

Kern Biz Grant Program Application

Interested applicants should first refer to the Kern Biz Grant Program Guidelines publicly available on <https://www.kerncounty.com/econdev>.

Please complete the application in full and submit it along with all required attachments. You may either:

1. Email the completed and electronically signed application to:

proposals@pdevsolutions.com

(Electronic signatures are accepted)

***Please include: Kern Biz Application-Business name-Applicant Name in the Subject line**

OR

2. Print, originally sign, and mail the application with attachments to:

Project Development Solutions, Inc.

1601 New Stine Rd., Suite 245

Bakersfield, CA 93309

For questions, please contact Project Development Solutions, Inc. at **(661) 847-9254** or **proposals@pdevsolutions.com**.

Step 1. Business Owner Information

Full name:	_____	Date:	_____
Address:	_____	Phone:	_____
	Street address Apt/Unit #		
	City State Zip Code	Email:	_____

Please list the names and phone numbers of all other business owners, as applicable.

Name (1)	_____	Phone:	_____
Name (2)	_____	Phone:	_____

Step 2. Business Description & Eligibility

Business Name:	_____	Tax ID:	_____
Business Address:	_____	Date Established:	_____
	Street address Unit #		
	City State Zip Code	Industry:	_____

Assessors' Parcel Number(s):	_____
How long have you been doing business at this location?	_____
Business Entity:	☒ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Limited Liability Company

Please provide a general description of your business and the products sold, or services provided.

Are you the property owner or tenant?

☐ Property Owner ☐ Tenant

If tenant, provide a copy of the lease agreement and fill in the Property Owner information below:

Full name:

Phone:

Address:

Email:

Street address

Apt/Unit #

City

State

Zip Code

Step 3. Grant Request & Project Information

Complete description below in its entirety, attach additional pages/supporting documentation as necessary.

Select one type of eligible activity for grant funding consideration.

☐ Exterior Façade Improvement

☒ Site Enhancement

☐ Site Security Improvement

Select Type from Dropdown

Select Type from Dropdown

Select Type from Dropdown

Is there an active code enforcement case on the property?

☐ No

☐ Yes

If "Yes," will the proposed project address the code violation?

☐ No

☐ Yes

☐ N/A

Project Description, Plan, and Readiness (30 POINTS). Provide a detailed project description. Explain your project plan, readiness, and ability to complete the project within a six (6) month timeframe. Explain how you will obtain the necessary permits to complete the project and corresponding agencies. Explain your ability to proceed with the project upon notification of award.

Project Description/Community Benefit (25 POINTS). Describe how the proposed project offers a community benefit by enhancing or revitalizing the commercial district.

Project Budget (25 POINTS). Describe each eligible activity and associated costs ONLY for the Kern Biz Grant Program expenses and Budget Narrative below.

Grant Funded Activities

Eligible Activity	Cost (\$)
TOTAL GRANT AMOUNT REQUEST:	\$

Please Be Advised: Project maximum award is \$10,000.

ANTICIPATED START DATE:

PROJECT COMPLETION DATE:

Budget Narrative. Explain the eligible activities and associated costs above. Please explain if the applicant will offer a Cash Match or any in-kind resources/funding to enhance the scope of the project. Will the applicant contribute any funding to enhance the scope of the project?

Total Cost of Project:

\$

Small Business Growth (10 POINTS). Describe how participating in this Program will help support your business growth.

Please list the number of employees your business directly employs:

Full-time:

Seasonal Full-time:

Part-time:

Seasonal Part-time:

Administrative Capacity (15 POINTS). Explain the applicant's ability to comply with the Kern Biz Program Guidelines and Grant Agreement. Describe the applicant's ability to manage Kern Biz grant funds if awarded.

Step 4. Certification

I, the undersigned, certify that to the best of my knowledge and belief, the information provided in this application is true and correct. I agree to comply with all applicable local, state, and federal laws and regulations in implementing the proposed project if selected for funding. I have read, understand, and accept the Kern Biz Grant Program Guidelines.

I acknowledge that I am responsible for ensuring all contractors engaged will be properly licensed and that all required permits will be obtained. I certify that I am qualified to carry out the proposed project and will use Kern Biz program funds as outlined in this application, in accordance with the Kern Biz Grant Program Guidelines and any reasonable conditions imposed by the County of Kern.

By signing below, I also certify that I am authorized to submit this application for an EOA program grant and verify that I have included the supporting documentation as described in the eligibility guidelines.

Business Owner(s):

Print Name:

Date:

Signature:

Print Name:

Date:

Signature:

If the Business Owner is a Tenant, the Property owner must complete Property Owner Certification below.

I, the undersigned, Owner of the property located at _____, have reviewed and approve the proposed improvement project requested for funding in this application. As the legal owner of the above property, I hereby grant authorization to complete the improvements/rehabilitation indicated on this application.

Property Owner(s):

Print Name:

Date:

Signature:

Print Name:

Date:

Signature: