



**WORKFORCE
DEVELOPMENT
BOARD**

YOUTH COMMITTEE

May 7, 2025
3:00 P.M.



1215 Olive Drive, Recruitment Center
Bakersfield, CA 93308



Kern, Inyo & Mono
Workforce Development Board
Youth Committee Agenda

May 7, 2025

Location: 1215 Olive Drive, Recruitment Center

Dial In: (831) 296-3421

Access ID: 718 812 906#

Time: 3:00 – 4:00 p.m.

Committee Members:

Norma Rojas-Mora, Chair
Dale Countryman
Rosa Chipres
Brandon Evans

Brian Holt
Karine Kanikkeberg
Leticia Perez

Greg Terry
David Villarino
Priscilla Varela
Todd Yopez

Page No.

I. Introduction

II. Public Comments

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.**

III. New Business

- 1-4 A. Approval of the November 13, 2024, Meeting Minutes – **Action Item**
- 5-11 B. Preliminary Allocation and Funding Recommendations for Youth Programs Funded Under the Workforce Innovation and Opportunity Act for Program Year 2025-26 – **Action Item**
- 12-14 C. Youth Committee Composition
- 15-16 D. Youth Agency Quarterly Update
- E. Youth Committee Strategic Planning – **Oral Discussion**

IV. Department Update

V. Committee Member Comments

VI. Miscellaneous Filings Receive and File – Action Item

- 17 A. Status of Youth Subgrantee Monitoring Reports
- 18-19 B. Youth Committee Attendance Report
- 20 C. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2025

VII. Adjournment

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**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE
DISCUSSION AND ACTION ITEMS
NOVEMBER 13, 2024**

Members Present: Norma Rojas-Mora, Brandon Evans, Brian Holt, Karine Kanikkeberg, Priscilla Varela, and Todd Yepez.

Members Absent: Dale Countryman*, David Villarino*, Greg Terry*, Leticia Perez*, and Rosa Chipres.

Staff Present: Michelle Pando, Sarah Woodman, Katie Rivera, Jeremy Shumaker, Marsha Manos, Aisia Fulmer, and Jasmine Hernandez.

Guests Present: Katie Rivera and Erica Maldonado

Norma Rojas-Mora called the meeting to order at 3:08 p.m.

*Unexcused Absence

Introductions

Staff and guests introduced themselves.

Public Comments

There were no public comments.

Approval of the April 10, 2024, Meeting Minutes

Karine Kanikkeberg moved to approve the April 10, 2024, meeting minutes. Todd Yepez seconded the motion. All ayes. The motion carried.

Election of Youth Committee Chair for 2025

Jeremy Shumaker informed the committee of the Workforce Development Board on December 13, 2023, that the Workforce Development Board (WDB) approved revisions to its bylaws regarding the election of the Chair to the Youth Committee. Jeremy added that the chair shall serve a one-year and may serve consecutive terms. This term will begin on January 1, 2025. Norma called for other nominations from the committee members, and Todd Yepez made a recommendation to elect Norma Rojas-Mora as the chair of the Youth Committee. Karine Kanikkeberg seconded the motion. Norma abstained from the vote. All ayes. The motion carried.

Draft Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2025

Jeremy Shumaker informed the committee that the calendar for the 2025 schedule of meetings was before them for their review and approval. Todd Yepez made a motion to

approve the proposed calendar. Karine Kanikkeberg seconded the motion. All ayes. The motion carried.

Authorization to Issue Request for Refunding for Workforce Innovation and Opportunity Act Comprehensive Youth Programs for Program Year 2025-26

Jasmine Hernandez said that one of the functions of the Youth Committee is to recommend to the Workforce Development Board the annual procurement process for contracted programs under the Workforce Innovation and Opportunity Act. She also said that a complete Request for Proposals is required at least once every four years under current regulations. If year one is funded under an RFP process, with approval, years two through four can be funded under the more limited Request for Refunding process. Jasmine added that a full RFP was issued for Program Year 2023-2024, and staff recommends the same RFR process for PY 2025-2026. The following programs are being considered for refunding:

ISY Program

- Kern County Superintendent of Schools (KCSOS)- \$311,521 for 58 participants
- Kern High School District (KHSD) - \$300,000 for 80 participants

OSY Program

- Farmworkers Institute of Education and Leadership Development (FIELD) - \$200,445 for 20 participants
- Kern High School District (KHSD) - \$344,540 for 50 participants
- Proteus, Inc. - \$229,425 for 42 participants
- West Kern Adult Education Network JPA (WKAEN) - \$370,582 for 52 participants

Jasmine also said that agencies must submit a proposed PY 2025-2026 budget and justify any cost increases or program changes. Jasmine said that staff anticipates funding allocations for PY 2025-2026 to be released in late spring 2025.

Jasmine recommended that the committee recommend that the WDB authorize the following: 1) issuance of an RFR limited to current programs for WIOA Comprehensive Youth programs for Program Year 2025-26; and 2) if needed, an RFP for other workforce funding or needs that may emerge during the year.

Todd Yepez made a motion to approve the staff's recommendation. Brian Holt seconded the motion. Karine Kanikkeberg abstained from the vote. All ayes. The motion carried.

Workforce Innovation and Opportunity Act Youth Performance Goals for Program Year 2024 and 2025

Jeremy Shumaker said that in September 2024, the California EDD negotiated local Workforce Innovation and Opportunity Act performance goals with each Workforce Development Area for their Adult, Dislocated Worker, and Youth programs for Program Years 2024 and 2025 and that once negotiations are completed, the goals are final. Second-year goals cannot be renegotiated. Jeremy added that Program Year 2022 is

the most recent year in which the State published raw performance results. Program Year 2023 performance should be provided via an EDD Information Notice to the WDAs at the end of December 2024. Jeremy reminded the committee that the state's policy for evaluating success and nonperformance went into effect during the Program Year 2020. Jeremy also said that nonperformance outcomes may lead to sanctions ranging from technical assistance in Year One to ineligibility for discretionary grants or High Performing Board status in Year Two to having to reorganize in Year Three. Jeremy said that Program Year 2022 final performance scores were calculated by the State, published on March 12, 2024, and referenced a chart in the letter. There was further clarifying conversation regarding median earnings.

Youth Wage/Placement Report

Michelle Pando said that at their meeting on April 10, 2024, the committee asked for additional information regarding the youth providers, specifically wages at placement for youth served. Michelle informed the committee that 108 youths obtained unsubsidized employment with an average salary of \$18.28. The top 6 areas for employment are Medical/Dental, Trades/Maintenance, Retail, Office Workers, Hospitality, and Forest Conservation. These jobs accounted for 70.4% of employment in the program year, and the highest wage, \$42.00, was for a Registered Nurse.

Youth Agency Quarterly Update – Year-End

Michelle Pando said that through June 30, 2024 (100% of the fiscal year), youth agencies submitted actual expenditures equal to 80.5% of the total allocation. The Fourth Quarter Progress Report included the following information:

In-School (ISY) providers:

- 89.3% of their allotted funds were expended,
- 71.3% of their participants were enrolled in work experience, and
- 5.8% were placed in unsubsidized employment.

The Out-of-School Youth (OSY) providers:

- 78.7% expended of the allotted funds,
- 42.7% of OSY enrolled in work experience,
- 17.0% enrolled in training,
- 11.1% enrolled in GED,
- 14.2% enrolled in Post Secondary, and
- 15.0% in unsubsidized employment.

Youth Agency Quarterly Update – First Quarter

Michelle Pando said that through September 30, 2024, youth agencies have submitted actual expenditures equal to 15.3% of the total allocated to this year's youth providers. Michelle said that for in-school (ISY) providers, 20% of their allotted funds have been expended, and 40% of their participants have been enrolled in work experience. The Out-of-School Youth (OSY) providers have expended 12.8% of the allotted funds, with

4.4% of OSY enrolled in work experience, 8.9% enrolled in training, 10% enrolled in Post-Secondary Education, and 3.3% in unsubsidized employment.

Department Update

Brandon Evans said that he and Sarah Woodman had begun working on a formula that would make it easy to project enrollment numbers based on how much they anticipated spending in indirect costs. They hoped to have the information available at the next meeting.

Committee Members Comments

There were no additional comments.

Miscellaneous Filings

The Committee was provided with the following:

- Status of Youth Subgrantee Monitoring Reports
- Youth Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2024

As there was no further business, the meeting adjourned at 3:32 p.m.



May 7, 2025

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

PRELIMINARY ALLOCATION AND FUNDING RECOMMENDATIONS FOR YOUTH PROGRAMS FUNDED UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT FOR PROGRAM YEAR 2025-26

Dear Committee Member:

At its meeting on December 11, 2024, the Workforce Development Board (WDB), approved a Request for Refunding (RFR) process for In- and Out-of-School Youth (ISY and OSY) programs under the Workforce Innovation and Opportunity Act (WIOA) for Program Year (PY) 2025-26.

While ETR has not yet been notified of youth funding amount for PY 2025-26, we are proceeding with funding recommendations. The funding for the current PY is \$6,568,833 and we anticipate funding for PY 2025-26 to be similar. The final funding recommendations may be adjusted prior to the contracts being executed depending on the actual funding ETR receives.

Funding opportunities were divided into two categories under the PY 2025-26 RFR:

1. Comprehensive ISY programs to serve youth in Community, Continuation, or Court Schools (RFR open to the currently contracted providers only);
2. Comprehensive OSY programs providing a full array of services directly or via referral (RFR open to the currently contracted providers only);

Applicants were asked basic questions about their history of success serving the population, any current challenges, proposed program changes, and budget/cost justification. All agencies were advised to request funding at the same level or lower than the current year.

As per ETR's procurement policy, RFR applications were reviewed by a committee of ETR staff members. The committee of six ETR staff members reviewed the RFR applications in terms of the following:

- Necessity and reasonableness of costs/proposed budget;
- Demonstrated success in the provision of services, participant outcomes, and goals;
- Continued need for the for the program or service;
- Significant monitoring findings or other issues reported by ETR staff;
- Proposed changes to current program and/or budget;

As part of the review process, agencies are required to provide a complete copy of their most recent audit or financial statements. ETR fiscal staff review the audit or financial statements for findings and/or major issues and make recommendations regarding the financial risk of the agency. All agencies passed the financial statement review.

The recommendations were presented to ETR senior management for final review and approval. ETR recommends the following:

ISY Program

Kern County Superintendent of Schools (KCSOS) - \$288,102 for 65 participants

Kern High School District (KHSD) - \$300,000 for 80 participants

OSY Program

Farmworkers Institute of Education and Leadership Development (FIELD) - \$200,445 for 14 participants

Kern High School District (KHSD) - \$344,540 for 50 participants

Proteus, Inc. - \$229,425 for 42 participants

West Kern Adult Education Network JPA (WKAEN) - \$370,582 for 52 participants

The total recommended for ISY program funding is \$588,102, the total recommended for OSY program funding is \$1,144,992, and the total for all youth programs is \$1,733,094.

Notification to Agencies

RFR applicants were provided a copy of this letter and informed of your Committee and Board's meeting dates. Agencies were also provided information on the appeal process.

Therefore, IT IS RECOMMENDED that your Committee recommend that the Workforce Development Board authorize WIOA funding for Program Year 2025-26 in the amount of \$1,733,094 to the following: 1) Kern County Superintendent of Schools to provide comprehensive services to 65 ISY participants in the amount not to exceed \$288,102; 2) Kern High School District to provide comprehensive services to 80 ISY in the amount not to exceed \$300,000; 3) Farmworkers Institute of Education and Leadership Development

(FIELD) to provide comprehensive services to 14 OSY in the amount not to exceed \$200,445; 4) Kern High School District to provide comprehensive services to 50 OSY in the amount not to exceed \$344,540; 5) Proteus, Inc. to provide comprehensive services to 42 OSY in the amount not to exceed \$229,425; and 6) West Kern Adult Education Network JPA to provide comprehensive services to 52 OSY in the amount not to exceed \$370,582; with awards subject to negotiations, funds available, and approval of the Kern County Board of Supervisors.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BJE:jh

Attachments:

- A) Funding Recommendations –Youth for Program Year 2025-26
- B) Description of Proposed Programs

FUNDING RECOMMENDATIONS
WORKFORCE INNOVATION & OPPORTUNITY ACT - YOUTH PROGRAMS
JULY 1, 2025 THROUGH JUNE 30, 2026

AGENCY/ACTIVITY	Criteria Met	Funding Stream	Youth Funding Rec'd PY 2024-25	PY 2024-25 Planned Participants	PY 2025-26 REQUESTED	Net Change in 2025-25 Request	Proposed # Participants	Proposed Cost per Participant	PY 2025-26 RECOMMENDED Funding	% of Requested Funding	RECOMMENDED # Participants	RECOMMENDED Cost Per Participant
Request for Funding - In-School Youth Programs												
Kern County Superintendent of Schools	Yes	In-School Youth	\$311,521	58	\$288,102	(\$23,419)	65	\$4,432	\$288,102	100%	65	\$4,432
Kern High School District	Yes	In-School Youth	\$300,000	80	\$300,000	\$0	80	\$3,750	\$300,000	100%	80	\$3,750
Totals In-School			\$611,521	138	\$588,102	(\$23,419)	145	\$4,056	\$588,102	100%	145	\$4,056
Request for Funding - Out of School Youth Programs	Criteria Met											
FIELD	Yes	Out-of-School Youth	\$200,445	20	\$200,445	\$0	14	\$14,318	\$200,445	100%	14	\$14,318
Kern High School District	Yes	Out-of-School Youth	\$344,540	50	\$344,540	\$0	50	\$6,891	\$344,540	100%	50	\$6,891
Proteus, Inc.	Yes	Out-of-School Youth	\$229,425	42	\$229,425	\$0	42	\$5,463	\$229,425	100%	42	\$5,463
West Kern Adult Education Network IPA	Yes	Out-of-School Youth	\$370,582	52	\$370,582	\$0	52	\$7,127	\$370,582	100%	52	\$7,127
Totals Out-of-School			\$1,144,992	164	\$1,144,992	\$0	158	\$7,247	\$1,144,992	100%	158	\$7,247
Total Youth			\$1,756,513	302	\$1,733,094	(\$23,419)	303	\$5,720	\$1,733,094	100%	303	\$5,720

Out-of-School % 66%
In-School % 34%

BRIEF DESCRIPTION OF PROPOSED WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) YOUTH PROGRAMS FOR PROGRAM YEAR 2025-2026

Comprehensive In-School Youth (ISY) Programs

1. Kern County Superintendent of Schools

Funding Request: \$288,102

Proposed Number to Serve: 65

Areas served: Court and Community Schools in Bakersfield and throughout Kern County

Jobs Plus!: The primary goal of the program is to prepare high-risk youth who have been expelled from home schools, parenting youth, foster youth, homeless youth, or incarcerated youth with 21st Century Employment Readiness Skills. To reach this goal the program focuses on the following: attainment of basic work-readiness skills, job shadowing to learn more about career options, training programs for specific industry skills (e.g. medical or construction), development of a job portfolio (i.e. resume, additional training certificates), graduation from high school, enrollment in college/trade school or enter an entry level job and successfully embarking on a career or academic path for the future.

Recommended at full amount of request.

2. Kern High School District- Quest 4 Success

Funding Request: \$300,000

Proposed Number to Serve: 80

Areas served: Arvin, Bakersfield (multiple locations), Lamont, and Shafter.

Quest 4 Success: This program offers eligible participants attending one of the Kern High School District's continuation schools an opportunity to receive enhanced employability and life skills education followed by subsidized work experience. Participants attend an after-school class providing instruction in employability and life skills for which they earn up to 11 credits per semester. Participants who successfully complete the course are placed in a local worksite to receive subsidized work experience. Upon completion of Quest 4 Success, participants who are not college-bound are provided information and priority access to the Kern High School District's Out-of-School Youth program.

Recommended at full amount of request.

Comprehensive Out-of-School Youth (OSY) Programs

1. Farmworkers Institute of Education and Leadership Development

Funding Request: \$200,445

Proposed Number to Serve: 14

Areas served: Arvin, Bakersfield, California City, Delano, Lamont, McFarland, Tehachapi, and Wasco

WIOA Out-of-School Youth: This program is designed to provide educational services, workforce training services, paid employment, case management, financial literacy, and other activities to young adults. Some of the educational services include the opportunity to earn a high school diploma and an opportunity to enter a Career Technical Education (CTE) pathway. These CTE pathways offer participants the chance to earn certificates of completion, industry recognized certifications, and/or college credit. FIELD also provides the participants with paid work-experience opportunities in either recycling, natural resources, or firefighting. Program components also include 21st Century Work Skills and job readiness.

Recommended at full amount of request.

2. Kern High School District- KernWorks!

Funding Request: \$344,540

Proposed Number to Serve: 50

Areas served: Greater Bakersfield, Lamont, Arvin, Shafter, and Kern River Valley

KernWorks!: This program is designed to provide high school graduates and non-graduates with the skills they need to become self-sufficient. Most of these youth are not college-bound, so vocational education is coupled with paid work experience to create a pathway into the workforce. Vocational training programs are developed based on current labor market needs and the interests of the youth with current options including medical front office, auto tech, business services, customer service-retail, and warehousing/logistics. Youth attend vocational training followed by paid work experience after which they attend Job Search "Boot Camp" in preparation for unsubsidized employment, or, alternately, enrollment in post-secondary education or advanced training.

Recommended at full amount of request.

3. Proteus, Inc.

Funding Request: \$229,425

Proposed Number to Serve: 42

Areas served: North Kern County- Delano, McFarland, Wasco, Shafter, and surrounding areas

WIOA Out-of-School Youth: This program provides services to the north side of Kern County to meet the needs of communities in outlying areas. The program provides opportunities for youth to acquire the educational and skill competencies necessary for successful transition into careers, future education, and training. Participants are offered the opportunity to gain paid-work experience (PWEX) for a total of 160 hours/8 weeks in various career pathways. Participants also have the opportunity to job-shadow for hands-on experience. In addition to PWEX and job-shadowing opportunities, youth are provided access to career counseling, job search assistance, and supportive services. Proteus uses a two-pronged approach engaging youth with immediate employer-driven, work-based learning components and on-going counseling emphasizing the benefits of continuing education.

Recommended at full amount of request.

4. West Kern Adult Education Network Joint Powers Authority

Funding Request: \$370,582

Proposed Number to Serve: 52

Areas served: West Kern County- Taft, Maricopa, Fellows, Elk Hills, McKittrick, Tupman, Derby Acres, Dustin Acres, and Valley Acres

West Kern Youth at Work: This program provides services to the west side of Kern County where the communities have a high poverty level. The program serves at-risk youth by building upon the capacity of the local areas to expand employment opportunities through work-based learning, work experiences, and educational options. Youth are provided access to soft skills training, job search assistance, CTE pathways, a youth counselor, and GED preparation. West Kern Youth at Work supports a system strategy that leads to community involvement.

Recommended at full amount of request.



May 7, 2025

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

YOUTH COMMITTEE COMPOSITION

Dear Committee Member:

Your Youth Committee currently has twelve members with six being non-board members. Per the Workforce Innovation and Opportunity Act (WIOA) and your Workforce Development Board (WDB) bylaws, standing committees must be chaired by a member of the Local WDB, may include other members of the WDB, and must include at least two individuals appointed by the local WDB who are not members of the local WDB and who have demonstrated experience and expertise to assist in planning, operational, oversight, and other issues related to the provision of services.

Several members of your committee will have terms expiring on June 30, 2025. Members Greg Terry, Brian Holt, Todd Yopez and Norma Rojas-Mora have expressed their desire to be reappointed for another three-year term. Other membership changes/concerns are noted below:

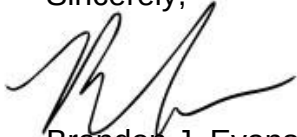
- WDB member Ian Journey's term will expire on June 30, 2025, and he will be leaving the WDB and this committee. We thank him for his commitment to the Youth Committee and his role as WDB Chair.
- Non-board member Karine Kanikkeberg will be retiring from the Kern High School District and will be leaving your committee after nine years of service (letter attached). We thank her for her commitment to workforce development betterment in Kern County.
- Non-board member/student representative Rosa Chipres' term will expire on June 30, 2025. She has not attended a Youth Committee meeting since November 30, 2022. She previously expressed an interest in staying on the committee when her chronic absenteeism was discussed with her; however, she has continued to miss

meetings. It is recommended that her term end without her being considered for reappointment.

- Although non-board member David Villarino's term does not expire until December 31, 2026, we understand that he is no longer affiliated with the Farmworker Institute of Education and Leadership (FIELD). He has not yet provided a status change notice to Employers' Training Resource, and the last meeting he attended was on April 10, 2024. At this time, it is unclear if he intends to remain on your committee representing another organization.

Mr. Journey's and Ms. Kanikkeberg's resignations will be shared with the Executive Committee and WDB. The Kern County Board of Supervisors will be notified of Ian Journey's business vacancy as well as any other WDB member vacancies. Your committee may wish to discuss the status of the other Youth Committee members listed above who may be at today's meeting and advise staff how to proceed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brandon J. Evans', with a stylized, cursive script.

Brandon J. Evans
Chief Workforce Development Officer

Attachment

April 25, 2025

Youth Committee and Workforce Development Board:

It is with great regret that I must tender my resignation from the youth committee. I have enjoyed my time on it and will continue to support the work anyway I can. Please let me know if I can be of assistance.

Thank you
Karine Kanikkeberg
Youth Committee Member
Kern High School District, Career Resource Department



May 7, 2025

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

YOUTH AGENCY QUARTERLY UPDATE

Dear Committee Member:

Through March 31, 2025 (75% of the fiscal year), youth agencies have submitted actual expenditures equal to 57% of the total allocated to this year's youth providers. A straight-line projection through June would predict expenditures of 80% of their total allocation.

The Third Quarter Progress Report, which is attached, contains information about all of the youth providers and elements of their respective programs through the end of March. Reviewing the In-School Youth providers, 58% of their allotted funds have been expended and 49% of their participants have been enrolled into work experience. The Out-of-School Youth providers have expended 57% of the allotted funds with 23% enrolled into work experience.

Staff continues to work closely with our youth providers to assist them with the implementation of their respective programs as well as providing technical assistance to ensure the goals are met.

Sincerely,



Brandon Evans
Chief Workforce Development Officer

BE: sw

Attachment

THIRD QUARTER PROGRESS

YOUTH PROVIDERS PY2024-25

	BUDGET	EXPENDITURES YTD	ENROLLMENTS	PWEX	TRAINING	GED or HIGH SCHOOL	POST SECONDARY
IN SCHOOL YOUTH PROVIDERS							
Kern County Superintendent of Schools	\$ 311,521	\$ 181,413	51	13	0	36	0
Kern High School District	\$ 300,000	\$ 171,191	64	43	0	58	0
TOTALS	\$ 611,521	\$ 352,604	115	56	0	94	0
OUT-OF-SCHOOL YOUTH PROVIDERS							
FIELD	\$ 200,445	\$ 128,136	14	7	3	1	0
Kern High School District	\$ 344,540	\$ 147,668	47	11	26	2	1
Proteus	\$ 229,425	\$ 158,764	36	5	2	2	3
West Kern Adult Education Network	\$ 370,582	\$ 219,784	39	8	9	20	9
TOTALS	\$ 1,144,992	\$ 654,352	136	31	40	25	13
GRAND TOTAL	\$ 1,756,513	\$ 1,006,956	251	87	40	119	13



May 7, 2025

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

STATUS OF YOUTH SUBGRANTEE MONITORING REPORTS

Dear Committee Member:

The following reports have recently been completed and are being filed with your Committee.

Monitoring reports with no findings:

Farmworker Institute of Education and Leadership Development (FIELD) (2/11/25) Fiscal Report

FIELD (4/28/25) Program Report

Kern County Superintendent of Schools (KCSOS) (3/31/25) Fiscal Report

West Kern Adult Education Network (WKAEN) (4/1/25) Fiscal Report

Monitoring reports with findings:

Kern Community College District (KCCD) (12/16/24) Program Report. Findings were for not completing quarterly evaluations, case notes, or follow-up. Since KCCD's contract with Employers' Training Resource (ETR) ended on June 30, 2024, ETR considers these matters resolved. These findings are closed.

WKAEN (3/12/25) Program Report. Finding was for not reviewing participants' Individual Service Strategies (ISS). In response, WKAEN will create a system to ensure that all ISS are reviewed at least once per calendar quarter and are updated as a participant's needs or circumstances change. This finding is closed.

Copies of these reports are on file and available for review by Committee members.

Sincerely,

Brandon J. Evans
Chief Workforce Development Officer

BE:sw

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/25	5/7/25	8/20/25	11/12/25
Member					
First	Last	YC	YC	YC	YC
Aaron	Ellis	X			
Brandon	Evans	X			
Brian	Holt	X			
Dale	Countryman*	X			
David	Villarino*	X			
Greg	Terry*	X			
Ian	Journey	X			
Karine	Kanikkeberg*	X			
Leticia	Perez	X			
Norma	Rojas-Mora	X			
Priscilla	Varela	X			
Rosa	Chipres *	X			
Todd	Yepez	X			
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2024					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/24	4/10/24	8/28/24	11/13/24
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	P	P	X	A
Rosa	Chipres *	U	U	X	U
Brandon	Evans	-	-	-	P
Aaron	Ellis	P	P	X	-
Brian	Holt	A	U	X	P
Ian	Journey	A	U	X	A
Karine	Kanikkeberg*	P	P	X	P
Leticia	Perez	A	P	X	A
Norma	Rojas-Mora	A	A	X	P
Greg	Terry*	A	A	X	A
Priscilla	Varela	A	P	X	P
David	Villarino*	P	A	X	A
Todd	Yepez	P	P	X	P
Clare	Pagnini	-	RESIGNED	-	
*Non-WDB					

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2025**

Program and Business Services Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, January 16, 2025, 8 a.m.

~~Thursday, April 24, 2025, 8 a.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 8 a.m.

Thursday, August 14, 2025, 8 a.m.

Thursday, November 6, 2025, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, January 22, 2025, 3 p.m.

~~Wednesday, April 30, 2025, 3 p.m.~~ **RESCHEDULED**

Wednesday, May 7, 2025, 3 p.m.

Wednesday, August 20, 2025, 3 p.m.

Wednesday, November 12, 2025, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 6, 2025, 3 p.m.

Thursday, May 15, 2025, 3 p.m.

Thursday, September 11, 2025, 3 p.m.

Thursday, December 4, 2025, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center

Wednesday, February 19, 2025, 7 a.m.

Wednesday, May 28, 2025, 7 a.m.

Wednesday, September 24, 2025, 7 a.m.

Wednesday, December 17, 2025, 7 a.m.