AdvanceKern

Economic Development Incentive Program

PRELIMINARY APPLICATION

The County of Kern is pleased you have chosen our county to locate/expand your business. This document specifies the information the County will require to assist you in your request for economic incentives offered pursuant to the County's Economic Development Incentive Policy.

Your application should be submitted as early as possible during your business planning process. Application review and approval of an incentive agreement and/or operating covenant by the County Board of Supervisors must be complete prior to start of project construction.

Any questions about this process should be directed to Incentives at the Kern County Administrative Office, (661) 868-3198 or to incentives@kerncounty.com.

CONFIDENTIALITY: The incentives process will ensure confidentiality of these inquiries until reviewed and approved to go before the Board of Supervisors. Once approved, the information will become public for the public hearing. Applicant will be notified of such approval and release of information prior to the public hearing.

PART I. COMPANY OVERVIEW					
1. COMPANY INFORMATION					
Company Name:					
Project Location Address:	Street Address:				
	City:		CA	Zip Code:	
Company Headquarters Location:	City:		State:		
FEIN (Federal Employer Identification Number):					
CA State Employer Identification Number (SEIN):					
Industry Sector:	**(a) Industry Sector:** Hospitality & tourism related industry and services **If Other, please describe:**				
Company's Taxable Year End:					
NAICS Code:					

Company's outside of California sales as a percentage of total sales: **(a)** currently **(b)** projected upon completion of proposed project:	**(a) Current Outside of CA sales as of** [ ] : % **(b) Projected Outside of CA sales upon completion of project:** % **Additional Information** (if necessary):

2. COMPANY CONTACT

Executive Officer/ Company Designee:	Full Name:			Title:		
Contact (if different from above):	Full Name:			Title:		
Contact Address:	Street Address:					
	City:		State:		Zip Code:	
Telephone Number:						
Email Address:						

3. COMPANY DESCRIPTION & HISTORY

Please provide a brief description and history of the company.

PART II. ECONOMIC DEVELOPMENT PROJECT

1. PROPOSED BUSINESS PROJECT

Please provide a description of the proposed project.

(a) For statistical purposes, do you plan to use Kern County-based contractors and suppliers for this project? If yes, please list names and locations of contractors/suppliers.

(b) Provide information regarding the intended market of any products to be produced onsite or services to be sold from the proposed business. Will they be sold inside/outside the County?

(c) Estimated Sales and use tax to be paid during the first five years of operation which will accrue to the County's General Fund.

(d) Briefly describe any potential negative environmental impacts from the proposed business and how they will be mitigated.

2. PROJECT TIMELINE

(a) Date the applicant expects to begin the project:	(b) Date the applicant expects to complete the project:	(c) Date the applicant expects to open the facility:

Additional Information (if necessary) **on Project Timeline:**

3. INVESTMENT BREAKDOWN

Please provide a breakdown of the expected investment required and associated costs.

Land: $
Construction: $
Machinery & Equipment: $
Other : _____ $
Total Projected Investment: $

Additional Information (if necessary) **on Investment:**

4. KERN COUNTY EMPLOYMENT

(a) Is the applicant new to Kern County?	**Yes** ☐ **No** ☐	
(i) If no, where are the existing Kern County facilities?		**N/A** ☐

(ii) If no, what is the applicant's full-time, permanent employment in Kern County (total of all Kern County facilities)?	**full-time permanent Kern County employees as of**	**N/A** ☐

5. PROJECT LOCATION EMPLOYMENT, JOB CREATION & WORKFORCE ANALYSIS

Please complete the below sections providing current employment information, a job creation timeline and an analysis of the jobs to be created.

(a) KERN COUNTY & FACILITY EMPLOYMENT			
(i) Company-wide Permanent Full-Time Employment in Kern County (Total of all Kern County) **at Date of Application:**	**(ii) Permanent Full-Time Employment at Project Location at Date of Application:**	**(iii) Permanent Full-Time Employees to be transferred from other Kern County Locations to Project Site** (if any):	**Total Permanent Full-Time Existing Jobs to be Retained at Project Location** (Sum of questions 5. (a) ii & iii)**:**

Please complete the Permanent Full-Time Employee 3-Year History below.

Calendar Year End	Permanent Full-Time Employee Headcount in Kern County	Permanent Full-Time Headcount at Facility
Year 1		
Year 2		
Year 3		

Please explain any fluctuation in employment:

(b) JOB CREATION SCHEDULE AT PROJECT LOCATION

Please indicate the number of Permanent Full-Time Jobs to be created in total and by year. If job creation timeline exceeds five years, please complete the "Extended Job Creation Schedule" and attach as an addendum.

Permanent Full-Time Jobs to be Created (net new to facility and Kern County)**:**	*Year 1*	*Year 2*	*Year 3*	*Year 4*	*Year 5*

(c) WORKFORCE ANALYSIS

For the full-time permanent jobs to be created, please fill-in the chart below:

Category of Job:	Number of Jobs	Average Annual Salary of Each Job	Does the Employer provide healthcare benefits?		Does the employer provide a pension, IRA, and/or 401K?	
			Yes	No	Yes	No
Management		$	☐	☐	☐	☐
Professional		$	☐	☐	☐	☐
Skilled-labor		$	☐	☐	☐	☐
Unskilled-labor		$	☐	☐	☐	☐
Other		$	☐	☐	☐	☐

Notes on Employment:

6. FACILITY

(a) Will the applicant own or lease/rent the facility where the business expansion/relocation will occur?	**Lease** ☐ **Own** ☐	
(i) If leasing/renting, identify the developer/landlord and state who will be the taxpayer of record for purpose of paying local real estate taxes?		**N/A** ☐

(b) Site location address and all current Assessor Parcel Numbers (APNs).

(c) If business is to be located within an existing building/facility, specify the APN(s) for the property.

(d) Include a site plan locating all existing and planned buildings and facilities, ingress, egress, and on-site circulation (auto, truck, and other as appropriate). If improvements are to be phased over time, phasing plan must be indicated on the plan. Information may be attached as a separate addendum.

(e) Provide a list of all infrastructure required to be constructed as part of the development.

(f) Provide a statement of consistency/inconsistency of the proposed project with the County's existing General Plan and Zoning Ordinance. If the proposed project is NOT consistent with the General Plan and Zoning Ordinance, please provide the proposed compliance and/or mitigation necessary to bring the proposed project into compliance.

7. INCENTIVES & FINANCING

(a) Please indicate whether the applicant has utilized other sources of public or quasi-public funding in the past. **If applicable**, please explain specific uses of funding and amount. **If other,** please give details on the funding source;	
(b) Please provide detailed information on any other sources of public or quasi-public funding that has been received or will be sought to contribute towards the financing of the proposed project;	

(c) Would applicant be interested in learning about additional programs? **(Check all that apply)**	CA Competes Tax Credit ☐ CA Employers Training Panel (ETP) ☐ CA Manufacturing Sales & Use Tax Exemption ☐ CA New Employment Credit (NEC) ☐ CA On-the-Job Training (OJT) ☐ CA Research Credit ☐ CA Workforce Opportunity Tax Credit (WOTC) ☐ Economic Development Admin. Funding Programs ☐ Federal Bonding Program ☐ Kern Patriot Partnership ☐ New Markets Tax Credit (NMTC) ☐

PART III. LABOR AFFIRMATION

COMPANY DISCLOSURE

Within the past five years, has the applicant or any of its officers, directors, employees, agents, or subcontractors of which the applicant has knowledge, been the subject of (if yes, please provide details):
****Please note that a separate addendum may be attached if further explanation of any violations is needed.**

(a) an indictment, judgment, conviction, or grant of immunity, including pending actions, for any business-related conduct constituting a crime under state or federal law;	**Yes** ☐ **No** ☐ **Details:**
(b) a government suspension or debarment, rejection of any bid or disapproval of any proposed contract subcontract, including pending actions, for lack of responsibility, denial or revocation of prequalification or a voluntary exclusion agreement; or	**Yes** ☐ **No** ☐ **Details:**
(c) any governmental determination of a violation of any public works law or regulation, or labor law or regulation or any Cal/OSHA and/or OSHA violation(s)?	**Yes** ☐ **No** ☐ **Details:**
(d) any pending litigation over contractual obligations, failure to make timely payments, credit issues, etc.?	**Yes** ☐ **No** ☐ **Details:**

PART IV. AUTHORIZATION & CERTIFICATIONS

APPLICATION AUTHORIZATION, CERTIFICATION & ACKNOWLEDGEMENT

I/We,_____ (names and titles) of the applicant business applying for the County of Kern's Economic Incentive Program hereby certify that I/we have been authorized to file this application and to provide the information within and accompanying this application and that the information provided herein is true and complete and that it reflects the applicant's intentions for investment, job creation and sales to the best of my/our knowledge after having conducted reasonable inquiry. I/We understand that the information provided with this application will be relied upon by the County of Kern in deciding whether to approve project-specific incentives and that the County of Kern reserves the right to take action against the applicant or any other beneficiary of the project-specific incentives if the County of Kern discovers that the applicant intentionally provided misleading, inaccurate, or false information. I/We make this certification under the pains and penalties of perjury.

1. *Prior to consideration of any incentive that requires compliance with Govt. Code § 53083, the County shall prepare, at the applicants sole cost and expense, the required reports.*

2. *The County may request additional information to be provided in order to evaluate the application. Failure to provide such information may result in the application not being acted upon.*

Signed:

Name	**Title**	**Date**
Name	**Title**	**Date**

Application may be submitted electronically to incentives@kerncounty.com or mailed to:

Kern County Administrative Office
Attn: Advance Kern Economic Development Incentives
1115 Truxtun Avenue, 5th Floor
Bakersfield, CA 93301