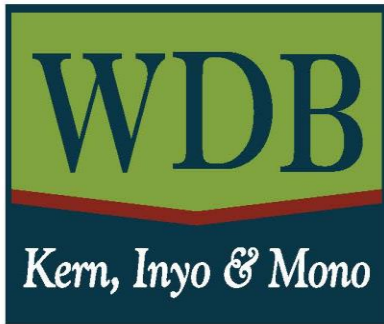




WORKFORCE DEVELOPMENT BOARD

Executive Committee
September 11, 2025
3:00 p.m.

KERN EMPLOYERS'
COUNTY TRAINING
RESOURCE
A proud partner of America's Job Center

1600 E. Belle Terrace
Bakersfield, CA 93307
Second Floor Conference Room

Location: 1600 E. Belle Terrace – 2nd Floor Large Conference Room
Dial In #: (831) 296-3421
Access Code: 139 292 536#
Time: 3:00 – 4:30 p.m.
Members:

Leo Bautista
Kelly Bearden
Brandon Evans

Ian Journey
Brenda Mendivel
Lizette Gomez
Alissa Reed

Norma Rojas-Mora
Kristen Watson
Todd Yepez

Page No.

	I. Introductions
	II. Public Comments
	This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. SPEAKERS ARE LIMITED TO THREE MINUTES.
	III. New Business
1-5	A. Approval of the May 15, 2025, Meeting Minutes – Action Item
6-8	B. Approval of the May 28, 2025, Meeting Minutes – Action Item
9-10	C. Approval of the Proposed Agenda for the September 24, 2025, Workforce Development Board Meeting – Action Item
11-16	D. Board and Committee Member Travel Budget For 2025-2026 – Action Item
17-42	E. Approval of the Workforce Development Board and Standing Committees' Composition - Resignations and Nominations – Action Item
43-53	F. Approval Request for The Use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training – Action Item
54-55	G. Approval Notification of The Memorandum of Understanding for AJCC Partners
56	H. Approval Notification of The Local and Regional Plans for Program Years 2025 - 2028
	I. Budget Update – Oral Report
	IV. Workforce Industry Discussion Prompts– Action Item
	A. What impact is AI having in your industry now and where do you see this impact going in the future? Are you optimistic or pessimistic about its role?
	B. What level of support is the High School and Post High School system providing for your industry and how can that support be strengthened going into the future?
	V. Department Updates
	VI. Committee Member Comments
	VII. Miscellaneous Filings – Receive and File – Action Item
57	A. Fourth Quarter Enrollment vs. Actual Report June 2025
58-61	B. Workforce Development Board and Committee's Attendance Reports
62	C. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025
	VIII. Adjournment

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
May 15, 2025**

Members Present: Brandon Evans, Leo Bautista, Norma Rojas-Mora, Todd Yepez, Ian Journey, Brenda Mendivel, Lizette Gomez, and Alissa Reed.

Members Absent: Kristen Watson, and Kelly Bearden,

Staff Present: Marsha Manos, Anne Meert, Linda Lara, and Michael Saltz.

Guests Present: Gary Baudette, and Joshua Rudnick.

Ian Journey called the meeting to order at 3:05 p.m.

*UNEXCUSED ABSENCE

Introduction

Committee members, staff, and guests introduced themselves.

Public Comments

The chair announced that the committee would proceed with the non-action items while they waited for another member to meet the quorum requirement.

Approval of The Local and Regional Plans for Program Years 2025 – 2028

Michael Saltz informed the committee that the Local and Regional Plans were filed with the California Workforce Development Board (CWDB) on April 25th, ahead of the deadline of April 27, 2025. Kern County Employers' Training Resource anticipates that the evaluations on the Plans will be completed by the end of May and letters approving or seeking revision(s) to the Local and/or Regional Plans will be sent to each Local Workforce Development Board by June 30, 2025.

Workforce Development Board Executive Committee Membership

Anne Meert told the committee that they currently had 10 members and needed to have a business majority and that it was lacking in that regard. Anne mentioned that Ian Journey's term would be expiring in June and that Season Susko, who represents a business, had expressed an interest in joining. Anne also referenced a list of members of the WDB that represent a business that could also be considered as an addition to this committee. Alissa Reed suggested that someone should call to see if they are interested in joining the Executive Committee. Brenda Mendivel asked for their contact information and stated that she should have an answer by Tuesday the following week.

Approval of February 6, 2025, Meeting Minutes

Alissa Reed made a motion to approve the meeting minutes as presented. Brenda Mendivel seconded the motion. All ayes. The motion passed.

Approval of the March 13, 2025, Special Session Meeting Minutes

Brenda Mendivel made a motion to approve the meeting minutes with the correction to correct the Members Present section, Alissa Reed was noted twice. Alissa Reed seconded the motion. All ayes. The motion passed.

Approval of the Proposed Agenda for the May 28, 2025, Workforce Development Board Meeting

Norma Rojas-Mora made a motion to approve the agenda with the revision to the Presentation section of the agenda to make it a discussion on revising the Strategic Plan, and to include Committee Reports as an agenda item. Alissa Reed seconded the motion. All ayes. The motion passed.

Workforce Development Board and Standing Committees' Composition – Reappointments, Resignations, and Other Actions

Anne Meert told the committee members serve three-year terms. The terms are fixed and staggered resulting in one-half of the members' terms expiring every eighteen months. Anne said that for the board members that expressed interest to reappoint their term would expire June 30, 2028. Anne also said that with Ian leaving it would leave a business vacancy and that they could consider adding Stepanie Ahlf or they could move forward with a different candidate if they chose. Anne said that the Youth Committee is recommending the removal of non-WDB member David Villarino from its Committee due to non-attendance. Non-board member/student representative Rosa Chipres has not attended a Youth Committee meeting since November 30, 2022. She previously expressed an interest in staying on the committee when her absenteeism was discussed with her; however, she has continued to miss meetings. Non-board member Karine Kanikkeberg will be retiring from the Kern High School District and will be leaving the Youth Committee and with the proposed changes the Youth Committee's membership to decrease from twelve members to eight. Alissa Reed made a motion to accept the staff's recommendation to recommend to the WDB the following: 1) approve the reappointment of WDB members and non-WDB members Brenda Mendivel, Brian Holt, Bryan Forrest, Chris Gonzalez, Jeremy Tobias, John Moralez, Michele Warren, Norma Rojas-Mora, Season Susko, Steven Gomez, Todd Yepez, and Greg Terry for terms ending June 30, 2028; 2) recognize the valuable contributions of long-time members Karine Kanikkeberg and Ian Journey as their terms expire on June 30, 2025; 3) allow non-WDB member/student representative Rosa Chipres to term out on June 30, 2025; 4) remove David Villarino from the Youth Committee effective May 28, 2025; and 5) consider the Business nominee and/or pursue other Business nominees for the WDB vacancy that will occur on July 1, 2025. Todd Yepez seconded the motion. All ayes. The motion passed.

Special Election of Workforce Development Board Officers

Anne Meert told the committee that their bylaws provide for the election of one Chairperson (Chair) and one Vice Chairperson (Vice Chair) by the members of the Board. These officers serve a one-year term, may serve consecutive terms, and shall be Business representatives. Ian Journey has indicated that he does not wish to renew his term on the WDB that expires June 30, 2025, and that Brenda Mendivel expressed interest in serving as the chair. If she is elected as the chair, it would leave a vacancy of the vice-chair position. Anne mentioned that Lizette Gomez has expressed an interest in serving in that position. If elected, it would be for a term of 1 ½ years. Leo

Bautista asked if the bylaws allowed for an extended term. Brenda Mendivel said that the bylaws did not allow for an exception. Joshua Rudnick with County Counsel stated that in order to make that change the bylaws would need to be changed. Alissa Reed made a motion to not make any changes until the vote in December. Brenda Mendivel seconded the motion. All ayes. The motion passed.

Retroactive Designation of Recycling Lives as A Local Provider by Using Activity Code 330 –

Michael Saltz reminded the committee Kern Alliance of Business, Inc., a California non-profit Public Benefit corporation doing business as Recycling Lives serves as the non-profit arm of Kern County Employers' Training Resource. ETR was previously approved by the California Employment Development Department in January 2023 to use Workforce Innovation and Opportunity Act funds for the RL training costs in total sum of \$200,010.24. Michael said that EDD no longer requires prior approval to use WIOA funds. Instead, the Local Workforce Development Board is allowed to designate programs such as RL as Local Providers pursuant to WSD 24-05 and use WIOA funds by using Activity Code 330 on the condition that it is approved by the WDB or Executive Committee. Michael said that ETR is requesting a total of \$780,364.20 in WIOA funds for the RL program. This sum represents \$111,480.60 for the period of January 1, 2025 - June 30, 2025, and an additional amount of \$668,883.60 from July 1, 2025 – June 30, 2028. The request is to train up to fourteen (14) participants each month over the three-year period beginning July 1, 2025. Alissa Reed asked if the 14 participants were a new cohort each month. Michael informed her that there were 14 participants in each cohort and that each cohort was three months long. Ian asked if there were any other programs that were using this same code. Michael said no because there weren't any other programs in the workforce development area that had a similar program. Michael said that the request was retroactive because they had been working with EDD since December and have three different regional advisors and they ultimately came to the decision that ETR did not need EDD approval that ETR could just use the Activity Code 330. Alissa Reed made the comment that she was not aware the Recycling Lives program was being funded with WIOA dollars and that she was under the impression that it was being funded with special grants. Brenda Mendivel concurred with Alissa's statement. Alissa commented that she was not opposed to it being funded with WIOA dollars because it was a great program, but this was new information to her. Alissa questioned what else was being funded with WIOA dollars that they weren't aware of. Brandon asked Michael if the board had approved this funding and Michael replied that to his recollection it had been and that he would find the letter and get it to the committee. After a lengthy discussion Brenda Mendivel suggested that the committee table this discussion and bring it back after staff have gathered more information. Michael said that if the item is tabled then ETR could not fund the program and that the state required this to be done as soon as possible. Brenda commented that they would like further information before they vote on this item. Alissa asked why ETR was looking to fund the program through 2028, and Michael said it was because there was a lease with the landlord for the building. Alissa made the statement that we are being asked to approve funding for a program in the future not knowing what the allocation would be. She added that it felt odd to be doing that. Norma Rojas-Mora added that the perception could be that because this program is provided by ETR and the rules don't apply. The committee continued to discuss this matter and deemed it necessary not to vote on this item and to convene a Special Session of the Executive Committee

and allow time for ETR staff to gather all the requested information before taking it to a vote. Alissa Reed made a motion to continue this item over to convene a Special Session Executive Committee meeting. Todd Yepez seconded the motion. All ayes. The motion passed.

Funding Recommendation for The AJCC One-Stop Operator Under the Workforce Innovation and Opportunity Act for Program Year 2025-26

Michael Saltz informed the committee that WIOA requires Local Workforce Development Boards to select a one-stop operator through competitive procurement every four years. The One-Stop Operator Agreement is for one year, with three additional one-year options exercisable by Kern County Employers' Training Resource (ETR) and in the sum of \$50,000 per fiscal year. ETR released a Request for Proposals for the AJCC One-Stop Operator. The RFP was available online at the AJCC main offices in Kern, Inyo and Mono Counties. At its virtual meeting on April 23, 2025, the RFP Review Committee met and unanimously approved the recommendation to award the procurement to the sole applicant, Beaudette Consulting, Inc. (BCI), to be the AJCC One-Stop Operator for the AJCC One-Stop Centers. BCI has extensive experience in Project Management, Lean Six Sigma, and High-Performance Teams Training and Implementation. By entering into an agreement with BCI, KIM Workforce Development Board (WDB) will be in compliance with WIOA and its implementing regulations. It is proposed that BCI would provide certain services as the One-Stop Operator from July 1, 2025, through June 30, 2026, at an hourly rate of \$100 for Mr. Beaudette and \$50 for Mr. Beaudette's assistant, not to exceed the sum of \$50,000, including travel. Alissa Reed made a motion to approve the staff's recommendation. Norma Rojas-Mora seconded the motion. All ayes. The motion passed.

Memorandum of Understanding for AJCC Partners

Michael Saltz informed the committee that WIOA required the Local Workforce Development Boards to develop a Memorandum of Understanding with all colocated and non-colocated AJCC partners within their Local Workforce Development Area. The last MOU was signed by your Board's Chair on June 21, 2022, and contained assurances that the MOU would be reviewed and updated every three years with an annual review of the Infrastructure Funding Agreements. The purpose of this MOU is to define the parameters within which education, workforce, economic development, and other One-Stop Partner programs and entities operating in the Kern, Inyo and Mono Workforce Development Area to create a seamless, customer-focused AJCC network that aligns service delivery across the board, enhances access to program services, and improves long-term employment outcomes for individuals receiving assistance. These partnerships will reduce administrative burden and costs and increase customer access and performance outcomes. This MOU shall become effective on or before July 1, 2025, and shall terminate on June 30, 2028, unless terminated earlier by the Partners. The one-stop operating budgets will be annually reconciled against actual costs incurred and adjusted accordingly. This reconciliation will help to ensure that the budgets reflect a cost allocation methodology that demonstrates how infrastructure costs are charged to each colocated AJCC Partner in proportion to the colocated Partner's use of the AJCC one-stop center and relative benefit received. Todd Yepez made a motion to accept the staff's recommendation. Brenda Mendivel seconded the motion. All ayes. The motion passed.

Continuous Improvement Plan for The AJCCs

Brandon Evans informed the committee that cross-training among staff and partners has been completed. New signage has been put up in the SE location. The lock at the EPIC center has been repaired. Brandon pointed out that the items in grey have previously been reported to the committee. The items that are not highlighted have recently been completed.

Department Updates

Brandon Evans informed the committee that the OJT survey results have come and have been overall very favorable. The main complaint is the turnaround timeframe for completion.

Brandon also spoke about visiting Inyo and Mono county and said that he was working on building a better partner relationship.

Brandon also said that Danette was working on the dashboard they requested and that if there was anything specific that they wanted to see on it to reach out to him and he would get it on there.

DOGWf grant was up to 235 enrollments and healthcare commercials were rolling out soon.

ETR was also awarded as the Career Services Provided.

Committee Member Comments

Alissa Reed asked if staff were still reconsidering evaluating the other sites. Brandon said that he liked everything about EPIC and that he liked what they do at the Olive Drive location. He said that if he could, he would like to move the SE location. Brandon said they reviewed the cost effectiveness and there was some value to get out of EPIC, but he didn't realize that it was a board discussion and that they wanted to be updated on that item. Brandon also said they had identified a potential location in Delano, but it was in the very early stages of negotiation.

Alissa asked if there was an update on the survey that was supposed to go to employers as to where they thought jobs were going with all the changes in the oil and gas industry. Brandon said that he would get her an answer.

Miscellaneous Filings

- Status Of Subgrantee Monitoring Reports
- Third Quarter Enrollment vs. Actual March 2025
- Workforce Development Board and Committee's Attendance Reports
- Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025

There was no further business, so the meeting was adjourned at 5:10 p.m.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
SPECIAL SESSION
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
MAY 28, 2025**

Members Present: Brandon Evans, Kelly Bearden, Leo Bautista, Alissa Reed, Todd Yepez, Ian Journey, Norma Rojas-Mora, Brenda Mendivel, Lizette Gomez, and Alissa Reed.

Members Absent:

Staff Present: Jeremy Shumaker, Marsha Manos, Anne Meert, Linda Lara, Candy Gettman, Danette Williams, Bernice Nunez, and Michael Saltz.

Guests Present: Joshua Rudnick.

Ian Journey called the meeting to order at 8:30 a.m.

*UNEXCUSED ABSENCE

Introductions

Committee members, staff, and guests introduced themselves.

Public Comments

There were no public comments.

Approve Retroactive Designation of Recycling Lives as A Local Provider by Using Activity Code 330

Leo Bautista recused himself from the item because he sits on the Kern Alliance of Business Board.

Brandon Evans explained to the committee that this item was being brought back to them for further clarification from the previous meeting. Brandon read the recommendation of the letter as follows:

Therefore, IT IS RECOMMENDED that your Executive Committee approve on behalf of the Workforce Development Board and authorize ETR to retroactively use WIOA funds for the Recycling Lives program by designating Recycling Lives as a local provider through the use of Activity Code 330 from January 1, 2025, in the total sum of \$334,441.20 for a period of 1 ½ years ending on June 30, 2026, at a cost of \$3,981.45 per participant for a total of 56 participants.

Brandon brought up a PPT to address the committee's questions and concerns.

The committee previously asked the following questions:

1. Are there any other WIOA Funded Surprises?
 - No, there are not and moving forward, a budget discussion will be a part of every Executive Committee meeting agenda.
2. How Did We Get Here?
 - In January 2023, a request was sent to EDD to fund Recycling Lives with WIOA funds (\$200,010.24)
 - Early 3/2023, verbal approval was given by EDD to use WIOA to fund Recycling Lives
 - On 3/16/23 the KAB Board discussed using WIOA funds for Recycling Lives
 - On 3/20/23, a formal approval was received to fund Recycling Lives with WIOA funds

Additionally, Brandon added that staff had informed him that the previous director Teresa Hitchcock spoke about the program being funded with WIOA funds at a previous meeting.

Brandon also referenced an On-site visit letter where Recycling Lives was referenced as being a WIOA funded program.

The committee members discussed further their concerns on the inception of KAB and funding. The committee also talked about their desire for complete transparency with all the programs and their funding sources.

Brandon then told the committee that beginning in 10/2023, CDBG funding had been exhausted and WIOA funds were being used to pay for:

- Facility
- Property
- Operational Costs

Brandon added that the curriculum and the instruction is an in-kind donation from Bakersfield Adult School. Brandon also said that the participants are also receiving Paid-Work-Experience wage through WIOA funding.

There was then a clarifying discussion as to who was paying Bakersfield Adult Staff for the training that they provided.

Brandon continued with his presentation saying that moving forward Kern Alliance of Business currently has \$81,824.40 in funding to keep the program running for the remainder of the calendar year. Brandon also clarified that the recommendation before the committee was to retroactively approve Recycling Lives as a local provider using Activity Code 330.

Jeremy Shumaker provided information as to what would happen to the program, building and equipment if the committee decided to not approve the staff's recommendation.

The committee members agreed unanimously that they could not, in good conscience, not decide on this item today due to a lack of information. The members asked ETR staff to go back to the table and gather a full accounting of the previous meeting minutes where this item had been discussed and a full accounting of the financial reports. Brandon said that staff would be willing to gather the requested information and come back to the table later. Brenda Mendivel made a motion to hold this item over to another meeting after all the relevant information can be presented. Todd Yepez seconded the motion. All ayes. The motion passed.

Committee Member Comments

There was no further business, meeting was adjourned at 9:18 a.m.

Location: 1215 Olive Drive – Recruitment Center
Time: 7:00 a.m.
Dial-in: (831) 296-3421
Access Code: 671 331 829#
Page No.

- I. **Call to Order**
- II. **Flag Salute**
- III. **Introductions**
- IV. **Public Comments**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. Speakers are limited to three minutes.

- V. **Workforce Industry Discussion**

- **TBD**

- VI. **Consent Agenda – Action Item**

If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

A. Approval of May 28, 2025, Meeting Minutes

B. Board and Committee Member Travel Budget For 2025-2026

- VII. **Ratification of Executive Committee Approvals – Action Item**

A. The Use of CalJobs Enrollment Activity Code 330-Local Board Determination Training

- VIII. **New Business**

A. Approval of Workforce Development Board and Standing Committees' Composition - Resignations and Nominations – **Action Item**

B. Budget Update – **Oral Report**

- IX. **Standing Committee Reports**

A. Program and Business Services Committee – Brenda Mendivel

B. Youth Committee – Norma Rojas-Mora

C. Executive Committee – Brenda Mendivel

- X. **Department Updates**

A. One-Stop Operator, Gary Baudette – **Oral Report**

B. ETR and Partner Activities – **Oral Report**

- XI. **Board Member Comments**

A. Economic Development Report – **Oral Report**

B. Open Discussion

- XII. **Miscellaneous Filings to Receive and File – Action Item**

- A. Fourth Quarter Enrollment vs. Actual December 2024 Report
- B. Draft Program and Business Services Committee August 14, 2025, Meeting Minutes
- C. Draft Youth Committee August 20, 2025, Meeting Minutes
- D. Draft Executive Committee September 11, 2025, Meeting Minutes
- E. County of San Joaquin Employment and Economic Development Department Prison to Employment Monitoring Review Grant Operations in Kern, Inyo, and Mono Counties report dated June 29, 2025
- F. County of San Joaquin Employment and Economic Development Department Results Of Contract Monitoring Re: Employers' Training Resource (Kern/Inyo/Mono Counties) Prison To Employment Support Services Earn and Learn and Implementation Direct Services, Contract #2019-007 dated July 27, 2021
- G. La Cooperativa Campesina de California On-Site Monitoring Visit PY 24-25 report dated July 24, 2025
- E. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
- F. September 2025 Marketing Presentation
- G. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2025

XIII. Adjournment

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California, or by calling (661) 336-6849. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and before the meeting will also be available for review at the same location.

Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.



September 11, 2025

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

BOARD AND COMMITTEE MEMBER TRAVEL BUDGET FOR 2025-2026

Dear Committee Member:

In 2015, your Workforce Development Board (WDB) adopted a travel policy that applies to Board and Committee members. The policy requires the WDB to approve a travel budget annually.

During the year, members may have opportunities to attend conferences or events. The California Workforce Association sponsors several conferences, including the Youth Conference in January/February, the WORKCON Conference in the spring, and Meeting of the Minds in September. When information is available on these conferences and others, they will be shared with Board and Committee members.

As a reminder, members must adhere to the "Board and Committee Member Travel Policy" guidelines (attached) to request cost reimbursement for travel/conference expenses. Requests must be approved by your Committee (if time permits) or the WDB Chairperson. Final approval may also be subject to authorization by the County Administrative Office and the Kern County Board of Supervisors.

Therefore, IT IS RECOMMENDED that your Committee recommend that the WDB approve the Board and Committee member travel budget of \$10,000 for 2025-2026.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

Attachment

**KERN, INYO, MONO COUNTIES CONSORTIUM
WORKFORCE DEVELOPMENT BOARD AND COMMITTEE
TRAVEL POLICY AND PROCEDURES
(Covering Conference/Training/Seminar Attendance and Travel)**
[Adopted October 15, 2015]

1. PURPOSE

The Governor of California has designated the Kern, Inyo, Mono Counties Consortium (KIM) as a Local Workforce Development Area under the federal Workforce Innovation and Opportunity Act of 2014 (WIOA). The Workforce Development Board (WDB) and Standing Committees (SC) members are encouraged to attend events that will enhance their knowledge of local, State and Federal WIOA issues. Members can and should take advantage of the workshops and opportunities for networking to further their ability to contribute to the Board and Committees' effectiveness.

In an effort to minimize any financial hardships service on the WDB or SC may cause their members and in order to sponsor and encourage member participation at conferences, training and seminars, WIOA funds may be used to reimburse members for authorized expenses incurred during service to the WDB and SC. This policy sets forth the guidelines for such spending and reimbursement and is based on the County of Kern's travel, meal and lodging policy which is changed from time to time.

As limited funding will be made available for WDB and SC members to travel (the amount to be approved by the WDB annually), the WDB Chairperson will encourage and seek volunteers, approve requests, and make recommendations through the Executive Committee, as time permits. It is expected that non-business members (e.g., those members representing community-based organizations, education, labor, partner agencies, etc.) seek funding from their own agencies/organizations first. There may be occasions when sharing costs will be considered, particularly when agencies/organizations have a duality of purpose in the conference, training or seminar. Members who represent agencies/organizations and who have WIOA or other workforce funds available should use those funds prior to asking for WDB sponsorship.

2. MEMBER ELIGIBILITY TO REQUEST TRAVEL AND PRIORITY OF SERVICE

In order for travel requests to be considered, the member must:

- Be listed on the KIM WDB or SC roster on file at Employers' Training Resource (ETR) and the Kern County Board of Supervisors, as applicable;

- Be a member in good standing defined as unexpired term and meeting attendance requirements; and
- Have complied with the travel policy in the past, if applicable, including the requirement to provide a written and/or oral report at the next WDB or SC meeting following the conference, training or seminar.

To encourage broad participation, generally a member will be considered for one conference, training or seminar per year, and the number of attendees per event will be limited. Priority will be given to members whose costs will be shared by another entity, members more likely to benefit than other members (based on the training/seminar/conference topic), and officers of the WDB and SC.

Events which involve no cost are not covered by this policy. Members are encouraged to attend local events, participate in free webinars, and leverage other resources to expand their workforce development knowledge and to network.

Only approved training/seminars/conferences will be considered under this policy. All expenses must be justified to demonstrate that they are necessary and reasonable. Examples of allowed events include the California Workforce Association (CWA) Annual Youth Conference, Spring Conference and Meeting of the Minds. ETR staff will alert the WDB and SC of upcoming events. The Executive Committee and WDB Chairperson will have final approval as to which events will be considered allowable and which travel requests will be approved, based on the recommendation of the ETR Director. As the Executive Committee and WDB meet quarterly, to ensure timely travel reservations and meeting "early bird" or government discounts, the WDB Chairperson will be authorized to approve events and travel requests on behalf of the Executive Committee. These approvals will be reported at the next regularly scheduled meeting of the Executive Committee and the WDB. The WDB Chairperson will resolve any conflicts that may arise regarding conference attendance. The Kern County Board of Supervisors has final approval of travel using WIOA or other County funds.

3. BOARD MEMBER/COMMITTEE TRAVEL REQUEST FORM

Any member requesting travel reimbursement will complete a "Kern, Inyo, Mono Counties Consortium Workforce Development Board and Committee Members Travel Request Form" which will require the member to justify why it is in the interest of the WDB or SC for that member to attend the training, seminar or conference. All non-business members will have to provide verification that they have requested the agency or organization they represent to sponsor or partially sponsor their attendance at the training, seminar or conference; the agency or organization response; and the amount of sponsorship if any.

4. TRAVEL REQUESTS

Approved travel requests will be processed by ETR staff following the County of Kern's travel, meals, and lodging policy which changes from time to time.

5. ALLOWABLE EXPENSES

A. General Provisions

When possible, ETR staff will be responsible for all conference registration arrangements, hotel reservations, transportation reservations and trip logistics. Members who use WIOA/County funds to travel should do so in the most reasonable economic manner possible. This would include obtaining government rates or special conference rates at hotels, shopping for reasonable airfares, and using public transportation if available and reasonably convenient.

Once a member has been approved to travel, ETR staff will complete the necessary paperwork and submit to the ETR Director, the County Administrative Office, and the Kern County Board of Supervisors for processing/approval.

B. Expenses

Allowable expenses may include the following:

- Conference/training registration fees
- Hotel accommodations
- Mileage
- Intercity/state transportation
- Toll charges
- Parking
- Meals (those not provided as part of the conference)

Acceptable rates for the above will be determined by the County of Kern's travel policy. Members will be required to submit receipts for hotel, parking, and other expenses along with a copy of the agenda or flyer for the event. If valet parking is the only service provided by the hotel for guests, you must obtain from the hotel a written statement confirming that only valet parking is available. Meal per diem availability is based on location and departure/return times.

C. Automobile Insurance

The liability on any personal vehicle used for WDB or SC business must conform to the minimum requirements of the California Vehicle Code. Members will not be reimbursed for mileage expenses unless proof of

automobile insurance coverage or a Certificate of Insurance is on file with the County of Kern. Members should submit proof of such coverage to ETR staff prior to travel.

6. TRAVEL REQUEST APPROVAL

All travel requests are to be submitted to the ETR Director for review. Requests will be forwarded to the WDB Chairperson and the Executive Committee for consideration and approval. Requests approved will be processed by ETR staff and submitted to the County Administrative Office and the Kern County Board of Supervisors for approval. The member will be notified as soon as possible when the travel request has been finalized. The member may need to submit additional items to complete the travel claim process. Care should be taken to ensure that approved travel does not exceed the WDB/SC travel budget.

7. POST-CONFERENCE REPORT

Members who attend conferences, training or seminars are expected to make a report to the WDB or SC at the next regular meeting of the WDB or SC following the event and to contribute informational and training materials to the ETR resource library. This will be an agenda item.

**KERN, INYO, MONO COUNTIES CONSORTIUM
WORKFORCE DEVELOPMENT BOARD AND COMMITTEE MEMBERS
TRAVEL REQUEST FORM**

Name: _____ Date: _____
Address: _____

Phone: _____

**I am a member of:
(check all that apply)**

- ☐ **Workforce Development Board (WDB) Member**
- ☐ **Youth Committee**
- ☐ **Program and Business Services Committee**
- ☐ **Executive Committee**

Agency/Employer I represent: _____

Am I a Member in good standing? (See Travel Policy for definition) Yes _____ No _____
If no, explain: _____

Event Information

Conference/Training/Seminar Name: _____

Travel Location: _____

Event Dates: _____

Departure Date/Time: _____

Return Date/Time: _____

Sponsorship/Cost Sharing [REQUIRED for all non-business Members]:

If I represent a WIOA partner agency or non-business organization, **attach verification that the agency/organization will/will not pay for all/part of the travel expenses** that I am requesting. Indicate pledged amount, if any. It is encouraged that costs be paid with other funds or shared prior to asking for WDB sponsorship.

Justification for Request: I wish to attend the above event for the following reasons:

NOTE: If necessary or appropriate, please attach additional information as justification.

Submit to:

Employers' Training Resource
Attn: Brandon J. Evans
1600 East Belle Terrace, Bakersfield, CA 93307
Fax: 661-336-6855



September 11, 2025

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

**WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEES' COMPOSITION -
RESIGNATIONS AND NOMINATIONS**

Dear Committee Member:

Below are the actions brought before your Executive Committee regarding the Workforce Development Board (WDB) and its committees in terms of composition and membership changes. WDB and committee rosters are attached for reference.

Labor Resignation and Nomination

On August 8, 2025, Labor member Bryan Forrest (Apprenticeship Coordinator, Operating Engineers Local 12) submitted his resignation from the WDB effective September 1, 2025, due to his retirement. Mr. Forrest has requested to be replaced with Jason Smoot (Apprenticeship Coordinator, Operating Engineers Local 12) with a term end date of June 30, 2028. Mr. Smoot's nomination form is attached.

Business Resignations

As you know, Business member Ian Journey chose not to remain on the WDB after his term expired on June 30, 2025, which resulted in a Business vacancy for the term ending June 30, 2028. On August 6, 2025, Business member Greg Gutierrez (President/CEO, Truitt Oilfield Maintenance) submitted his letter of resignation from the WDB (attached), which resulted in a Business vacancy for the term ending December 31, 2026. On August 12, 2025, Business member Todd Yopez (Human Resources Manager, PCL Industrial Services, Inc.) submitted his resignation from the WDB (attached), which resulted in a Business vacancy for the term ending June 30, 2028. With the changes listed above, Business representation on the Board will be at 45.8% percent (11 of 24 members) which is not a majority as required by the Workforce Innovation and Opportunity Act (WIOA). These three Business vacancies have been submitted to the Clerk of the Board of Supervisors for posting.

Business Nominations

The following Business candidates have expressed interest in serving on the WDB, and their nomination forms are attached:

- Stephanie Ahlf – Controller, Driltek Operating, LLC
- Clare Pagnini – Human Resource Director, Driltek Operating, LLC
- Mikin Plummer – Executive Director, Kern County Builders Exchange
- Rob Watson – Vice President, Browns Construction Service, Inc.
- Kenny Spratt – Founder/CEO, TalentBase
- Devin Brown – Chief Human Resources Officer, Kern Family Health Care

It is recommended that your committee discuss the nominees and decide which candidates to recommend for consideration to the WDB. Those not selected at this time will remain in a pool for future vacancies. The WDB's candidates will then be submitted to the Board of Supervisors for appointment.

Standing Committees

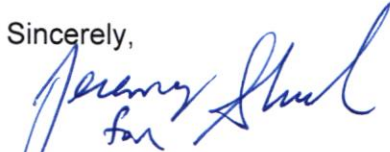
Business representation on the Executive Committee is out of compliance with the lack of a majority. With the changes above, there are eight members and only four represent Business (50%), which is not the majority. As such, one more Business member is needed to return the Executive Committee to a Business majority. It is recommended that your committee discuss how to bring the Executive Committee into compliance.

At its August 20, 2025, meeting, the Youth Committee recommended the appointment of Alyssa Cervantes (Project Specialist, Kern High School District), Jovon Dangerfield (Executive Director, Transitional Youth Mobilizing for Change), and Olivia Kent (Bakersfield Youth Jobs Program, Program Specialist, Kern Community Foundation) to serve as non-Board members on the Youth Committee with terms ending June 30, 2028. This recommendation will be forwarded to the WDB for approval.

As a reminder, standing committees must include at least two individuals who are not members of the WDB. The Executive Committee, the Program and Business Services Committee, and the Youth Committee all include at least two non-WDB members.

Therefore, it is RECOMMENDED that your Committee recommend to the WDB the following: 1) accept the resignation of Bryan Forrest, Labor member; 2) accept the nomination of Jason Smoot, Labor member, to the WDB with a term end date of June 30, 2028; 3) accept the resignation of Todd Yopez, Business member; 4) accept the resignation of Greg Gutierrez, Business member; and 5) approve the three Business nominees selected by the Executive Committee for consideration to fulfill the remainder of the designated terms for the vacant seats, ending either June 30, 2028 or December 31, 2026, as applicable.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

Attachment

Re: Workforce Development Board meeting

From Bryan Forrest <bforrest@oett.net>
Date Fri 8/8/2025 7:48 AM
To Marsha Manos <charlesm@kerncounty.com>

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Good morning, Marsha. This is Bryan Forrest. I will be retiring September 1st, and Jason Smoot will be the next coordinator for the Operating Engineers Training Trust, Local 12. I was wondering what would need to be done to have him take my place on the WDB? Any help with this would be appreciated. Thanks again, as it has been an honor to serve on the WDB!

Sent from my T-Mobile 5G Device
Get [Outlook for Android](#)

From: Marsha Manos <charlesm@kerncounty.com>
Sent: Thursday, August 7, 2025 4:35:13 PM
To: ahaver@techag.com <ahaver@techag.com>; Aldaco, Carolina@EDD <carolina.aldaco@edd.ca.gov>; areedbtc@gmail.com <areedbtc@gmail.com>; Bryan Forrest <bforrest@oett.net>; Brandon Evans <BrandonE@kerncounty.com>; Brenda Mendivel <bdmendivel@bfmc.com>; brian@ibew428.org <brian@ibew428.org>; cbrooks <cbrooks@kccneca.com>; cgonzalez@local105.org <cgonzalez@local105.org>; Garza, Christina@EDD <christina.garza@edd.ca.gov>; Gary Beaudette <gary@bcilean.com>; gknittel@centralizehr.com <gknittel@centralizehr.com>; g_gutierrez@truittoilfield.com <g_gutierrez@truittoilfield.com>; gustavo.alatorre@edd.ca.gov <gustavo.alatorre@edd.ca.gov>; Jeremy Shumaker <ShumakerJ@kerncounty.com>; Candy Cline-Gettman <CANDYG@kerncounty.com>; Danette Williams <danettes@kerncounty.com>; jcantu@kern.org <jcantu@kern.org>; Marco Paredes <paredesm@kerncounty.com>; Bernice Nunez <nunezb@kerncounty.com>; Linda Lara <laral@kerncounty.com>; j.adams@iuoelocal12.org <j.adams@iuoelocal12.org>; Anne Meert <meerta@kerncounty.com>; josegonzalez@proteusinc.org <josegonzalez@proteusinc.org>; Joshua H. Rudnick <rudnickjos@kerncounty.com>; jtobias@capk.org <jtobias@capk.org>; kbearden@csb.edu <kbearden@csb.edu>; kwatson@csb.edu <kwatson@csb.edu>; Thorp, Kristyann@EDD <Kristyann.Thorp@edd.ca.gov>; lbarnes@abccentralcal.org <lbarnes@abccentralcal.org>; lizette@cazadorcg.com <lizette@cazadorcg.com>; mwarren@getbus.org <mwarren@getbus.org>; mike_beaumont@ufsc.us <mike_beaumont@ufsc.us>; Norma Rojas <norma.rojas@bakersfieldcollege.edu>; priscilla.varela@dor.ca.gov <priscilla.varela@dor.ca.gov>; Randy Martin <randy@covenantcs.net>; scott_odlin@kernhigh.org <scott_odlin@kernhigh.org>; sgomez@local460.com <sgomez@local460.com>; Todd Yepez <tyepez@pcl.com>

Subject: Workforce Development Board meeting

When: Wednesday, September 24, 2025 7:00 AM-8:30 AM.

Where: 1215 Olive Dr; Recruitment Center



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 8/18/2025

Name: Jason Smoot Job Title: Apprentice Coordinator

Business/Agency Name: Operating Engineers Training Trust

Business/Agency Address: 2190 Pellissier Place. Whittier 90601
(Street) (City) (Zip)

Phone: 661-201-7233 Secondary Phone*: 661-319-8084

Email: Jsmoot@oett.net Secondary Email*: smoot559@yahoo.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☐ Business	☐ Small 1-50	☐ Mid 51-250	☐ Large >250
☒ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

Apprentice coordinator for Kern, Inyo, and Mono counties in which I have the hiring author

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ *Nominating organization must be completed below.

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☒ No ☐ *Nominating organization must be completed below.

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I am interested in helping the community to achieve their financial and professional goals. I have

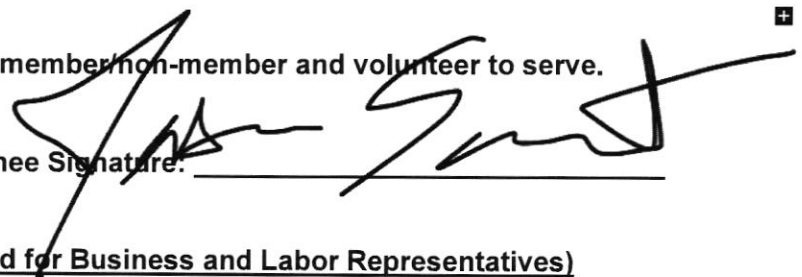
ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I have been training Local 12 journeyman and apprentices for 12 years. I am now the apprentices

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 8/18/25

Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Operating Engineers Training Trust

Type of Organization: Labor

Nominating Person's Name/Title: Bryan Forrest/ Apprentice Coordinator

Date: 8/18/25

Signature: 

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

August 6, 2025

Workforce Development Board
Attention: Brandon Evans
BrandonE@kerncounty.com

RE: Letter of Resignation

Dear Members of the Workforce Development Board,

It is with a heavy heart that I submit my resignation from the Workforce Development Board, effective immediately. My recent involvement in state-level affairs has significantly limited the time I can dedicate to our board's important work. This decision was not made lightly, as I have deeply valued the opportunity to contribute to our shared mission of enhancing workforce development and supporting our community's growth.

I am profoundly grateful for the connections I have made and the achievements we have accomplished together. The collaborative spirit and dedication of this board have been truly inspiring, and I am honored to have been part of such a dynamic team. I look forward to seeing the continued progress and success of the Workforce Development Board and remain committed to supporting its initiatives in any way I can.

Sincerely,



Greg Gutierrez
President, Truitt Corporation
G_Gutierrez@truittcorp.com

8/29/25, 3:34 PM

Mail - Rebecca Zepeda - Outlook

From: Todd Yepez <TYepez@pcl.com>

Sent: Saturday, August 16, 2025 5:32 PM

To: Marsha Manos <charlesm@kerncounty.com>; Brandon Evans <BrandonE@kerncounty.com>; Brenda Mendivel <bdmendivel@bfmc.com>

Subject: WDB resignation

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

It is with true sadness that I must resign from the Workforce Development Board as well as the two committees I serve on: WDB Executive Committee and the WDB Youth Committee.

Because of the decisions by the California Legislature and governor my company has relocated our district off to the Phoenix, Arizona area and I have also relocated to the Phoenix area.

I hope you all the best and that you all will continue to ask "what is the true cost?" and "return on investment?" on the programs you chose to spend of our taxpayer money to support.

It has been an honor to serve on the WDB with all of you.

Sincerest regards,

Todd Yepez

District HRPD Manager

PCL Industrial Services, Inc.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 11/04/2024

Name: Stephanie Ahlf

Job Title: Controller

Business/Agency Name: Driltek, Inc.

Business/Agency Address: 901 Tower Way Ste. 102 Bakersfield, CA 93309

(Street)

(City)

(Zip)

Phone: 661-327-3021

Email: stephanie.ahlf@driltek.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☐ Small 1-50	☐ Mid 51-250	☐ Large >250
☐ Labor			
☐ Education and Training	☐ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [☒] No [☐]

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [x] No [] Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes [x] No [] ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [] ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I am eager to support economic growth and workforce readiness. As the Controller of Driltek, Inc., I bring firsthand knowledge of industry challenges and workforce needs. My experience in managing operations, compliance, and financial processes equips me to contribute strategic insights and solutions that align with the board's mission. I am committed to fostering training programs and policies that benefit both employees and employers, ensuring a resilient and skilled workforce for Kern County.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

Diverse finance professional with a Master of Science in business administration and 15 years of experience in the oil and gas industry. Prior professional positions include accountant, financial analyst, purchasing specialist and now controller of a mid-sized integrated oil and gas service provider. Diversified individual with formal training and experience in human resources (HR). Possesses in-depth proficiency administering certified payroll and thorough knowledge of Davis-Bacon and California Department of Industrial Relations (DIR) guidelines and regulations. A self-motivated, results-oriented team member, with passion for innovating ways to add value for clients.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 11/04/2024 Nominee Signature: Stephanie Ahlf

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
Type of Organization: Economic Development
Nominating Person's Name/Title: Richard Chaplin / President & CEO

Date: 11/15/24 Signature: [Signature]

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 05.30.25

Name: Clare Pagnini Job Title: _____

Business/Agency Name: Driltek Inc.

Business/Agency Address: 5701 Truxtun Ave, Suite 200 Bakersfield CA 93309
(Street) (City) (Zip)

Phone: 661-327-3021 Email: clare.pagnini@driltek.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

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SPECIFY GROUP TO BE REPRESENTED

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☐ Workforce Representative	☐ CBO	☐ Other (specify)	
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☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [☒] No [☐]

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [x] No [] Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes [] No [x] *Nominating organization must be completed below.

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [] *Nominating organization must be completed below.

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I have previously served on the WDB and the youth subcommittee for approximately 12 years and left due to a family emergency that took me back to the UK. I am now moving back to Bakersfield and wish to re-join the board. I have over 25 years' experience in Human Resources and a degree in Business Administration with a focus on HR. I actively seek to improve job prospects for the residents of Kern County including a heavy emphasis on youth training and opportunities.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

12 years as a board member.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 05/30/25 Nominee Signature: CR

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
Type of Organization: Economic Development
Nominating Person's Name/Title: Richard Chapman, President & CEO

Date: 5/30/25 Signature: [Signature]

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 08/12/2025

Name: Mikin Plummer Job Title: Executive Director

Business/Agency Name: Kern County Builders Exchange

Business/Agency Address: 4130 Ardmore Ave. Bakersfield, CA 93309
(Street) (City) (Zip)

Phone: 661-747-5402 Secondary Phone*: _____

Email: mikinp@kcbex.com Secondary Email*: mikin.plummer@gmail.com

Preferred method of contact? any

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
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☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☒ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

See Attached

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

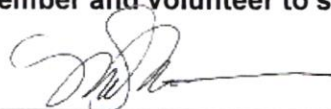
List specific experience with employment, training and/or education programs.

See Attached

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 08/12/2025

Nominee Signature: _____



***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation

Type of Organization: Economic Development

Nominating Person's Name/Title: Richard Chapman

Date: 8/12/25

Signature: _____



Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

I'd like to serve on the Kern County Workforce Development Board to expand the pathways I already help create into good local jobs. For 13 years in Kern County's construction Community, KCBEX has trained over 10,000 local contractors to enter the workforce and upskill, and work safely. I partner closely with the Kern High ROC construction program—providing guidance, safety training, an after-school bridge academy, and serving on the curriculum committee. I also offer a no-cost consulting space for youth and parents who aren't pursuing college to map a training-to-career path. Having spent several years in staffing, putting people to work is one of my greatest joys. I'm passionate about helping every resident build skill for fulfilling careers that lift families above the poverty line.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☐

Interest in being non-Workforce Development Board Member ☒ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 08/13/2025

Name: Robert Watson Job Title: Vice President

Business/Agency Name: Brown's Construction Service, Inc.

Business/Agency Address: PO Box 1760 Bakersfield, CA 93302
(Street) (City) (Zip)

Phone: 661-776-5735 Secondary Phone*: 661-439-3820

Email: Rob@brownsconstruction.us Secondary Email*: Robert.Watson6697@gmail.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☐ Small 1-50	☒ Mid 51-250	☐ Large >250
☐ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

Part owner and primary decision maker of local construction concern.

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

Having visibility to and input for the development of labor and training in Kern County is important

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I have sat on the board of KCBEX as well as ABC of Central Cal, both of which have training comp

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 08/13/2025

Nominee Signature: Robert S Watson

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation

Type of Organization: Economic Development

Nominating Person's Name/Title: Richard Chapman/President & CEO

Date: 08/13/2025

Signature: 

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: 5/29/2025

Name: Kenny Spratt

Job Title: Founder & CEO

Business/Agency Name: TalentBase

Business/Agency Address: 1903 Mineral Ct, Bakersfield CA, 93308

(Street)

(City)

(Zip)

Phone: (661) 448-5555

Email: kenny.spratt@talentbaseusa.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☒ Small 1-50	☐ Mid 51-250	☐ Large >250
☐ Labor			
☒ Education and Training	☒ Adult	☐ Youth	☒ Higher
☒ Workforce Representative	☐ CBO	☐ Other (specify)	
☒ Government, Economic and Community Development	☒ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes ☒ No ☐ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

☒

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I am applying to serve on the Workforce Development Board because I believe that Kern County's economic future will be defined by how well we prepare our workforce today. My professional journey, across military service, corporate leadership, and regional workforce strategy has centered on building high-performing teams and talent pipelines that align with real employer demand.

I bring more than two decades of experience across sectors, including leading regional hiring and workforce initiatives for Amazon and The Wonderful Company, where I had the opportunity to design, launch, and scale talent solutions rooted in business needs. At Amazon, I led talent strategy for 11,000+ hires annually, co-developed the Career Choice Program, and helped expand it nationally with tactical execution across technical and non-technical roles. I later secured an agreement to bring Amazon Career Choice to Shafter, California, a program now projected to train hundreds of local residents over the next several years, as featured in The Bakersfield Californian.

As Director of Talent Partnerships at The Wonderful Company, I led the launch of the Wonderful Logistics Center in Shafter, founded the quarterly Career Technical Education (CTE) Committee to align local employers and educational institutions, and built the Maintenance Technician Apprenticeship Program in partnership with Bakersfield College. That apprenticeship model remains active and is directly responsive to our region's manufacturing and ag-tech needs.

I am also a retired U.S. Army Ranger whose service culminated in spearheading gender integration at the U.S. Army Ranger School, a pivotal national effort focused on performance standards, leadership development, and inclusive access. This moment taught me the importance of building infrastructure that challenges norms, values readiness, and prioritizes results.

I hold an MBA in Organizational Leadership and Development from Pepperdine University and a Bachelor's in Management from the University of Maryland. I've served as Vice President on the Bakersfield College Apprenticeship Council and speak regularly on workforce issues nationally and abroad—including recently at Fiji National University (FNU) on employer-education alignment.

Now, as the Founder & CEO of TalentBase, I work daily to close workforce gaps, especially for transitioning veterans, displaced workers, and underserved populations. We help local businesses grow while creating new pathways to economic mobility.

I understand the workforce barriers Kern County faces, and I am ready to serve alongside other leaders to ensure we're building inclusive, sustainable, and industry-aligned solutions that keep our communities competitive and prepared for what's ahead.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I bring over a decade of direct, hands-on experience designing and leading workforce programs across the private sector, military, and community-based initiatives. My focus has been on aligning employment and training programs with real-world labor market needs, particularly in Kern County's priority industries: logistics, agriculture, advanced manufacturing, and aerospace/defense.

- **Founder & CEO, TalentBase (SDVOB):** Lead veteran and workforce consulting firm focused on strategic hiring, DoD SkillBridge internships, and wraparound placement support for transitioning service members and local job seekers.
- **Director of Talent Partnerships, The Wonderful Company:** Launched the Wonderful Logistics Center; created and chaired the regional CTE Employer Committee; developed a Maintenance Technician Apprenticeship with Bakersfield College to address skilled labor shortages.
- **Senior Talent Acquisition Manager, Amazon:** Oversaw hiring of 11,000+ roles annually; scaled the Career Choice Program across multiple sites; ensured alignment between internal upskilling pathways and business unit needs.
- **WDB-Aligned Collaboration:** Secured the launch of Amazon Career Choice in Shafter, CA—currently projected to train hundreds of residents over the next several years. This model bridges employer investment with public education systems.
- **Vice President, Bakersfield College Apprenticeship Council:** Helped expand local apprenticeship pathways that integrate employer input, WBL, and CTE.
- **Military Service:** U.S. Army Ranger (Retired); led gender integration at U.S. Army Ranger School—applying rigorous leadership development and inclusion strategies transferable to workforce system design.
- **Workforce Development Speaker & Advocate:** Presented nationally and internationally on workforce strategy, including a keynote at Fiji National University. Featured in *The Daily Wire* and *The Bakersfield Californian* for my role in advancing veteran hiring and regional workforce models.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 5/29/2025

Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation

Type of Organization: Economic Development

Nominating Person's Name/Title: Richard Chapman, President & CEO

Date: 5/30/25

Signature: 

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member ☒

Interest in being non-Workforce Development Board Member ☐ (member of a subcommittee only)

NOMINEE INFORMATION

Date: September 2, 2025

Name: Devin Brown Job Title: Chief Human Resources Officer

Business/Agency Name: Kern Health Systems (Kern Family Health Care)

Business/Agency Address: 2900 Buck Owens Blvd. Bakersfield 93308
(Street) (City) (Zip)

Phone: (661) 664-5000 Secondary Phone*: (661) 302-6127

Email: devin.brown@khs-net.com Secondary Email*: devinbrown2032@gmail.com

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

☒ Business	☐ Small 1-50	☐ Mid 51-250	☒ Large >250
☐ Labor			
☐ Education and Training	☐ Adult	☐ Youth	☐ Higher
☐ Workforce Representative	☐ CBO	☐ Other (specify)	
☐ Government, Economic and Community Development	☐ Economic/Community Development	☐ Wagner-Peyser Office	☐ Vocational Rehabilitation
☐ One-Stop Partner (specify)			
☐ Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes ☒ No ☐

*non-work related

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes ☒ No ☐ Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association?

Yes ☐ No ☒ ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program?

Yes ☐ No ☐ ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I have served as a CHRO for over 11 years in Kern County, currently for a large employer within k

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

Kern Health Systems, Bakersfield, CA Chief Human Resources Officer/Chief Legal and Human Re

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: September 2, 2025

Nominee Signature: _____



***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: _____

Type of Organization: _____

Nominating Person's Name/Title: _____

Date: _____

Signature: _____

Qualified nominees will be considered by the WDB. Final appointments for non-WDB members are made by the WDB, and final appointments for WDB members are made by the Kern County Board of Supervisors.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD**

BUSINESS:

Ian Journey, Chair
Owner/Engineer
Journey Engineering, Inc.

Mike Beaumont
HR Manager/Company Liaison
Unified Field Services Corporation

Kelly Bearden
Director
CSUB Small Business Development Center

Richard Chapman
President/CEO
Kern Economic Development Corporation

Greg Guitierrez
President/CEO
Truitt Oilfield Maintenance

Season Susko
Director of Human Resources
Truitt Corporation

Cody Brooks
Executive Director
K.C. Chapter National Electric Contractors

Brenda Mendivel, Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Laura Barnes
President
Associated Builders and Contractors

Alex Haver
Human Resources Director
Buttonwillow Warehouse Co.

Michele Warren
Director of Human Resources
Golden Empire Transit

Todd Yepez
Human Resources Manager
PCL Industrial Services, Inc.

Greg Knittel
President
Centralize HR

Lizette Gomez
CEO
Cazador Consulting Group, Inc.

EDUCATION AND TRAINING:

Scott Odlin
Assistant Superintendent
Kern High School District

Norma Rojas-Mora
Associate Chancellor, Public Affairs & Development
Kern Community College District/Bakersfield
College

WORKFORCE REPRESENTATIVES:

A. Labor and Apprenticeships

Bryan Forrest
Apprenticeship Coordinator
Operating Engineers Local 12

Alissa Reed
Executive Secretary
KIM Building Trades Council

Steven Gomez
Business Agent
Plumbers & Pipefitters Local 460

John Moralez
Secretary - Treasurer
Teamsters Local Union No. 87

Chris Gonzales
Business Agent
SMART Sheet Metal Local 105

Brian Holt
Business Manager
IBEW Local 428

B. Community-Based Organizations:

Randy Martin
CEO
Covenant Community Services

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

GOVERNMENT & ECONOMIC OR COMMUNITY DEVELOPMENT:

A. Economic Development - see Business*

B. Government: Wagner-Peyser

Christina Garza
Deputy Division Chief
Employment Development Department

**C. Government: Vocational
Rehabilitation:**

Priscilla Varela
Staff Services Manager
Department of Rehabilitation

ONE-STOP PARTNER PROGRAMS:

Brandon J. Evans
Chief Workforce Development Officer
Kern County Employers' Training Resource

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Ian Journey, WDB Chair
Owner/Engineer
Journey Engineering, Inc.

Brandon J. Evans, Executive Secretary WDB
Chief Workforce Development Board Officer
Employers' Training Resource

Norma Rojas-Mora, Chair Youth Committee
Associate Chancellor, Public Affairs &
Development
Kern Community College District/Bakersfield
College

Dr. Kristen Watson*
Chief of Staff
Cal State University Bakersfield

Alissa Reed
Executive Secretary
KIM Building Trades Council

Leo Bautista*
At-Large

Todd Yepez
Human Resources Manager
PCL Industrial Services, Inc.

Lizette Gomez
CEO
Cazador Consulting Group, Inc.

Kelly Bearden
Director
CSUB Small Business Development Center

Brenda Mendivel, WDB Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

*Non-WDB member

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
PROGRAM AND BUSINESS SERVICES COMMITTEE**

Brenda Mendivel, WDB Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Linda Parker*
President
LP Consulting

Richard Chapman
President/CEO
Kern Economic Development Corporation

Alissa Reed
Executive Secretary
KIM Building Trades Council

Brandon J. Evans, Executive Secretary WDB
Chief Workforce Development Officer
Kern County Employers' Training Resource

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

Brian Holt
Business Manager
IBEW Local 428

Leo Bautista*
At-Large

*Non-WDB Member

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE**

Norma Rojas-Mora, Youth Committee Chair
Associate Chancellor, Public Affairs & Development
Kern Community College District/Bakersfield College

Ian Journey, WDB Chair
Owner/Engineer
Journey Engineering, Inc.

Dale Countryman*
Retired School Administrator

Jovon Dangerfield* PENDING
Executive Director
Transitional Youth Mobilizing for Change

Brandon J. Evans, Executive Secretary WDB
Chief Workforce Development Officer
Kern County Employers' Training Resource

Greg Terry*
Chief
Bakersfield Police Department

Brian Holt
Business Manager
IBEW Local 428

Priscilla Varela
Staff Services Manager I
Department of Rehabilitation

Priscilla Sanchez*
District Director
Kern County Board of Supervisors

Olivia Kent* PENDING
Program Specialist
Kern Community Foundation

Alyssa Cervantes* PENDING
Project Specialist
Kern High School District

Todd Yopez
Human Resources Manager
PCL Industrial Services, Inc.

*Non-WDB Member



September 11, 2025

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

**APPROVAL REQUEST FOR THE USE OF CALJOBS ENROLLMENT ACTIVITY CODE 330-
LOCAL BOARD DETERMINATION TRAINING**

Dear Committee Member:

On September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training which is defined as follows:

Activity Code	Code Title	Code Definition
330	Local Board Determination Training	A training program that can bypass the California Eligible Training Provider List (ETPL) requirement based upon the determination of the Local Workforce Development Board (LWDB) for reasons such as higher education, lack of providers, barriers to employment, etc. The activity code requires staff to provide justification in CalJOBS under case notes.

Historically, the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL.

The process to apply and be approved for inclusion on the ETPL has been cumbersome, including maintenance of a 70% job placement rate. Generation of the placement rate would require local education agencies to track and report job placements for all individuals who attended any program they wished to include on the ETPL. This type of tracking and reporting is not standard for local education agencies and presents a general hardship for training providers, especially for adult education institutions whose primary focus is not necessarily workforce development programs.

As is evident in the definition, local Workforce Development Boards must provide approval prior to allowing service providers to refer WIOA participants to training providers not listed on the ETPL.

The policy and procedure for use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will remain in effect unless or until:

- EDD inactivates the enrollment code or determines that it is no longer required; or
- The KIM WDB determines the enrollment code is no longer appropriate or necessary.

In either event, official notification will be provided to this committee. A copy of the CalJOBS Enrollment Activity Code 330-Local Board Determination (LBD) Training policy is attached.

The following is a list of Higher Education and training providers that meet the qualifications of the CalJOBS Enrollment Activity Code 330-Local Board Determination and should be automatically approved, as follows:

- Bakersfield College
- Taft College
- Cerro Coso Community College
- California State University, Bakersfield (CSUB)
- CSUB Extended Education and Global Outreach
- Bakersfield Adult School
- American Lineman College
- Airstream Renewables, Inc.
- Associated Builders and Contractors
- Kern County Builders Exchange
- Kern Alliance of Business, Inc.
- Springboard

Therefore, IT IS RECOMMENDED that your Executive Committee on behalf of the Workforce Development Board approve the use of the CalJOBS Enrollment Activity Code 330-Local Board Determination for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project grants, and approve the automatic qualifiers listed above.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brandon J. Evans", with a stylized flourish underneath.

Brandon J. Evans
Chief Workforce Development Officer

BJE:ms

Attachments

EMPLOYERS' TRAINING RESOURCE

1600 E. Belle Terrace
Bakersfield, CA 93307

TO: All ETR Staff, ETR Service Providers, and WIOA Participants
FROM: Brandon J. Evans
Chief Workforce Development Officer
DATE: August 12, 2025
SUBJECT: LOCAL BOARD DETERMINATION (LBD) TRAINING CALJOBS ACTIVITY CODE 330

PURPOSE OF POLICY:

The purpose of this Policy is to provide forms for use of CaUOBS Enrollment Activity Code 330-Local Board Determination (LBD) Training. This CaUOBS Enrollment Activity Code is allowable for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project grants.

CITATIONS:

- Employment Development Department's (EDD) Workforce Services Information Notice (WSIN) 17-09

BACKGROUND:

On September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training which is defined as follows:

Activity Code	Code Title	Code Definitions
330	Local Board Determination Training	A training program that can bypass the California ETPL1 requirement based upon the determination of the Local Workforce Development Board (LWDB) for reasons such as higher education, lack of providers, barriers to employment, etc. This activity code requires staff to provide justification in CalJOBS under case notes.

Historically, the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL.

The process to apply and be approved for inclusion on the ETPL has been cumbersome including maintenance of a 70% job placement rate. Generation of the placement rate would require local education agencies to track and report job placements for all individuals who attended any program they wished to include on the ETPL. This type of tracking and reporting is not standard for local education agencies and presents a general hardship for training providers - especially for adult education institutions whose primary focus is not necessarily workforce development programs.

During the past 18 months, there has been a shortage of local ETPL providers in Kern County, particularly regarding the ability to effectively meet the needs of WIOA participants. The lack of local ETPL providers has restricted the range of training programs available to job seekers and potentially limited their ability to pursue careers that align with their interests and needs of local employers. While ETR has the ability to set additional requirements for inclusion on the ETPL, the scarcity of providers has limited its ability to be selective and therefore impacting the overall quality and relevance of the training programs available to participants. The use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will help address the challenges of local ETPL providers in Kern County and will help in ensuring that individuals will have access to the training and support they need to achieve their career goals and contribute to a skilled workforce.

As is evident in the definition, local Workforce Development Boards must provide approval prior to allowing service providers to refer WIOA participants to training providers not listed on the ETPL.

The policy and procedure for use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will remain in effect unless or until:

- EDD inactivates the enrollment code or determines that it is no longer required; or
- The KIM WDB determines the enrollment code is no longer appropriate or necessary.

In either event, official notification will be provided.

POLICY:

Use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will be allowed for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project funds.

CalJOBS Enrollment Activity Code 330-Local Board Determination Training shall be allowed when the following conditions have been met:

- A. When the training leads to the attainment of an industry-valued certificate, credential, or degree; or the training is focused toward one of KIM WDB's Industry Sector; and when there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDA or within a reasonable travel distance for the participant or the cost of training listed on the ETPL exceeds the standard training cap applied to all WIOA-funded training opportunities within KIM WDA; and

- B. When the training provider is a local education agency (LEA) such as:
 - i. A community college;
 - ii. An adult school;
 - iii. A Regional Occupation Center/Program (ROC/P); **or**
 - iv. A school in the CSU systems, including extension courses.

CalJOBS Enrollment Activity Code 330-Local Board Determination Training may be allowed when either of the following two conditions have been met:

Condition #1:

- A. When the training leads to the attainment of an industry-valued certificate, credential, or degree; or
- B. When the training is focused toward one of KIM WDB's Industry Sector and Occupational Framework (ISOF) industries or occupations (or a successor sector strategy); and
- C. When there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDA or within a reasonable travel distance for the participant or the cost of training listed on the ETPL exceeds the standard training cap applied to all WIOA-funded training opportunities within KIM WDA; and
- D. When the training provider is a local education agency (LEA) such as:
 - i. A community college;
 - ii. An adult school;
 - iii. A Regional Occupation Center/Program (ROC/P); or
 - iv. A school in the CSU systems, including extension courses

Condition #2:

- A. When there is a satisfactory history of prior performance; and
- B. When there has been successful placements of employment as determined by the KIM WDB; and
- C. When the individual participant has significant barriers to employment that can be more effectively addressed during training by an institution or training provider that possesses specialized knowledge or has built-in capacity to provide the assistance required in order for individuals with special needs to succeed.

Cohorts:

This LBD Training policy applies to training cohort situations as well. A cohort may be established when the LBD Training is being requested on behalf of more than one participant. Instructions are included in the "Procedures" section below.

Local Area Monitoring Responsibilities:

Trainings provided to WIOA participants through the enrollment activity code 330-Local Board Determination Training will be subject to the same forms of monitoring as all other WIOA-funded trainings.

KERN COUNTY EMPLOYERS' TRAINING RESOURCE

1600 E. Belle Terrace
Bakersfield, CA 93307

TO: All ETR Staff, ETR Service Providers, and WIOA Participants
FROM: Brandon J. Evans
Chief Workforce Development Officer
DATE: August 12, 2025
SUBJECT: LOCAL BOARD DETERMINATION (LBD) TRAINING CALJOBS ACTIVITY CODE 330

PURPOSE OF POLICY:

The purpose of this Policy is to provide forms for use of CaUOBS Enrollment Activity Code 330-Local Board Determination (LBD) Training. This CaUOBS Enrollment Activity Code is allowable for WIOA-funded Adult and Dislocated Worker programs and in some instances for programs funded through discretionary or special project grants.

CITATIONS:

- Employment Development Department's (EDD) Workforce Services Information Notice (WSIN) 17-09

BACKGROUND:

On September 29, 2017, the State of California, Employment Development Department (EDD) issued WSIN 17-09 regarding the use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training which is defined as follows:

Activity Code	Code Title	Code Definitions
330	Local Board Determination Training	A training program that can bypass the California ETPL1 requirement based upon the determination of the Local Workforce Development Board (LWDB) for reasons such as higher education, lack of providers, barriers to employment, etc. This activity code requires staff to provide justification in CalJOBS under case notes.

Historically, the Workforce Investment Act (WIA) and WIOA-funded training opportunities have been restricted to training providers who have been vetted and included on the State of California's ETPL.

The process to apply and be approved for inclusion on the ETPL has been cumbersome including maintenance of a 70% job placement rate. Generation of the placement rate would require local education agencies to track and report job placements for all individuals who attended any program they wished to include on the ETPL. This type of tracking and reporting is not standard for local education agencies and presents a general hardship for training providers - especially for adult education institutions whose primary focus is not necessarily workforce development programs.

During the past 18 months, there has been a shortage of local ETPL providers in Kern County, particularly regarding the ability to effectively meet the needs of WIOA participants. The lack of local ETPL providers has restricted the range of training programs available to job seekers and potentially limited their ability to pursue careers that align with their interests and needs of local employers. While Kern County Employers' Training Resource (ETR) has the ability to set additional requirements for inclusion on the ETPL, the scarcity of providers has limited its ability to be selective and therefore impacting the overall quality and relevance of the training programs available to participants. The use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will help address the challenges of local ETPL providers in Kern County and will help in ensuring that individuals will have access to the training and support they need to achieve their career goals and contribute to a skilled workforce.

As is evident in the definition, local Workforce Development Boards must provide approval prior to allowing service providers to refer WIOA participants to training providers not listed on the ETPL.

The policy and procedure for use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will remain in effect unless or until:

- EDD inactivates the enrollment code or determines that it is no longer required; or
- Kern, Inyo and Mono Workforce Development Board (KIM WDB) determines the enrollment code is no longer appropriate or necessary.

In either event, official notification will be provided.

POLICY:

Use of CalJOBS Enrollment Activity Code 330-Local Board Determination Training will be allowed for WIOA-funded Adult and Dislocated Worker programs. CalJOBS Enrollment Activity Code 330-Local Board Determination Training shall be allowed when the following conditions have been met:

- A. When the training leads to the attainment of an industry-valued certificate, credential, or degree; and
- B. When the training is focused toward one of the KIM WDB's Priority Industry sectors, which includes and are limited to:
 - Advanced Manufacturing
 - Healthcare

- Transportation & Warehouse Logistics
 - Agriculture
 - Energy; and
- C. When there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDB's Local Area or within a reasonable travel distance for the participant; or
- D. When the individual participant has significant barriers to employment that can be more effectively addressed during training by an institution or training provider that possesses specialized knowledge and/or the capacity to provide the assistance required, including language capacity or accommodation of a disability.

Process:

Service providers must follow the following process and procedures for local board approval of the non-ETPL training provider.

1. The service provider must follow all the steps detailed in the Individual Training Account (ITA) Policy and Procedures to determine if the client meets the eligibility requirements to receive training through WIOA Funds, including but not limited to assessment, use of WIOA funds as a last resort, research of providers for most appropriate fit for skills interests and aptitude, and documentation of training in CalJOBS.
2. The service provider must determine that local ETPL training providers are not available or appropriate to provide the same or similar level and quality of training leading to industry recognized certification, credentialization, or degree for the identified client. ETPL training is the first and primary source for WIOA client training. The service provider must determine that the client would best be served by a non-ETPL training provider based on the conditions listed above. Use of Local Board Determination Training is to be used as a final option for providers after all other sources of funding for training have been explored.
3. The service provider must demonstrate it has had a satisfactory history of prior performance and successful placements of participants into employment as determined by the KIM WDB; and
4. The service provider must determine that training funds are available to cover the cost of training.
5. The service provider must complete the Local Board Determination Training request form (Attachment 1) in its entirety.
6. The service provider will submit the Local Board Determination Training request form to ETR staff for review and approval and include any relevant ETPL printouts to support claims of limited availability, high costs, a physical location that is a barrier for the client, or other factors inhibiting the use of an ETPL-approved training provider.
7. ETR will reply with an approval or denial of the request to the service provider contact within two weeks of receipt of the Local Board Determination Training request form.
8. In the event that the request is denied, ETR staff will provide an explanation for the denial. Service providers will have the opportunity to respond with additional

information and/or documentation to make the case that the non-ETPL training provider is the most appropriate fit for the identified client. If the request is ultimately denied, the service provider and participant may opt to consider a training provider listed on the ETPL.

Local Area Monitoring Responsibilities:

Trainings provided through non-ETPL providers will be subject to the same forms of monitoring as all other WIOA-funded trainings.

ETR Determination Training
Request Form
(Attachment 1)

ETR Service Provider Name:		
Participant Name:		
CalJOBS State ID #:		
Client Type (circle one)	Adult	Dislocated Worker

Name of Training Provider	
Name of Industry Recognized Credential	
Industry Sector	
Training Location (address)	
Program/Course Name	

CalJOBS Enrollment Activity Code 330-Local Board Determination Training will be allowed when the following conditions have been met:

- A) When the training leads to the attainment of an industry-valued certificate, credential, or degree; and
- B) When the training is focused toward one of the KIM WDB's Priority Industry sectors, including and limited to: Advanced Manufacturing, Healthcare, Transportation & Warehouse Logistics, Agriculture, Energy; and
- C) When there is a general lack or limited number of training providers listed on the ETPL that are located in KIM WDB's Local Area or within a reasonable travel distance for the participant; or
- D) When the individual participant has significant barriers to employment that can be more effectively addressed during training by an institution or training provider that possesses specialized knowledge and/or the capacity to provide the assistance required, including language capacity or accommodation of a disability.

Provide a brief explanation below how the conditions above have been met, and why ETPL approved training does meet the needs of the WIOA client.

--

Assistant Director		
Name	Signature	Date

Approved	Denied
----------	--------

Reason for Denial	
-------------------	--

Name of Training Provider	
Address (Street Address/City/Zip)	
Training Staff Contact (Name)	
Training Staff Contact (email address)	
Training Staff Contact (phone)	

Total Program Hours	
---------------------	--

Costs	
Tuition Subtotal	
Other Program Costs	
Total Costs:	

Is financial assistance from other sources available to this participant? Yes / No
Provide an explanation:

Summary of Costs			
	Tuition/Fees	Books, Tools, Other Costs	Total
ETR			
Participant			
Other Sources			
Total:			

Please attach and send in any additional information and documents regarding the program Being requested along with this form when submitting to ETR.



September 11, 2025

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

APPROVAL NOTIFICATION OF THE MEMORANDUM OF UNDERSTANDING FOR AJCC PARTNERS

Dear Committee Member:

In order to establish a high-quality America's Job Center of California (AJCC) delivery system and enhance collaboration among partner programs, the Workforce Innovation and Opportunity Act (WIOA), section 121(c)(1), and its implementing regulations, required the Local Workforce Development Boards (LWDB) to develop a Memorandum of Understanding (MOU) with all colocated and non-colocated AJCC partners (One-Stop Partners) within their Local Workforce Development Area. The MOU serves as a functional tool, as well as a visionary plan on how the LWDB and One-Stop Partners will work together to create a unified-service delivery system that best meets the needs of their shared customers.

All twenty-three (23) WIOA One-Stop Partners signed the MOU, including the following:

Agency – Colocated One-Stop Partners
Kern County Employers' Training Resource
California Employment Development Department (EDD)
California Department of Rehabilitation
Kern County Department of Human Services
Agency – Non-colocated One-Stop Partners
Inland Empire Job Corps Center
California Indian Manpower Consortium, Inc.
Kern High School District
Delano Joint Union High School District
Farmworker Institute for Education & Leadership Development

Tehachapi Unified School District
Latino Coalition for Community Leadership
YouthBuild
EDD, Unemployment Insurance
Bakersfield College
Inyo County Health and Health Services
Taft College
Cerro Coso Community College
SER – Jobs for Progress, Inc.
Community Action Partnership of Kern
Housing Authority of Kern County
Mono County Social Services Department
McFarland Unified School District
Wasco Union High School District

The MOU was approved by the Kern County Board of Supervisors on June 24, 2025, and was submitted to the California Workforce Development Board on June 25, 2025. The MOU became effective on July 1, 2025, and terminates on June 30, 2028, unless it is terminated earlier by the Partners.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BJE:ms



September 11, 2025

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

**APPROVAL NOTIFICATION OF THE LOCAL AND REGIONAL PLANS FOR
PROGRAM YEARS 2025 - 2028**

Dear Committee Member:

The Workforce Innovation and Opportunity Act (WIOA) required the Local Workforce Development Area, which is the Kern, Inyo, Mono Counties Consortium, to prepare a Local Plan. In addition, WIOA also required the Regional Planning Unit, which is the San Joaquin Valley and Associated Counties to prepare its Regional Plan. The San Joaquin Valley and Associated Counties include the counties of Kern, Inyo, Mono, Fresno, Kings, Madera, Merced, San Joaquin, Stanislaus, and Tulare. The purpose of preparing Local and Regional Plans is to keep them consistent with the policy direction of the State Plan. The Local and Regional Plans (collectively referred to as "Plans") cover Program Years (PY) 2025 – 2028 (July 1, 2025, to June 30, 2029).

The Local and Regional Plans were filed with the California Workforce Development Board (CWDB) on April 25th, ahead of the deadline of April 27, 2025.

The Plans were reviewed and conditionally approved pending the approval of the CWDB Board of Directors at their next regularly scheduled meeting in October 2025.

Sincerely,

Brandon J. Evans
Chief Workforce Development Officer

BJE:ms

EMPLOYERS' TRAINING RESOURCE

FOURTH QUARTER ENROLLMENT PLAN VS ACTUAL JUNE 2025

Funding Source	Annual Planned Enrollments	Planned Enrollments Thru June 2025	Enrollments Thru June 2025	Percentage of Plan
WIOA Adult	764	764	781	102.23%
WIOA Dislocated Worker	180	180	154	85.56%
WIOA Youth	681	681	539	79.15%
National Farmworker Jobs Program (7/1/23-9/30/24)	420	420	453	107.86%
EPIC	252	252	275	109.13%
AB 109 (Public Safety & Realignment)	125	125	128	102.40%
La Coop 167 Housing (7/1/23 - 9/30/24)	79	79	81	102.53%
Displaced Oil & Gas Workers (8/1/24 - 3/31/27)	750	258	282	109.38%
Earmark Valley Build MC3 (11/6/23-9/30/25)	30	29	33	115.50%
HRCC (9/1/23-12/31/25)	105	82	105	128.57%
Regional Equity & Recovery (12/1/22 - 9/30/25)	120	109	122	111.51%
Prison 2 Employment (6/1/23 - 12/31/25)	42	34	56	165.33%
La Coop USDA Farmworker Relief (11/1/22 - 10/31/24)	5,280	4,440	5,280	118.92%
La Coop Dislocated Ag Worker Program (2/1/24-3/31/25)	25	25	57	228.00%
STEP (2/1/24 - 12/31/26)	10	10	5	50.00%
Transformative Climate Communities (9/1/24 - 8/31/29)	27	6	-	0.00%
Farmworkers Advancement Program (2/1/24 - 3/31/26)	24	24	80	333.33%
TOTAL ENROLLMENTS	8,914	7,517	8,431	112.16%
	4TH Qtr Planned	4TH Qtr Actual	YTD Planned	YTD Actual
Total Job Seekers at America's Job Center Combined Youth & Adult***	2,500	5,288	10,000	15,461
Employers Served at America's Job Center***	75	114	300	241

***As the numbers reported for each quarter are non-duplicated customers/employers, the quarters when added will not equal the year-to-date numbers. In addition, as many employers/customers can receive services in all reporting quarters, the year-to-date goals are adjusted for non-duplication of services and may be less than the total of all quarters when added.

Noteable accomplishments this quarter:

The highest wages this quarter were all for physicians earning \$185/hr, \$115/hr and \$110/hr.

More than 35% of those placed in employment earned a wage between \$20 and \$29.97/hours and 10.8% earned minimum wage.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/16/25	5/7/25	8/14/25	11/6/25
Member					
First	Last	PBS	PBS	PBS	PBS
Alissa	Reed	X	P	P	
Brandon	Evans	X	P	P	
Brenda	Mendivel	X	P	P	
Brian	Holt	X	P	A	
Jeremy	Tobias	X	A	P	
Linda	Parker*	X	P	P	
Richard	Chapman	X	P	A	
Leo	Bautista*	X	A	A	
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/25	5/7/25	8/20/25	11/12/25
Member					
First	Last	YC	YC	YC	YC
Brandon	Evans	X	P	A	
Brian	Holt	X	P	P	
Dale	Countryman*	X	P	P	
David	Villarino*	X	U		
Greg	Terry*	X	U	A	
Karine	Kanikkeberg*	X	RESIGNED		
Leticia	Perez	X	U	RESIGNED	
Norma	Rojas-Mora	X	P	A	
Priscilla	Sanchez		Appt 5/28	P	
Priscilla	Varela	X	A	P	
Rosa	Chipres *	X	U	REMOVED	
Todd	Yepez	X	A	A	
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2025						
P = Present	U=Unexcused	X=Cancelled		Special Session		
A = Excused Absence		2/6/25	5/15/25	5/28/25	9/11/25	12/4/25
Member						
First	Last	EXEC	EXEC	EXEC	EXEC	EXEC
Alissa	Reed	P	P	P		
Brandon	Evans	P	P	P		
Brenda	Mendivel	P	P	P		
Ian	Journey	P	P	P		
Kelly	Bearden	U	P	P		
Kristen	Watson*	A	A	P		
Leo	Bautista**	A	P	P		
Lizette	Patterson	P	P	P		
Norma	Rojas-Mora	U	P	P		
Todd	Yepez	A	P	P		
*Non-WDB						
**Non-WDB as of 10/4/23						

Kern, Inyo & Mono Workforce Development Board Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		2/19/25	5/28/25	9/24/25	12/17/25
Member					
First	Last	WDB	WDB	WDB	WDB
Alex	Haver	P	P		
Alissa	Reed	A	P		
Brandon	Evans	P	P		
Brenda	Mendivel	P	P		
Brian	Holt	P	A		
Bryan	Forrest	P	A		
Chris	Gonzales	P	A		
Christina	Garza	P	P		
Cody	Brooks	P	P		
Greg	Gutierrez	A	A		
Greg	Knittel	A	P		
Ian	Journey, Chair	P	P		
Jeremy	Tobias	P	P		
John	Moralez	A	A		
Kelly	Bearden	P	P		
Laura	Barnes	A	A		
Lizette	Gomez	P	P		
Michele	Warren	P	P		
Mike	Beaumont	P	P		
Norma	Rojas-Mora	P	P		
Priscilla	Varela	P	P		
Randy	Martin	P	P		
Richard	Chapman	A	P		
Scott	Odlin	P	P		
Season	Susko	P	A		
Steven	Gomez	A	A		
Todd	Yepez	A	P		

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2025**

Program and Business Services Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, January 16, 2025, 8 a.m.

~~Thursday, April 24, 2025, 8 a.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 8 a.m.

Thursday, August 14, 2025, 8 a.m.

Thursday, November 6, 2025, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, January 22, 2025, 3 p.m.

~~Wednesday, April 30, 2025, 3 p.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 3 p.m.

Wednesday, August 20, 2025, 3 p.m.

Wednesday, November 12, 2025, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 6, 2025, 3 p.m.

Thursday, May 15, 2025, 3 p.m.

Wednesday, May 28, 2025, 8:30 a.m. SPECIAL SESSION

Thursday, September 11, 2025, 3 p.m.

Thursday, December 4, 2025, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, February 19, 2025, 7 a.m.

Wednesday, May 28, 2025, 7 a.m.

Wednesday, September 24, 2025, 7 a.m.

Wednesday, December 17, 2025, 7 a.m.