

After Approval Instructions for Engineers, Architects, and Designers

The design responsibility does not end when the plan is approved. In efforts to ensure protection of intellectual property and benefit of service to the public, it is the responsibility of the engineer, architect, or designer to provide the documents listed below prior to applying for permit.

1) Letter of Authorization of Use:

Please provide the county with a letter indicating that the property owner or their designated representative has been authorized to use the plan and that the plan design criteria has been reviewed and deemed acceptable for the proposed site. This letter should include the name of the property owner, address and/or APN of the proposed ADU, approved standard plan permit number, and the signature of the responsible party. **(Note: For Ridgecrest city plans, a letter is not required).**

2) Residential Landscape Form:

A copy of the [Residential Landscape Form](#) (to be filled out by customer at time of permit submission)

3) CF1R:

Please submit HERS (Home Energy Rating System) Verified Report containing final Site Address. (Can be submitted as an 8.5"x11" document)

4) Site Plan:

The engineer, architect, or designer must provide a comprehensive site plan, showing setbacks from property lines, easements, distance between existing structures and proposed ADU, labeling for all existing structures, standard plan permit number, and design criteria.

Example of Design Criteria Table:

Design Criteria:			
<u>Climate Zone:</u>	13	14	16
<u>SRA:</u>	YES	NO	
<u>Fire Sprinklers:</u>	YES	NO	

This information can be submitted by the engineer, architect, designer, or property owner/designated representative. Upon submission of the required documents and payment of fees, the plan will be routed to all pertinent departments including, but not limited to Environmental Health, Sewer, Grading, Fire, and Zoning.

Information on existing structures and fire hazard zones can be found utilizing [Kern County GIS](#). Information regarding easements and zoning requirements can be obtained from the Kern County Planning Department and the [Maps page](#).

5) Solar Plans (Ridgecrest City Plans only):

The applicant must submit solar plans that align with array size and azimuth shown in CF1R. The solar plans cannot be deferred at the time of application for use of a Ridgecrest City Plan.

6) Truss Calculations (Ridgecrest City Plans only):

The applicant must provide truss calculations from an approved truss manufacturer. The trusses must match the specified roof layout.

Note: Primary Single-Family Dwellings Built in 2011 or later will require fire sprinklers. Please include receipt for fire sprinkler permit as part of upload.

Note: The ADU shall be less in square footage than primary residence. If the customer wants a larger ADU, please contact zoning about switching designation of primary residence.

Note: If zoning allows the proposed ADU to become the primary residence (due to size restrictions), it will be required to have fire sprinklers.