

SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION – COUNTY OF KERN 1115 Truxtun Avenue Bakersfield, California 93301

Regular Meeting
Monday, November 12, 2024
5:30 p.m.

PRESENT: Commissioners Price, Holt, Johnson, Agbalog

ABSENT: Bowers

OTHERS: Tracey Eldridge, Kathleen Rivera, Michelle Venegas, and others.

NOTE: Ag, Bo, Ho, Jo, and Pr are abbreviations for Commissioners Agbalog, Bowers, Holt, Johnson, and Price. For Example, Ho/Pr denotes Commissioner Holt made the motion and Commissioner Price seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

PUBLIC SESSION

1. Public Presentations: Francisco Martinez - County employee and SEIU Shop Steward. Expressed concerns regarding Free Speech Policy in workplace.

***CONSENT AGENDA:** NO PUBLIC COMMENT; **APPROVED; Ag/Jo – 4 ayes; 1 ab, Bo**

***2. Approval of Minutes:** Regular meeting on Monday, October 14, 2024; **APPROVED; Ag/Jo – 4 ayes; 1 ab, Bo**

***3. Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVED; Ag/Jo – 4 ayes; 1 ab, Bo**

- 9510 Automotive Service Writer - DP - PW
- 9511 Sheriff's Lieutenant - DP
- 9512 Sheriff's Sergeant - DP
- 9513 Senior Deputy Sheriff - DP
- 9514 Fiscal Support Technician
- 9515 Supervising Planner
- 9516 Building Inspector Specialist
- 9517 Crime Prevention Specialist - Shift
- 9518 Probation Technician
- 9519 Senior Patients Rights Advocate-Department Promotional-BHRS
- 9520 Supervising Child Support Customer Service Representative
- 9521 Departmental Analyst - DP - Sheriff
- 9522 Office Services Technician - Part-Time - Shift
- 9523 Librarian II - Shift
- 9524 Program Technician - DP
- 9525 Departmental Aide - Part-Time - Shift - Arvin
- 9526 Program Coordinator
- 9527 Veterinary Assistant - Shift

- 9528 Information Technology Services Manager
- 9529 Contract Administrator
- 9531 Program Specialist II - Shift - Department Promotional
- 9532 Behavioral Health Program Supervisor-Department Promotional-BHRS
- 9533 Assistant Fire Marshal - Department Promotional
- 9534 Public Defender's Investigator I - Department Promotional
- 9535 Senior Systems Analyst - DP - Sheriff
- 9536 Agricultural Biologist Weights and Measures Inspector I
- 9537 Park Caretaker - Delano
- 9538 Deputy Coroner Manager
- 9539 Group Counselor III-Shift-DHS
- 9540 Program Support Supervisor - Shift - Department Promotional
- 9541 Fleet Services Supervisor
- 9542 Fiscal Support Specialist

- 4. New Specification(s):** The Following job specification(s) have been created and approved by the Chief Human Resources Officer (CHRO) and are submitted for the Commission's review in accordance with Civil Service Rule 204.21; Chief Human Resources Officer, Tracey Eldridge, presented: **APPROVED; Ag/Jo – 4 ayes; 1 ab, Bo**
- a. Crime Analyst – Item No. 4513

- 5. Civil Service Commission Officer:** Update on revisions to the Civil Service Officer job specification and salary. Commissioner Price scheduled to meet with Supervisor Couch on December 9, 2024. Commissioner Price asked for comments from the Commission as to the job specification and/or salary to discuss with Supervisor Couch. Commissioner Johnson, Chief Human Resources Officer Tracey Eldridge and County Counsel Kathleen Rivera discussed changes that were made to the original job specification. Chief Human Resources Officer, Tracey Eldridge, to provide Commission with contract information regarding comparable Fresno employee job specifications.

6. Commission Officer Items/Report: NO REPORT

- 7. Human Resources Division Items/Report:** Chief Human Resources Officer, Tracey Eldridge, announced order confirmation of ipads for each Commission member to be utilized for County email and electronic Bill of Particulars.

- 8. Commission Member Presentations or Announcements:** Commissioner Johnson announced her non-profit organization will be hosting a holiday family shopping spree worth \$250 in groceries and food.

Adjourn to Closed Session:

- 1. Sheriff Employee – Scheduling Hearing Dates Sergeant (Sheriff's Office) - Case No. 2022-0032; DATES SCHEDULED TO FEBRUARY 24, 25, & 26, 2025, CLOSED SESSION.
- 2. Sheriff Employee – Scheduling Hearing Dates Sheriff Dispatch Assistant (Sheriff's Office) – Case No. 2024-0054; CLIENT CHOSE TO WITHDRAW CASE.
- 3. Sheriff Employee – Scheduling Pitchess Hearing Dates Sheriff's Deputy (Sheriff's Office) - Case No. 2023-0004; DATE SCHEDULED TO DECEMBER 09, 2025, CLOSED SESSION.