Center in Shafter, founded the quarterly Career Technical Education (CTE) Committee to align local employers and educational institutions, and built the Maintenance Technician Apprenticeship Program in partnership with Bakersfield College. That apprenticeship model remains active and is directly responsive to our region's manufacturing and ag-tech needs.

I am also a retired U.S. Army Ranger whose service culminated in spearheading gender integration at the U.S. Army Ranger School, a pivotal national effort focused on performance standards, leadership development, and inclusive access. This moment taught me the importance of building infrastructure that challenges norms, values readiness, and prioritizes results.

I hold an MBA in Organizational Leadership and Development from Pepperdine University and a Bachelor's in Management from the University of Maryland. I've served as Vice President on the Bakersfield College Apprenticeship Council and speak regularly on workforce issues nationally and abroad—including recently at Fiji National University (FNU) on employer-education alignment.

Now, as the Founder & CEO of TalentBase, I work daily to close workforce gaps, especially for transitioning veterans, displaced workers, and underserved populations. We help local businesses grow while creating new pathways to economic mobility.

I understand the workforce barriers Kern County faces, and I am ready to serve alongside other leaders to ensure we're building inclusive, sustainable, and industry-aligned solutions that keep our communities competitive and prepared for what's ahead.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I bring over a decade of direct, hands-on experience designing and leading workforce programs across the private sector, military, and community-based initiatives. My focus has been on aligning employment and training programs with real-world labor market needs, particularly in Kern County's priority industries: logistics, agriculture, advanced manufacturing, and aerospace/defense.

- **Founder & CEO, TalentBase (SDVOSB):** Lead veteran and workforce consulting firm focused on strategic hiring, DoD SkillBridge internships, and wraparound placement support for transitioning service members and local job seekers.
- **Director of Talent Partnerships, The Wonderful Company:** Launched the Wonderful Logistics Center; created and chaired the regional CTE Employer Committee; developed a Maintenance Technician Apprenticeship with Bakersfield College to address skilled labor shortages.
- **Senior Talent Acquisition Manager, Amazon:** Oversaw hiring of 11,000+ roles annually; scaled the Career Choice Program across multiple sites; ensured alignment between internal upskilling pathways and business unit needs.
- **WDB-Aligned Collaboration:** Secured the launch of Amazon Career Choice in Shafter, CA—currently projected to train hundreds of residents over the next several years. This model bridges employer investment with public education systems.
- **Vice President, Bakersfield College Apprenticeship Council:** Helped expand local apprenticeship pathways that integrate employer input, WBL, and CTE.
- **Military Service:** U.S. Army Ranger (Retired); led gender integration at U.S. Army Ranger School—applying rigorous leadership development and inclusion strategies transferable to workforce system design.
- **Workforce Development Speaker & Advocate:** Presented nationally and internationally on workforce strategy, including a keynote at Fiji National University. Featured in *The Daily Wire* and *The Bakersfield Californian* for my role in advancing veteran hiring and regional workforce models.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 5/29/2025 Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
 Type of Organization: Economic Development
 Nominating Person's Name/Title: Richard Chapman, President & CEO

Date: 5/30/25 Signature: 

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: September 2, 2025

Name: Devin Brown Job Title: Chief Human Resources Officer

Business/Agency Name: Kern Health Systems (Kern Family Health Care)

Business/Agency Address: 2900 Buck Owens Blvd. Bakersfield 93308
(Street) (City) (Zip)

Phone: (661) 664-5000 Secondary Phone*: (661) 302-6127

Email: devin.brown@khs-net.com Secondary Email*: devinbrown2032@gmail.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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SPECIFY GROUP TO BE REPRESENTED

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☒ Business	☐ Small 1-50	☐ Mid 51-250	☒ Large >250
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☐ Workforce Representative	☐ CBO	☐ Other (specify)	
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☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☐ No ☒ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I have served as a CHRO for over 11 years in Kern County, currently for a large employer within k

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

Kern Health Systems, Bakersfield, CA Chief Human Resources Officer/Chief Legal and Human Re

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: September 2, 2025

Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: _____

Type of Organization: _____

Nominating Person's Name/Title: _____

Date: _____

Signature: _____

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD**

BUSINESS:

Ian Journey, Chair
Owner/Engineer
Journey Engineering, Inc.

Brenda Mendivel, Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Mike Beaumont
HR Manager/Company Liaison
Unified Field Services Corporation

Laura Barnes
President
Associated Builders and Contractors

Kelly Bearden
Director
CSUB Small Business Development Center

Alex Haver
Human Resources Director
Buttonwillow Warehouse Co.

Richard Chapman
President/CEO
Kern Economic Development Corporation

Michele Warren
Director of Human Resources
Golden Empire Transit

Greg Guitierrez
President/CEO
Truitt Oilfield Maintenance

Todd Yepez
Human Resources Manager
PCL Industrial Services, Inc.

Season Susko
Director of Human Resources
Truitt Corporation

Greg Knittel
President
Centralize HR

Cody Brooks
Executive Director
K.C. Chapter National Electric Contractors

Lizette Gomez
CEO
Cazador Consulting Group, Inc.

EDUCATION AND TRAINING:

Scott Odlin
Assistant Superintendent
Kern High School District

Norma Rojas-Mora
Associate Chancellor, Public Affairs & Development
Kern Community College District/Bakersfield
College

WORKFORCE REPRESENTATIVES:

A. Labor and Apprenticeships

Bryan Forrest
Apprenticeship Coordinator
Operating Engineers Local 12

Alissa Reed
Executive Secretary
KIM Building Trades Council

Steven Gomez
Business Agent
Plumbers & Pipefitters Local 460

John Moralez
Secretary - Treasurer
Teamsters Local Union No. 87

Chris Gonzales
Business Agent
SMART Sheet Metal Local 105

Brian Holt
Business Manager
IBEW Local 428

B. Community-Based Organizations:

Randy Martin
CEO
Covenant Community Services

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

GOVERNMENT & ECONOMIC OR COMMUNITY DEVELOPMENT:

A. Economic Development - see Business*

B. Government: Wagner-Peyser

Christina Garza
Deputy Division Chief
Employment Development Department

**C. Government: Vocational
Rehabilitation:**

Priscilla Varela
Staff Services Manager
Department of Rehabilitation

ONE-STOP PARTNER PROGRAMS:

Brandon J. Evans
Chief Workforce Development Officer
Kern County Employers' Training Resource

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Ian Journey, WDB Chair
Owner/Engineer
Journey Engineering, Inc.

Brandon J. Evans, Executive Secretary WDB
Chief Workforce Development Board Officer
Employers' Training Resource

Norma Rojas-Mora, Chair Youth Committee
Associate Chancellor, Public Affairs &
Development
Kern Community College District/Bakersfield
College

Dr. Kristen Watson*
Chief of Staff
Cal State University Bakersfield

Alissa Reed
Executive Secretary
KIM Building Trades Council

Leo Bautista*
At-Large

Todd Yepez
Human Resources Manager
PCL Industrial Services, Inc.

Lizette Gomez
CEO
Cazador Consulting Group, Inc.

Kelly Bearden
Director
CSUB Small Business Development Center

Brenda Mendivel, WDB Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

*Non-WDB member



September 24, 2025

Workforce Development Board
Kern, Inyo and Mono
1600 E. Belle Terrace
Bakersfield, CA 93307

APPROVE THE USE OF CALJOBS ENROLLMENT ACTIVITY CODE 330-LOCAL BOARD DETERMINATION TRAINING

Dear Board Member:

On September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training which is defined as follows:

Activity Code	Code Title	Code Definition
330	Local Board Determination Training	A training program that can bypass the California Eligible Training Provider List (ETPL) requirement based upon the determination of the Local Workforce Development Board (LWDB) for reasons such as higher education, lack of providers, barriers to employment, etc. The activity code requires staff to provide justification in CalJOBS under case notes.

Historically, the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL.

The process to apply and be approved for inclusion on the ETPL has been cumbersome, including maintenance of a 70% job placement rate. Generation of the placement rate would require local education agencies to track and report job placements for all individuals who attended any program they wished to include on the ETPL. This type of tracking and reporting is not standard for local education agencies and presents a general hardship for training providers, especially for adult education institutions whose primary focus is not necessarily workforce development programs.

As is evident in the definition, local Workforce Development Boards must provide approval prior to allowing service providers to refer WIOA participants to training providers not listed on the ETPL.

The policy and procedure for use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will remain in effect unless or until:

- EDD inactivates the enrollment code or determines that it is no longer required; or
- The KIM WDB determines the enrollment code is no longer appropriate or necessary.

In either event, official notification will be provided to the board. A copy of the CalJOBS Enrollment Activity Code 330-Local Board Determination Training policy is attached.

The following is a list of Higher Education training providers and training providers that meet the qualifications of the CalJOBS Enrollment Activity Code 330-Local Board Determination.

- Bakersfield College
- Taft College
- Cerro Coso Community College
- California State University, Bakersfield (CSUB)
- CSUB Extended Education and Global Outreach
- Bakersfield Adult School
- Kern Alliance of Business, Inc.

In addition, it is desired that the above names be included on a Local Provider List. Each quarter, the Executive Committee and the board will receive recommendations of new providers (if any), to include on the list. The recommendations will include the provider's performance and whether their training programs meet ETPL performance requirements and a determination of the proposed training occurring in an In-Demand industry as determined by Kern County's economic development studies.

Therefore, IT IS RECOMMENDED that your Workforce Development Board approve the use of the CalJOBS Enrollment Activity Code 330-Local Board Determination for WIOA-funded Adult and Dislocated Worker programs, approve the automatic inclusion of Community Colleges and Institutes of Higher Education, and include Kern Alliance of Business to the initial local provider list.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BJE:ms

Attachment

EMPLOYERS' TRAINING RESOURCE

1600 E. Belle Terrace
Bakersfield, CA 93307

TO: All ETR Staff, ETR Service Providers, and WIOA Participants
FROM: Brandon J. Evans
Chief Workforce Development Officer
DATE: August 12, 2025
SUBJECT: LOCAL BOARD DETERMINATION (LBD) TRAINING CALJOBS ACTIVITY CODE 330

PURPOSE OF POLICY:

The purpose of this Policy is to provide forms for use of CalJOBS Enrollment Activity Code 330-Local Board Determination (LBD) Training. This CalJOBS Enrollment Activity Code is allowable for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project grants.

CITATIONS:

- Employment Development Department's (EDD) Workforce Services Information Notice (WSIN) 17-09

BACKGROUND:

On September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training which is defined as follows:

Activity Code	Code Title	Code Definitions
330	Local Board Determination Training	A training program that can bypass the California ETPL1 requirement based upon the determination of the Local Workforce Development Board (LWDB) for reasons such as higher education, lack of providers, barriers to employment, etc. This activity code requires staff to provide justification in CalJOBS under case notes.

Historically, the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL.

The process to apply and be approved for inclusion on the ETPL has been cumbersome including maintenance of a 70% job placement rate. Generation of the placement rate would require local education agencies to track and report job placements for all individuals who attended any program they wished to include on the ETPL. This type of tracking and reporting is not standard for local education agencies and presents a general hardship for training providers - especially for adult education institutions whose primary focus is not necessarily workforce development programs.

During the past 18 months, there has been a shortage of local ETPL providers in Kern County, particularly regarding the ability to effectively meet the needs of WIOA participants. The lack of local ETPL providers has restricted the range of training programs available to job seekers and potentially limited their ability to pursue careers that align with their interests and needs of local employers. While ETR has the ability to set additional requirements for inclusion on the ETPL, the scarcity of providers has limited its ability to be selective and therefore impacting the overall quality and relevance of the training programs available to participants. The use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will help address the challenges of local ETPL providers in Kern County and will help in ensuring that individuals will have access to the training and support they need to achieve their career goals and contribute to a skilled workforce.

As is evident in the definition, local Workforce Development Boards must provide approval prior to allowing service providers to refer WIOA participants to training providers not listed on the ETPL.

The policy and procedure for use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will remain in effect unless or until:

- EDD inactivates the enrollment code or determines that it is no longer required; or
- The KIM WDB determines the enrollment code is no longer appropriate or necessary.

In either event, official notification will be provided.

POLICY:

Use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will be allowed for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project funds.

CalJOBS Enrollment Activity Code 330-Local Board Determination Training shall be allowed when the following conditions have been met:

- A. When the training leads to the attainment of an industry-valued certificate, credential, or degree; or the training is focused toward one of KIM WDB's Industry Sector; and when there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDA or within a reasonable travel distance for the participant or the cost of training listed on the ETPL exceeds the standard training cap applied to all WIOA-funded training opportunities within KIM WDA; **and**

- B. When the training provider is a local education agency (LEA) such as:
 - i. A community college;
 - ii. An adult school;
 - iii. A Regional Occupation Center/Program (ROC/P); **or**
 - iv. A school in the CSU systems, including extension courses.

CalJOBS Enrollment Activity Code 330-Local Board Determination Training may be allowed when either of the following two conditions have been met:

Condition #1:

- A. When the training leads to the attainment of an industry-valued certificate, credential, or degree; or
- B. When the training is focused toward one of KIM WDB's Industry Sector and Occupational Framework (ISOF) industries or occupations (or a successor sector strategy); and
- C. When there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDA or within a reasonable travel distance for the participant or the cost of training listed on the ETPL exceeds the standard training cap applied to all WIOA-funded training opportunities within KIM WDA; and
- D. When the training provider is a local education agency (LEA) such as:
 - i. A community college;
 - ii. An adult school;
 - iii. A Regional Occupation Center/Program (ROC/P); or
 - iv. A school in the CSU systems, including extension courses

Condition #2:

- A. When there is a satisfactory history of prior performance; and
- B. When there has been successful placements of employment as determined by the KIM WDB; and
- C. When the individual participant has significant barriers to employment that can be more effectively addressed during training by an institution or training provider that possesses specialized knowledge or has built-in capacity to provide the assistance required in order for individuals with special needs to succeed.

Cohorts:

This LBD Training policy applies to training cohort situations as well. A cohort may be established when the LBD Training is being requested on behalf of more than one participant. Instructions are included in the "Procedures" section below.

Local Area Monitoring Responsibilities:

Trainings provided to WIOA participants through the enrollment activity code 330-Local Board Determination Training will be subject to the same forms of monitoring as all other WIOA-funded trainings.

EMPLOYERS' TRAINING RESOURCE

FOURTH QUARTER ENROLLMENT PLAN VS ACTUAL JUNE 2025

Funding Source	Annual Planned Enrollments	Planned Enrollments Thru June 2025	Enrollments Thru June 2025	Percentage of Plan
WIOA Adult	764	764	781	102.23%
WIOA Dislocated Worker	180	180	154	85.56%
WIOA Youth	681	681	539	79.15%
National Farmworker Jobs Program (7/1/23-9/30/24)	420	420	453	107.86%
EPIC	252	252	275	109.13%
AB 109 (Public Safety & Realignment)	125	125	128	102.40%
La Coop 167 Housing (7/1/23 - 9/30/24)	79	79	81	102.53%
Displaced Oil & Gas Workers (8/1/24 - 3/31/27)	750	258	282	109.38%
Earmark Valley Build MC3 (11/6/23-9/30/25)	30	29	33	115.50%
HRCC (9/1/23-12/31/25)	105	82	105	128.57%
Regional Equity & Recovery (12/1/22 - 9/30/25)	120	109	122	111.51%
Prison 2 Employment (6/1/23 - 12/31/25)	42	34	56	165.33%
La Coop USDA Farmworker Relief (11/1/22 - 10/31/24)	5,280	4,440	5,280	118.92%
La Coop Dislocated Ag Worker Program (2/1/24-3/31/25)	25	25	57	228.00%
STEP (2/1/24 - 12/31/26)	10	10	5	50.00%
Transformative Climate Communities (9/1/24 - 8/31/29)	27	6	-	0.00%
Farmworkers Advancement Program (2/1/24 - 3/31/26)	24	24	80	333.33%
TOTAL ENROLLMENTS	8,914	7,517	8,431	112.16%
	4TH Qtr Planned	4TH Qtr Actual	YTD Planned	YTD Actual
Total Job Seekers at America's Job Center Combined Youth & Adult***	2,500	5,288	10,000	15,461
Employers Served at America's Job Center***	75	114	300	241

***As the numbers reported for each quarter are non-duplicated customers/employers, the quarters when added will not equal the year-to-date numbers. In addition, as many employers/customers can receive services in all reporting quarters, the year-to-date goals are adjusted for non-duplication of services and may be less then the total of all quarters when added.

Noteable accomplishments this quarter:

The highest wages this quarter were all for physicians earning \$185/hr, \$115/hr and \$110/hr.

More than 35% of those placed in employment earned a wage between \$20 and \$29.97/hours and 10.8% earned minimum wage.

**KERN, INYO & MONO
WORKFORCE DEVELOPMENT BOARD
PROGRAM AND BUSINESS SERVICES COMMITTEE
DISCUSSION AND ACTION ITEMS
AUGUST 14, 2025**

Members Present: Brenda Mendivel, Brandon Evans, Brian Holt, Alissa Reed, Linda Parker, and Jeremy Tobias.

Members Absent: Richard Chapman and Leo Bautista.

Staff Present: Anne Meert, Michael Saltz, Linda Lara, Danette Williams, Jeremy Shumaker, Marsha Manos.

Guests Present: Kenny Spratt, Lizette Gomez, Denise McCauley, Norma Dunn, and Joshua Rudnick

The meeting was called to order at 8:00 a.m. by Brenda Mendivel.

*Unexcused Absence

Introductions

Member, Staff and Guests introduced themselves.

Public Comments

There were no public comments.

Approval of May 7, 2025, Meeting Minutes

Brenda Mendivel made a motion to approve May 7, 2025, meeting minutes. Linda Parker seconded the motion. All ayes. The motion passed.

Approval of the Local and Regional Plans or Program Years 2025 – 2028 Update

Michael Saltz said that the Workforce Innovation and Opportunity Act (WIOA) required the Local Workforce Development Area to prepare a Local Plan and the Regional Planning Unit to prepare its Regional Plan. The Local and Regional Plans were filed with the California Workforce Development Board (CWDB) on April 25th, ahead of the deadline of April 27, 2025, and conditionally approved pending the CWDB Board Executive Board and Board of Directors approval at their next regularly scheduled meetings.

Program Year 2025-2026 WIOA Funding Update

Brandon Evans said there had been an increase in funding for Adult, Dislocated Worker, Combined, and Youth funding of about 11% over last year.

Grants Update

Brandon Evans said that ETR received the GENZ grant which is just under 2 million and serves Young Adults 18 to 28 years of age.

Farmworker Advancement Programs #1 and #2

ETR received \$900,000 to provide employment and training services and serves as a good replacement for the 167 grant that was not funded.

Displaced Oil and Gas Workers Fund

ETR received 11.2 million dollars and enrollments are over 320.

Valley Build High Roads Construction Careers: RWF Valley Build

ETR was awarded \$418,635 to administer the program the MC3 grant. The placement rate is over 80%.

Regional Equity and Recovery Partnerships

The RERP grant partners ETR with various higher education to provide tuition assistance. As of July 21, 2025, ETR has enrolled 122 participants out of the 120 that were originally planned.

Prison to Employment 2.0 Regional Partnership and Technical Assistance Grant

This grant provides services to the formerly incarcerated and other justice-involved individuals. ETR was awarded \$496,311 to administer the program. ETR exceeded its goal of 42 participants and has enrolled 56 participants.

Transformative Climate Communities Program Grant

The City of Bakersfield was successful in receiving a five-year Transformative Climate Communities (TCC) Program grant. ETR is targeting outreach to 27 potential participants from the focus area who meet the priority of service criteria.

Earmark Valley Build – Nontraditional Occupations for Women

ETR has enrolled 33 participants out of the 30 that were originally planned.

Dislocated Agricultural Worker Program

ETR is a partner with La Cooperativa Campesina de California ETR received \$265,327 to provide employment and training services to 31 dislocated agricultural workers in Kern County. ETR has enrolled 21 participants.

Public Safety and Realignment Program (AB109)

ETR works closely with law enforcement agencies receiving referrals to our program from both the Sheriff and Probation departments. ETR's allocation for Program Year 2025-26 is \$883,858.

High Road Training Partnerships 2025 Grant

ETR recently applied for the California Workforce Development Board's High Road Training Partnerships (H RTP) 2025 grant ETR requested \$3,000,000 with the goal of enrolling 250 participants in on-the-job training (OJT) with PSG in skill trades and construction-related occupations. Awards are expected to be announced in Fall 2025.

Memorandum of Understanding for AJCC Partners Update

Michael Saltz said that the Workforce Innovation and Opportunity Act (WIOA), section 121(c)(1), and its implementing regulations, required the Local Workforce Development

Boards (LWDB) to develop a Memorandum of Understanding (MOU) with all colocated and non-colocated AJCC partners (One-Stop Partners) within their Local Workforce Development Area. The MOU was approved by the Kern County Board of Supervisors on June 24, 2025, and was submitted to the California Workforce Development Board on June 25, 2025. The MOU became effective on July 1, 2025, and terminates on June 30, 2028, unless it is terminated earlier by the Partners.

Program and Business Services Committee Strategic Planning

Brenda Menidivel said that she and Brandon meet monthly and they have discussed that this committee revisit the Strategic Planning in this committee.

Brandon Evans said that previously ETR had begun to work on the Strategic Plan and that it is now being resurrected. Brandon referenced the previous document and suggested that it be used as a starting point. Brandon expanded on the items that should be addressed. Brenda asked the members to review the provided documents and email Brandon their thoughts on how to proceed.

Brenda suggested that a Strategic Planning committee meet and discuss how to move forward in September and then decide how often to meet thereafter. Brenda said that she's like to discuss internal communication first and Alissa Reed agreed.

Department Updates

Brandon Evans informed the committee that ETR developed District Developments for each district and ETR tracks the information quarterly and will be reported to each Board of Supervisor and will be added to the ETR website. Norma Dunn asked if these forms could be translated into Spanish.

Danette Williams added that the dashboard was almost complete and asked the member to reach out to her if there was more information that they wanted to see.

Jeremy Shumaker informed the committee that ETR had secured a building in Delano for Proteus and that we should be moved in within a couple of months.

Committee Member Comments

There were no additional comments.

Miscellaneous Filings

Alissa Reed made a motion to receive and file the following:

- Program and Business Services Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2025

Jeremy Tobias seconded the motion. All ayes. The motion passed.

The meeting was adjourned at 8:53 a.m.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE
DISCUSSION AND ACTION ITEMS
AUGUST 20, 2025**

Members Present: Brian Holt, Dale Countryman, Priscilla Sanchez, and Priscilla Varela.

Members Absent Greg Terry*, Brandon Evans, Norma Rojas-Mora, and Todd Yepez

Staff Present: Marsha Manos, Scott Couture, Sandra Gutierrez Miller, Sarah Woodman, Jeremy Shumaker, Candy Cline-Gettman, Bernice Nunez, Marco Paredes, and Simone Bellanger.

Guests Present: Joshua Rudnick, Alyssa Cervantes, Jovon Dangerfield, Olivia Kent, Joselin Cazares, Joe Cantu,

Brian Holt called the meeting to order at 3:01 p.m.

*Unexcused Absence

Introductions

Staff and guests introduced themselves.

Public Comments

There were no public comments.

Approval of the May 7, 2025, Meeting Minutes

Dale Countryman moved to approve the May 7, 2025, meeting minutes. Priscilla Varela seconded the motion. All ayes. The motion carried.

Nominations For Youth Committee Membership

Candy Gettman reminded the committee that at their last meeting Ian Journey, Karine Kanikkeberg, Rosa Chipres, and David Villarino had been recommended to allow their terms to expire. Candy informed the committee that before them there were three applications for consideration of membership. Candy then introduced Alyssa Cervantes and Olivia Kent who were among the applicants and gave them an opportunity to speak as to their interest in serving on the committee. After their brief overview of their qualifications and interests. Dale Countryman made a motion to accept the staff's recommendation to forward their nomination to the WDB for appointment. Priscilla Varela seconded the motion. All ayes. The motion carried.

Youth Agency Quarterly Update

Jeremy Shumaker informed the committee Through June 30, 2025 (100% of the fiscal year), youth agencies submitted actual expenditures equal to 90% of the total allocated to youth providers in Program Year 2024-2025. Jeremy also said In-School Youth providers expended 88% of their allotted funds and enrolled 81% of their participants into work experience. Out-of-School Youth providers expended 91% of their allotted funds and enrolled 44% of their participants into work experience.

Department Update

Candy Gettman gave a brief department update and then asked Scott Couture to report on the EPIC center and youth activities.

Committee Members Comments

Jovon Dangerfield, the third applicant for membership, apologized for his tardiness and gave a brief overview of his qualifications and desire to serve on the committee.

Miscellaneous Filings

Dale Countryman made a motion to receive and file the following documents:

- Youth Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2025

Priscilla Varela seconded the motion. All ayes. The motion carried.

As there was no further business, the meeting was adjourned at 3:24 p.m.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
SEPTEMBER 11, 2025**

Members Present: Brandon Evans, Leo Bautista, Kelly Bearden, Greg Knittel, Brenda Mendivel, Lizette Gomez, and Alissa Reed.

Members Absent: Kristen Watson, and Norma Rojas-Mora.

Staff Present: Marsha Manos, Candy Cline-Gettman, Linda Lara, Jeremy Shumaker, Chase Wheeler, Rebecca Zepeda, and Michael Saltz.

Guests Present: Gary Baudette, and Joshua Rudnick.

Brenda Mendivel called the meeting to order at 3:04 p.m.

*UNEXCUSED ABSENCE

Introduction

Committee members, staff, and guests introduced themselves.

Approval of May 15, 2025, Meeting Minutes

Leo Bautista made a motion to approve the meeting minutes as presented. Brenda Mendivel seconded the motion. The committee voted unanimously. The motion passed.

Approval of May 28, 2025, Special Session Meeting Minutes

Kelly Bearden made a motion to approve the meeting minutes. Alissa Reed seconded the motion. The committee voted unanimously. The motion passed.

Approval of the Proposed Agenda for the September 24, 2025, Workforce Development Board Meeting

Lizette Gomez made a motion to approve the agenda. Leo Bautista seconded the motion. The committee voted unanimously. The motion passed.

Board and Committee Member Travel Budget For 2025-2026

Jeremy Shumaker recommended to the committee that they approved of the travel budget as they have in years passed to allow board and committee members to take part in various conference opportunities throughout the year at no cost to them. Lizette Gomez made a motion to approve the recommendation. Leo Bautista seconded the motion. The committee voted unanimously. The motion passed.

Approval of the Workforce Development Board and Standing Committees' Composition - Resignations and Nominations

Brandon Evans informed the committee that there were several actions before them including approving the resignation of Bryan Forrest and accepting his nomination of

Jason Smoot as his replacement, approving the resignation of Todd Yepez and Greg Gutierrez. Brandon also advised the committee that the Workforce Development Board had three vacancies that needed to be filled to be in compliance and to consider the following candidates for membership:

- Stephanie Ahlf
- Clare Pagnini
- Mikin Plummer
- Kenny Spratt
- Devin Brown

After a brief discussion amongst the committee, Alissa Reed made a motion to approve the resignation of Bryan Forrest, replacing him with Jason Smoot; and to also approve the resignations of Todd Yepez and Greg Gutierrez. Approving the nominations of Clare Pagnini, Mikin Plummer, Kenny Spratt, and Devin Brown for a seat on the WDB. Leo Bautista seconded the motion. The committee voted unanimously. The motion passed.

Approval Request for The Use of CalJobs Enrollment Activity Code 330-Local Board Determination Training

Jeremy Shumaker informed the committee that on September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJobs Enrollment Activity Code 330-Local Board Determination Training. He also said that the process to apply and be approved for inclusion on the ETPL has been cumbersome, including maintenance of a 70% job placement rate. Jeremy said the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL and that last year there were over 20 providers on the ETPL and this year there are nine. Jeremy said that adopting this policy would allow ETR to continue providing services to those agencies that had been removed from the ETPL list for various reasons. Jeremy provided the following list of agencies that have been removed from the ETPL list that would qualify to be a provider under this policy:

- Bakersfield College
- Taft College
- Cerro Coso Community College
- California State University, Bakersfield (CSUB)
- CSUB Extended Education and Global Outreach
- Bakersfield Adult School
- American Lineman College
- Airstream Renewables, Inc.
- Associated Builders and Contractors
- Kern County Builders Exchange
- Kern Alliance of Business, Inc.
- Springboard

Jeremy included that KAB had extended its number of members to nine and KHSD had agreed to be the staff to KAB. Jeremy invited the members to review KABs register of transactions if they would like to do so.

Jeremy then asked the members to consider adopting this policy for ETR to continue to provide services that would otherwise no longer be available. After further discussion Brenda Mendivel made a motion to approve the use of the CalJobs Enrollment Activity Code 330-Local Board Determination for WIOA-funded Adult and Dislocated Worker programs policy and to table the list of providers to the WDB meeting where staff could bring forth more information. Lizette Gomez seconded the motion. The committee voted unanimously to approve the policy. Leo Bautista abstained from the vote. The motion passed.

Approval Notification of The Memorandum of Understanding for AJCC Partners

Michael Saltz informed the committee that the Memorandum of Understanding with all colocated and non-colocated AJCC partners within their Local Workforce Development Area was approved by the Board of Supervisors on June 24, 2025, and became effective on July 1, 2025.

Approval Notification of The Local and Regional Plans for Program Years 2025 – 2028

Michael Saltz informed the committee that the Local and Regional Plans were filed with the California Workforce Development Board on April 25, 2025, and are pending the approval by the Board of Directors at their next meeting in October.

Budget Update

Jeremy Shumaker informed the committee that for the funding year 25-26 ETR received approximately 35.7 million dollars and of that 20 million dollars has been allocated to Adult, Dislocated Worker and Farmworker activities. Jeremy said that 314 participants had been carried over from the previous year. Jeremy also said that there was a 2 million dollar increase in allocations.

Workforce Industry Discussion Prompts

Brandon Evans presented two options for the committee to discuss and decide what they would like to have added to the WDB agenda. After a brief discussion the committee unanimously voted to have the following presented before the board for a discussion point. What impact is AI having in your industry now and where do you see this impact going in the future? Are you optimistic or pessimistic about its role?

Department Updates

Brandon Evans informed the committee that ETR would be hosting two job fairs the following week. Brandon spoke briefly about the healthcare job fair and Priscilla Sanchez spoke on the youth job fair.

Committee Member Comments

Brenda Mendivel thanked the members for their participation in the meeting.

Miscellaneous Filings

Brenda Mendivel made a motion to receive and file the following items.

- Fourth Quarter Enrollment vs. Actual March 2025
- Workforce Development Board and Committee's Attendance Reports

- Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025
Leo Bautista seconded the motion. The committee voted unanimously to approve the motion. The motion passed.

There was no further business, so the meeting was adjourned at 4:26 p.m.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/16/25	5/7/25	8/14/25	11/6/25
Member					
First	Last	PBS	PBS	PBS	PBS
Alissa	Reed	X	P	P	
Brandon	Evans	X	P	P	
Brenda	Mendivel	X	P	P	
Brian	Holt	X	P	A	
Jeremy	Tobias	X	A	P	
Linda	Parker*	X	P	P	
Richard	Chapman	X	P	A	
Leo	Bautista*	X	A	A	
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/25	5/7/25	8/20/25	11/12/25
Member					
First	Last	YC	YC	YC	YC
Brandon	Evans	X	P	A	
Brian	Holt	X	P	P	
Dale	Countryman*	X	P	P	
David	Villarino*	X	U	REMOVED	
Greg	Terry*	X	U	A	
Karine	Kanikkeberg*	X	RESIGNED		
Leticia	Perez	X	U	RESIGNED	
Norma	Rojas-Mora	X	P	A	
Priscilla	Sanchez		Appt 5/28	P	
Priscilla	Varela	X	A	P	
Rosa	Chipres *	X	U	REMOVED	
Todd	Yepez	X	A	A	
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2025						
P = Present	U=Unexcused	X=Cancelled		Special Session		
A = Excused Absence		2/6/25	5/15/25	5/28/25	9/11/25	12/4/25
Member						
First	Last	EXEC	EXEC	EXEC	EXEC	EXEC
Alissa	Reed	P	P	P	P	
Brandon	Evans	P	P	P	P	
Brenda	Mendivel	P	P	P	P	
Ian	Journey	P	P	P	RESIGNED	
Kelly	Bearden	U	P	P	P	
Kristen	Watson*	A	A	P	A	
Leo	Bautista**	A	P	P	P	
Lizette	Gomez	P	P	P	P	
Norma	Rojas-Mora	U	P	P	A	
Todd	Yepez	A	P	P	RESIGNED	
*Non-WDB						
**Non-WDB as of 10/4/23						

Kern, Inyo & Mono Workforce Development Board Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		2/19/25	5/28/25	9/24/25	12/17/25
Member					
First	Last	WDB	WDB	WDB	WDB
Alex	Haver	P	P		
Alissa	Reed	A	P		
Brandon	Evans	P	P		
Brenda	Mendivel	P	P		
Brian	Holt	P	A		
Bryan	Forrest	P	A		
Chris	Gonzales	P	A		
Christina	Garza	P	P		
Cody	Brooks	P	P		
Greg	Gutierrez	A	A		
Greg	Knittel	A	P		
Ian	Journey, Chair	P	P		
Jeremy	Tobias	P	P		
John	Moralez	A	A		
Kelly	Bearden	P	P		
Laura	Barnes	A	A		
Lizette	Gomez	P	P		
Michele	Warren	P	P		
Mike	Beaumont	P	P		
Norma	Rojas-Mora	P	P		
Priscilla	Varela	P	P		
Randy	Martin	P	P		
Richard	Chapman	A	P		
Scott	Odlin	P	P		
Season	Susko	P	A		
Steven	Gomez	A	A		
Todd	Yepez	A	P		

KERN COUNTY EMPLOYERS' TRAINING RESOURCE

A proud partner of America's Job Center

DIRECTOR'S REPORT

September 2025





DISTRICT REPORTS



[employerstrainingresource.com/wd/b/
district-developments](http://employerstrainingresource.com/wd/b/district-developments)

FUTURE IN HEALTHCARE

Tob Fair





FUTURE IN HEALTHCARE

Job Fair

146
Registered Job Seekers



DISTRICT 5
SUPERVISOR LETICIA PEREZ

2025 JOB & RESOURCE FAIR

Youth

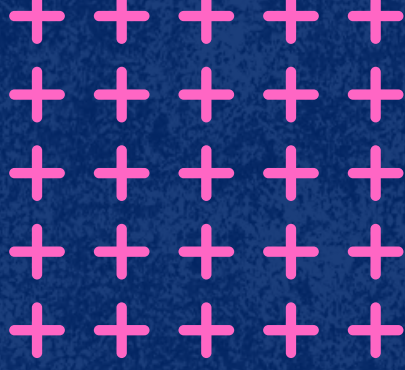
TUESDAY
10/7/2025

AMERICA'S JOB CENTER
1600 E. BELLE TERRACE

2:00-6:00 PM



FOR AGES
18-28



KERN
COUNTY
DISTRICT 5

TYM4G
Transitional Youth Mobilizing for Change



KERN EMPLOYERS'
COUNTY TRAINING
RESOURCE
A proud partner of America's Job Center



PRE-JOB FAIR

WORKSHOPS

1

Are you Job Fair ready?

TUES. 9/30/2025
1:00-2:00 PM | EPIC CENTER

2

Navigating the Job Fair

TUES. 10/7/2025
2:00-3:00 PM | AJCC SE



UPCOMING EVENTS



Kern County Career Expo

Sat. 9/27 | 9:00 AM – 1:00 PM
County Administrative Office



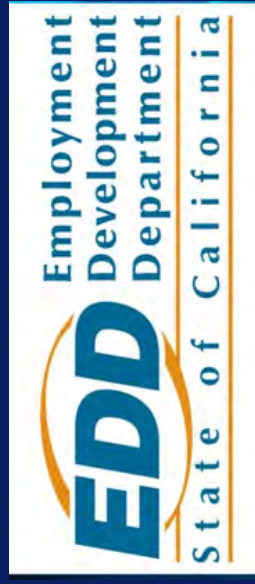
SHRM Kern County

Wed. 10/1 | 8:00 AM – 4:00 PM
Dignity Health Arena



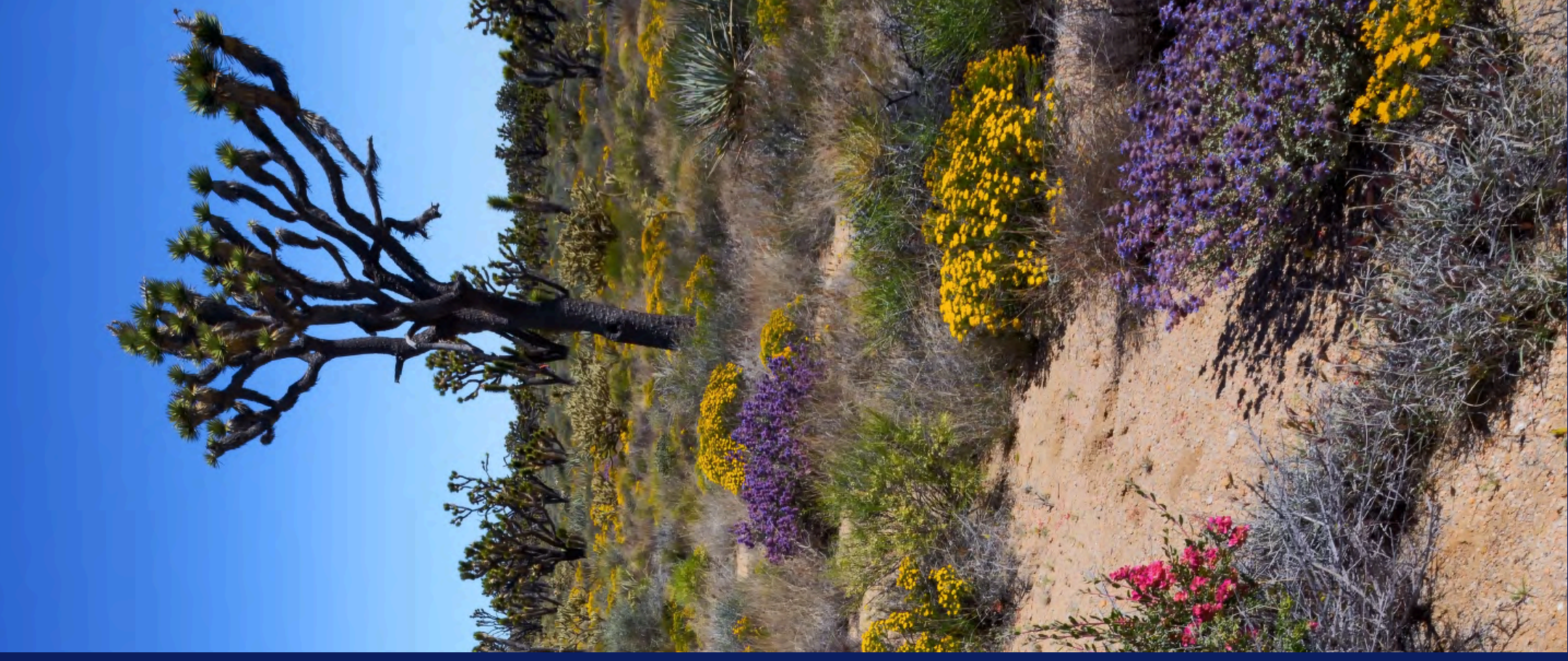
East Kern Career Expo

Thurs. 10/23 | 9:00 AM – 12:00 PM
Mojave Air & Space Port



Farmworker Appreciation Day

Wed. 12/10 | 8:00 AM – 12:00 PM
Kern Agricultural Pavilion



**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2025**

Program and Business Services Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, January 16, 2025, 8 a.m.

~~Thursday, April 24, 2025, 8 a.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 8 a.m.

Thursday, August 14, 2025, 8 a.m.

Thursday, November 6, 2025, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, January 22, 2025, 3 p.m.

~~Wednesday, April 30, 2025, 3 p.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 3 p.m.

Wednesday, August 20, 2025, 3 p.m.

Wednesday, November 12, 2025, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 6, 2025, 3 p.m.

Thursday, May 15, 2025, 3 p.m.

Wednesday, May 28, 2025, 8:30 a.m. SPECIAL SESSION

Thursday, September 11, 2025, 3 p.m.

Thursday, December 4, 2025, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, February 19, 2025, 7 a.m.

Wednesday, May 28, 2025, 7 a.m.

Wednesday, September 24, 2025, 7 a.m.

Wednesday, December 17, 2025, 7 a.m.