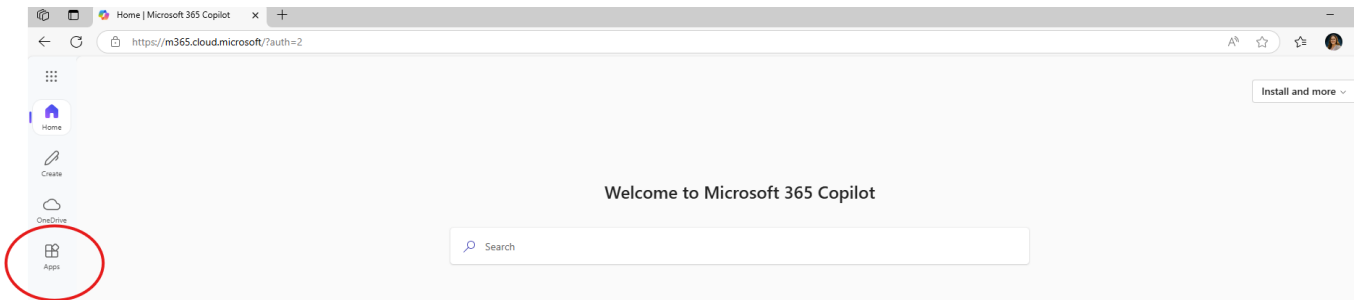
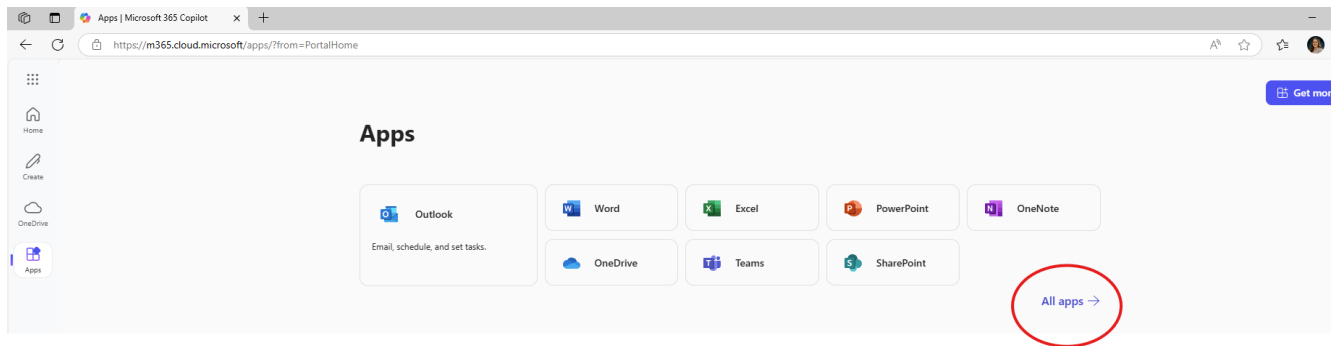


To login into Workday Financials:

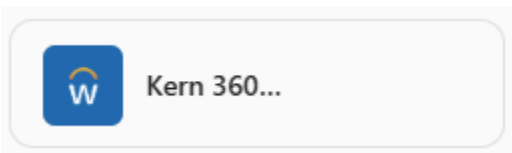
1. First ensure you're logged into your computer under your regular network credentials.
2. Open Chrome or Microsoft Edge and type in <https://m365.cloud.microsoft/>
3. On the left side of the screen, select Apps (circled in red below)



4. On the right side of the screen, select All Apps (circled in red below)



5. Scroll to the bottom of the screen and select the Kern 360 App as pictured below.



6. The system should recognize your Microsoft 365 credentials and automatically log you into Workday Financials. The Workday Financials landing page should look like this:

