

Employment Verification Request

Date: _____

To: _____

From: _____

Total pages including this sheet: _____

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply

Comments:

Date Employed: _____ *Terminated: _____

Job Title: _____

Business Address: _____

Hours per Week: _____ Overtime Hours: _____
(Per Week)

Hourly Wage: _____

Health Benefits Offered: ☐ Yes ☐ No

HR Contact Person or Supervisor: _____

Phone Number: _____ E-Mail: _____

By providing ETR with accurate employment details, we can continue to provide "No-Cost" career training services and job search assistance for the benefit of our community. All client/employer information will be handled professionally and will remain confidential.

ETR FM 804 | Updated 5/2025

Comprehensive One-Stop Centers

Bakersfield

1600 E. Belle Terrace
Bakersfield, CA 93307
Phone: (661) 325-4473

Specialty Sites

Business Center

1129 Olive Drive, Suites C
Bakersfield, CA 93308
Phone: (661) 336-6650

EPIC Center (Young Adult Center)

2211 H Street
Bakersfield, CA 93301
Phone: (661) 336-6460

AJCC Affiliate Sites

Delano

707 Main Street, Ste 5
Delano, CA 93215
Phone: (661) 721-5800

Lake Isabella

5540 Lake Isabella Blvd, Suite E-3
Lake Isabella, CA 93240
Phone: (760) 379-2074

Oildale

1129 Olive Drive, Suite H
Bakersfield, CA 93308
Phone: (661) 336-6700

Ridgecrest

540 Perdew Ave, Suite B-2
Ridgecrest, CA 93555
Phone: (760) 384-5995

Mammoth Lakes

1290 Tavern Road, Suite 229
Mammoth Lakes, CA 93546
Phone: (760) 924-1770

Walker

107384 South Highway 395
Walker, CA 96107
Phone: (530) 495-1262

Bishop

1360 N. Main Street
Bishop, CA 93514
Phone: (760) 872-1394