

Workforce Innovation and Opportunity Act
Kern, Inyo and Mono Counties Workforce Development Board
AJCC Memorandum of Understanding

This Agreement, entered into this 24th day of June, 2025, by and between the managers and directors of the Workforce Development One-Stop Partners (One-Stop Partners) serving the Kern, Inyo, and Mono Counties Workforce Development Area (the "KIM WDA"), as overseen by the Kern, Inyo, and Mono Counties Workforce Development Board (the "KIM WDB").

WHEREAS, the Workforce Investment Act of 1998 (the "WIA") created a workforce development system, replacing the Private Industry Council; and

WHEREAS, the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 U.S.C. 3101, et seq., as amended (hereinafter referred to as "WIOA" or the "Act") amended the WIA to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes; and

WHEREAS, the parties to this Agreement recognize the many benefits to its customers in the collaboration and integration of the seamless service and have participated in the past in the development and operation of the one-stop career center system doing business as America's Job Center of California ("AJCC"); and

WHEREAS, WIOA and its implementing regulations require that a Memorandum of Understanding (the "MOU") be developed and executed between the AJCC partners (more fully defined below) and KIM WDB, with the agreement of the Chief Local Elected Official to establish an agreement concerning the operations of the AJCC delivery system and resource sharing and joint infrastructure cost funding for the one-stop delivery system in the KIM WDA; and

WHEREAS, the Chief Local Elected Official in the KIM WDA has delegated to the KIM WDB the ability to execute this MOU pursuant to that certain Joint Powers Agreement dated August 18, 2020; and

WHEREAS, certain provisions in this MOU are based on guidance issued to the Local Workforce Area ("LWA") by the State of California, whose instructions are based on guidance from the federal agencies; and

WHEREAS, the administrators of the participating partners have been granted general authority from their governing boards to continue to work with other agencies in the community and to define their roles in the delivery of services; and

WHEREAS, on June 30, 2016, the AJCC Partners and the KIM WDB, with the agreement of the Chief Local Elected Official ("CLEO") entered into an MOU (Kern County Agreement # 719-2016) (hereinafter, referred to as "MOU Phase I"), which established a cooperative working

relationship between the AJCC partners and defined their respective roles and responsibilities for the operation of the local AJCC One-Stop System of service delivery in the KIM WDA as required by the WIOA; and

WHEREAS, on October 24, 2017, the KIM WDB, with the agreement of the CLEO and certain AJCC Partners, including and limited to, Employers' Training Resource ("ETR"), California Employment Development Department, California Department of Rehabilitation and Kern County Department of Human Services (collectively, "colocated AJCC Partners") entered into an MOU Phase II (Kern County Agreement # 652-2017)(hereinafter, referred to as "MOU Phase II"), consistent with WIOA and implementing regulations, which established a functional tool for how the KIM WDB and Core One-Stop Partners will share and allocate the infrastructure costs among Core One-Stop Partners for the Comprehensive AJCC One-Stop Centers in the KIM WDA through resource sharing and Infrastructure Funding Agreements; and

WHEREAS, on June 19, 2018, the KIM WDB, with the agreement of the CLEO and ETR, entered into an MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers (Kern County Agreement # 407-2018)(hereinafter, referred to as "MOU Phase II - Affiliate and Specialized AJCCs"), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, on June 16, 2019, the KIM WDB, with the agreement of the CLEO and ETR, entered into a WIOA KIM WDB MOU (Kern County Agreement #446-2019)(hereafter, referred to as "KIM WDB MOU), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, on June 21, 2022, the KIM WDB, with the agreement of the CLEO and ETR, entered into a WIOA KIM WDB MOU (Kern County Agreement #356-2022)(hereafter, referred to as "KIM WDB MOU II), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, this MOU supersedes and replaces MOU Phase I, MOU Phase II, MOU Phase II - Affiliate and Specialized AJCCs, and KIM WDB MOU and KIM WDB MOU II entered into by and between the above-named parties; and

WHEREAS, it is understood that full implementation of this MOU may require further approvals from governing boards and legal counsel, and is subject to change upon the consent of the KIM WDB.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN ALL PARTIES AS FOLLOWS:

Definitions

- A. Affiliate AJCC: An AJCC location where job seekers and employers can access the programs, services, and activities of one or more AJCC partners. An Affiliate AJCC is not required to provide access to all partner programs pursuant to WIOA Joint Final Rule Section 678.310.
- B. AJCC Network which include and are limited to, any and all Comprehensive AJCC One-Stop Centers, Affiliated AJCC Centers, and/or Specialized AJCC Centers.
- C. AJCC Partners: Includes mandated partners as outlined in WIOA.
- D. America's Job Center of California (AJCC): AJCC is the common identifier used within California to designate One-Stop centers and the One-Stop System.
- E. Chief Local Elected Official: Identified in WIOA Section 3, Definitions (9) as the chief local elected officer of a unit of general local government in a local area or the individual(s) designed under the local agreement pursuant to Section 107(c)(1)(B).
- F. Career Services: The services which shall be available, at a minimum, to individuals who are adults or dislocated workers through the KIM delivery system by the AJCC required Partners as authorized under their programs. The services consist of three categories: basic career services, individual career services, and follow-up services. The career services that must be provided as part of the KIM delivery system are listed in WIOA Section 134(c)(2).
- G. Cash Contributions: Cash funds used to cover a Partner's proportionate share of the AJCC. The funds can be paid either directly from the Partner or through an interagency transfer on behalf of the Partner pursuant to WIOA Joint Final Rule Section 678.720.
- H. Colocated Partners: AJCC Partners who have a physical presence within the Comprehensive AJCC One-Stop Centers, either full-time, part-time, intermittent, or virtually.
- I. Comprehensive AJCC One-Stop Center: Identifies the one (1) comprehensive AJCC One-Stop Center in the KIM WDA where job seekers and employers can access the programs, services, and activities of all required AJCC partners with at least one Title I staff person physically present pursuant to WIOA Joint Final Rule Section 678.720.
- J. Cost Allocation: Pursuant to 66 Federal Register 29639, cost allocation is the measurement of actual costs in relation to the benefit received in order to determine each partner's fair share of the KIM AJCC operating costs.
- K. Fair Share: The portion of KIM AJCC operating costs allocated to each partner in proportion to the benefits the partner receives from participation in the AJCC Network.
- L. Infrastructure Costs: Infrastructure costs of any one-stop center are non-personnel costs necessary for the general operation of the one-stop center, including, (i) rental of the facilities; (ii) utilities and maintenance; (iii) equipment (including assessment-related

products and assistive technology for individuals with disabilities); (iv) technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities, and virtual access when face-to-face interaction may endanger the health and safety of system users and staff; and (v) common identifier costs including creating new signage, updating templates and materials, and updating electronic resources.

- M. In-Kind Contributions: Pursuant to 66 Federal Register 29639-29640, in-kind contributions by a non-AJCC Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC Partner to an AJCC Partner to support its proportionate share of the infrastructure costs. Any unrestricted contributions that support the AJCC in general would lower the total amount of infrastructure costs prior to proportionate division. Any restricted contributions can be used by the intended partner(s) to lower their share of the infrastructure costs in accordance with WIOA Joint Final Rule Section 678.720. In-kind contributions may include funding from philanthropic organizations or other private entities or through other alternative financing options to provide a stable and equitable funding stream for the on-going AJCC delivery system operations pursuant to WIOA 121(c)(2)(A)(i).
- N. Memorandum of Understanding Agreement Period: The MOU must not be for a period that exceeds three (3) years. Additionally, pursuant to WIOA 121(c)(2)(v), the duration of the MOU and the procedures for amending the MOU during the duration of the MOU, and assurances that such memorandum shall be reviewed not less than once every three (3) years to ensure appropriate funding.
- O. Non-Cash Contributions: Expenditures made by one partner on behalf of the AJCC or contributions of goods or services contributed by a partner for the center's use. Contributions must be valued consistent with the Uniform Guidance pursuant to WIOA Joint Final Rule Section 678.720.
- P. Non-Colocated Partners: AJCC Partners who do not have a physical presence within the Comprehensive AJCC One-Stop Centers.
- Q. One-Stop Delivery System: Is a collaborative effort among public service agencies, non-profit organizations, and private entities that administer workforce development, educational, and other human resource programs to make the variety of services available under those programs more accessible to eligible job seekers and employers.
- R. Other System Costs: Other system costs which are agreed upon the KIM WDB and all of the AJCC Partners that include services commonly provided by AJCC Partners to any individual, including, but not limited to, initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet needs, referral to other AJCC Partners, and business services, but must include applicable career services.
- S. Proportionate Share: The share of each partners program's infrastructure costs based upon its proportionate use of the AJCC, if the benefit is received from that use (WIOA Joint Final

- T. Physical Presence: Physical presence refers to the place where an entity is physically located in order to provide service delivery, which includes providing such services virtually as authorized by 34 CFR 361.305, subsection (d)(3). However, if an AJCC Partner is delivering services virtually, said AJCC Partner shall enter into an Infrastructure Funding Agreement for its fair share of the infrastructure costs related to such virtual service delivery at the comprehensive, affiliate and/or specialized AJCC One-Stop Center, including, but not limited to, (i) video conferencing equipment; (ii) information technology related expenses, and (iii) data connection fees.
- U. Required Partner: An entity that carries out one or more of the programs or activities identified under WIOA Section 121 (b)(1) and is required under said section to participate in the KIM One-Stop Delivery System and to make the career services under its program or activity available through the KIM system.
- V. Resource Sharing: Pursuant to 66 Federal Register 29639, Resource Sharing is the cash and/or resources each partner will contribute to fund its fair share of the costs for the operation of the KIM system. This can include In-Kind Contributions from third parties to partner programs as defined above. The KIM WDB, CLEO and KIM Partners may fund the costs of infrastructure of KIM One-Stop Delivery System through methods agreed upon by the KIM WDB, CLEO and KIM Partners through Resource Sharing.
- W. Specialized AJCC: is a location associated with either a Comprehensive or Affiliate AJCC that addresses specific needs of dislocated workers, youth, or key industry sectors, or clusters pursuant to WIOA Joint Final Rule Section 678.720.
- X. Third-Party In-Kind Contribution: Contributions by a non-Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC partner to an AJCC partner to support its proportionate share of the infrastructure costs.
- Y. Training Services: Services to adults and dislocated workers as described in WIOA Section 134(c)(3). Pursuant to WIOA Section 134(c)(3)(D), these services may include occupational skills training, including training for nontraditional employment, on-the-job training, incumbent worker training, programs that combine workplace training with related instructions, which may include cooperative education programs, private-sector training programs, skill upgrading and restraining, apprenticeships, transitional jobs, job-readiness training, adult education and literacy activities in combination with a training program, or customized training.
- Z. WIOA: The Workforce Innovation and Opportunity Act amends the Workforce Investment Act of 1998 to strengthen the workforce development system in the United States through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes.

Article I. Purpose of the MOU

The AJCC is the local One-Stop Center within the KIM WDA which serves as the recruitment center and training access for local employers and job seekers. The AJCC is the cornerstone of Kern, Inyo and Mono counties workforce development system, and its partners are jointly responsible for the workforce and economic development, education, and other resource service programs.

WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.

The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a one-stop system doing business as the AJCC.

The administrators of the participating AJCC Partners have been granted general authority from their governing boards to work with other agencies in the community and to define their roles in the delivery of services as reflected herein.

It is understood that full implementation of the proposed system may require further approvals from governing boards and/or legal counsel for contracts, leases and/or sub-grant agreements.

Article II. Local Vision Statement and Mission Statement

Vision Statement: "We will achieve recognition as the leading One-Stop system of professional employment services in California."

Mission Statement: "To provide quality, integrated, seamless, accessible and professional employment services for employers and job seekers."

The partners are committed to a locally-driven system which develops partnerships, and provides programs and services to achieve three main policy objectives established by the California Workforce Development Strategic Plan, which includes the following:

- i. Foster demand-driven skills attainment;
- ii. Enable upward mobility for all Californians; and
- iii. Align, coordinate, and integrate programs and services.

These objectives will be accomplished by ensuring access to high-quality AJCC that provide the full range of services available in the community for all customers seeking the following:

- A. Looking to find a job;
- B. Building basic educational or occupational skills;

- C. Earning a postsecondary certificate or degree;
- D. Obtaining guidance on how to make career choices; and
- E. Seeking to identify and hire skilled workers.

Article III. Parties to the MOU

A. The following entities are required parties to this MOU:

- | | |
|-----------------|--|
| 1. CLEO/s: | Kern County Board of Supervisors
1115 Truxtun Avenue, Suite 504
Bakersfield, California 93301
Tel: (661) 868-3680 |
| | |
| 2. Local Board: | KIM WDB
1600 E. Belle Terrace
Bakersfield, California 93307
Tel: (661) 336-6893 |

B. AJCC Partners, including colocated and non-colocated AJCC Partners:

The following is a list of colocated and non-colocated AJCC Partners in the KIM WDA. The colocated AJCC Partners are presently participating in the Infrastructure Funding Agreements ("IFAs") and Other System Costs Agreements ("OSCs") for the Comprehensive AJCC One-Stop Center. In addition, the non-colocated AJCC Partners are not currently participating in the IFAs and OSCs, but once data becomes available to determine the AJCC benefit to them, the IFAs and OSCs will be renegotiated to include their proportionate share of contributions.

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Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Employers' Training Resource (ETR)	WIOA title I (B) Adult, Dislocated Worker, and Youth Programs	Brandon J. Evans, Chief Workforce Development Officer	Kern County Employers' Training Resource 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 336-6972 Email: brandone@kerncounty.com
Migrant Seasonal Farm Worker	N/A	National Farmworker Jobs Program, (NFJP) 2, WIOA Sec. 167	N/A	N/A
Wagner-Peyser Employment Services (ES)	Employment Development Department (EDD)	Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by title III of WIOA, also providing the state's public labor exchange	Christina Garza, Deputy Division Chief, Central Valley Region, EDD Southern Valley Region, Workforce Services Branch	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (916) 639-4578 Email: christina.garza@edd.ca.gov
Trade Adjustment Assistance (TAA)	Employment Development Department (EDD)	Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	Christina Garza, Deputy Division Chief, Central Valley Region, EDD Southern Valley Region, Workforce Services Branch	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (916) 639-4578 Email: christina.garza@edd.ca.gov

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
Jobs for Veterans State Grants (JVSG)	Employment Development Department (EDD)	Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C	Christina Garza, Deputy Division Chief, Central Valley Region, EDD Southern Valley Region, Workforce Services Branch	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (916) 639-4578 Email: christina.garza@edd.ca.gov
Temporary Assistance for Needy Families (TANF)	Department of Human Services (DHS)	Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Lito Morillo, Director	Kern County Department of Human Services 100 E. California Avenue Bakersfield, CA 93307 Telephone: (661) 631-6550 Email: morillol@kerndhs.com
Department of Rehabilitation	California Department of Rehabilitation (DOR)	State Vocational Rehabilitation (VR) program, authorized under Title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), as amended by title IV of WIOA	Mahalia Gotico, Acting Regional Director, San Joaquin Valley District	California Department of Rehabilitation 1507 E. March Lane, Suite A Stockton, California 95210 Telephone: (209) 954-4164 Email: mahalia.gotico@dor.ca.gov
Not Physically Colocated at AJCC				
Job Corps	Job Corps	Job Corps, WIOA Title I, Subtitle C	Suzanne Schaeffer, Director	Inland Empire Job Corps Center 3173 Kerry Street San Bernardino, CA 92407 Mailing: PO Box 9550 San Bernardino, CA 92427 Telephone: (909) 887-7126 Email: schaeffer.suzanne@jobcorps.org

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
YouthBuild	YouthBuild	YouthBuild WIOA Sec. 171 (29 USC 3226)	N/A	N/A
Community College	Bakersfield College (BC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Melissa Thornsberry, Chief Financial Officer, Kern Community College District, on behalf of Bakersfield College	Bakersfield College 1801 Panorama Drive Bakersfield, CA 93306 Telephone: (661) 395-4011 Telephone: (661) 336-5142 Email: melissa.thornsberry@kccd.edu
Community College	Cerro Coso Community College (CCCC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Melissa Thornsberry, Chief Financial Officer, Kern Community College District, on behalf of Cerro Coso Community College	Cerro Coso Community College 3000 College Heights Boulevard Ridgecrest, CA 93555 Telephone: (760) 384-6100 Telephone: (661) 336-5142 Email: melissa.thornsberry@kccd.edu

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Community College	Kern Community College District	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Melissa Thornsberry, Chief Financial Officer, Kern Community College District	Kern Community College District 2100 Chester Avenue Bakersfield, CA 93301 Telephone: (661) 336-5142 Email: melissa.thornsberry@kccd.edu
Community College	Taft College (TC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Leslie Minor, Ph.D., Interim Superintendent/President	Taft College 29 Cougar Court Taft, CA 93268 Telephone: (661) 763-7710 lminor@taftcollege.edu
Second Chance Act	Latino Coalition for Community Leadership (LCCL)	Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169	Richard Paul Morales, President/CEO	Latino Coalition for Community Leadership 1201 24th St. Ste. B110 Bakersfield, CA 93301 Telephone: (720) 530-8942 rpmorales@latinocoalition.org

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Unemployment Insurance (UI)	Employment Development Department (EDD)	Unemployment Insurance (UI) programs under state unemployment compensation laws	Carlos Beltran, Employment Development Administrator	Employment Development Department – Unemployment Insurance EDD UI Center San Diego #049 8620 Spectrum Center Blvd., 4 th Floor San Diego, CA 92123 Telephone: (619) 525-4619 Email: carlos.beltran@edd.ca.gov
Community Services Block Grant Act (CSBG)	Community Action Partnership of Kern (CAPK)	Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.)	Jeremy Tobias, Chief Executive Officer	Community Action Partnership of Kern 5005 Business Park North Bakersfield, CA 93309 Telephone: (661) 336-5236 Email: jtobias@capk.org
Experience Works	SER – Jobs for Progress, Inc. (SER Jobs)	Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	Jesus Padron, President/CEO	SER – Jobs for Progress, Inc. 255 N. Fulton Avenue, Suite 106 Fresno, CA 93701 Telephone: (559) 452-0881 Email: jesuspadron@sercalifornia.org
Housing & Urban Development	Housing Authority of Kern County (HACK)	Employment and training activities carried out by the Department of Housing and Urban Development (HUD)	Stephen Pelz, Executive Director	Housing Authority of Kern County 601 24 th Street Bakersfield, CA 93301 Telephone: (661) 631-8500, Ext. 2005 Fax: (661) 631-9500 Email: spelz@kernha.org

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
California Indian Manpower Consortium, Inc.	California Indian Manpower Consortium, Inc. (CIMC)	Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221	Lorenda T. Sanchez, Executive Director	California Indian Manpower Consortium, Inc. 738 North Market Boulevard Sacramento, CA 95834 Telephone: (916) 920-0285 Email: lorendas@cimcinc.com
Adult Education	Delano Joint Union High School District (DJUHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Jason Garcia, Superintendent	Delano Joint Union High School District 1720 Norwalk Street Delano, CA 93215 Telephone: (661) 720-4101 Email: jgarcia@djuhsd.org
Adult Education	McFarland Unified School District	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Aaron S. Resendez, Superintendent	McFarland Unified School District 601 Second Street McFarland, CA 93250 Telephone: (661) 792-3081 Email: saresendez@mcfarland.k12.ca.us
Adult Education	Wasco Union High School District	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Kevin Tallon, District Superintendent	Wasco Union High School District 2100 7 th Street Wasco, CA 93280 Telephone: (661) 758-8447 Email: ketallon@wascohsd.org
Adult Education	Tehachapi Unified School District	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Francis Lynch, Interim Superintendent	Tehachapi Unified School District 300 South Robinson Street Tehachapi, CA 93561 Telephone: (661) 822-2100 Email: flynch@tehachapiusd.com

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Adult Education	Farmworkers Institute for Education & Leadership Development (FIELD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Ines DeLuna, President/ CEO	Farmworkers Institute for Education & Leadership Development 2240 S. Union Avenue Bakersfield, CA 93307 Telephone: (877) 877-1112 Email: ideluna@fieldinstitute.org
Adult Education	Kern High School District (KHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Scott Odlin, Assistant Superintendent	Kern High School District 5801 Sundale Avenue Bakersfield, CA 93309 Telephone: (661) 827-3149 scott_odlin@kernhigh.org
WIOA title I(B) Adult and Dislocated Worker Programs	Inyo County Health and Human Services (Inyo)	WIOA Title I (B) Adult and Dislocated Worker Programs	Anna Scott, HHS Director	Inyo County Department of Health and Human Services 1360 N. Main Street Bishop, CA 93514 Telephone: (760) 873-3305 Email: ascott@inyocounty.us
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Mono County Health and Human Services (Mono)	WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs	Kathryn Peterson, Director	Mono County Health and Human Services 1290 Tavern Road, Suite 229 Mammoth Lakes, CA 93546 Telephone: (760) 924-1763 Email: kpeterson@mono.ca.gov

The following Basic and Individual Career Services will also be offered by the AJCC Partners within the KIM WDA.

BASIC CAREER SERVICES		Title I Program Eligibility				Non-Title I Eligib	Out-reach	Orientation	Initial Assessment
Agency	Title	Adult	DW	Youth	Oth				
Inyo	Title I(B) Ad/DW/Y	X							
Mono	Title I(B) Ad/DW/Y	X	X				X		X
ETR	Title I(B) Adult	X					X	X	X
ETR	Title I(B) DW		X				X	X	X
ETR	Title I(B) Youth			X			X	X	X
None	Title I(D)167 MSFW								
Job Corps	Title I(C) Job Corps	X		X		X	X	X	X
None	Title I(D)171 YouthBuild								
CIMC	Title I(D)166 Native American				X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X	X	X	X	X	X
DJTUHS	Title II AEL					X	X	X	X
TUSD	Title II AEL					X			
MUSD	Title II AEL					X	X	X	X
WUHS	Title II AEL					X	X	X	X
FIELD	Title II AEL	X	X	X	X	X	X	X	X
EDD	Title III Wagner-Peyser					X	X	X	X
DOR	Title IV Voc Rehab	X	X	X		X	X	X	X
EDD	TAA					X	X	X	X
EDD	Jobs for Veterans State Grant					X	X	X	X
EDD	UI					X			
DHS	CalWORKS					X		X	X
KHSD	Perkins Post-2nd	X	X	X		X	X	X	X
BC	Perkins Post-2nd					X	X	X	X
TC	Perkins Post-2nd					X	X	X	X
CCCC	Perkins Post-2nd					X	X	X	X
SER Jobs	Title V Older Americans Act					X	X	X	X
CAPK	CSBG					X			
HACK	E&T under HUD					X	X	X	X
LCCL	Second Chance Act	X				X	X	X	X

*Job Search Assistance (Resource Room)

- CIMC provides these services through its Eastern Sierra Field Office

BASIC CAREER SERVICES		Intake	Labor Exchg, JSA*	Referral One-Stop Partner	Labor Market Info	Performance & Cost Info	Support Service Info	UI Info	Financial Aid Info
Agency	Title								
Inyo	Title I(B) Ad/DW/Y	X	X	X				X	
Mono	Title I(B) Ad/DW/Y	X	X	X	X	X	X	X	X
ETR	Title I(B) Adult	X	X	X	X	X	X	X	X
ETR	Title I(B) DW	X	X	X	X	X	X	X	X
ETR	Title I(B) Youth	X	X	X	X	X	X	X	X
None	Title I(D)167 MSFW								
Job Corps	Title I(C) Job Corps	X	X	X	X	X	X	X	X
None	Title I(D)171 YouthBuild								
CIMC	Title I(D)166 Native American	X	X	X	X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X	X	X	X		X
DJTUHS	Title II AEL	X	X	X	X	X	X	X	X
TUSD	Title II AEL								
MUSD	Title II AEL	X	X	X	X		X	X	X
WUHS	Title II AEL	X		X			X		
FIELD	Title II AEL								
EDD	Title III Wagner-Peyser		X	X	X		X	X	
DOR	Title IV Voc Rehab	X		X	X	X	X		
EDD	TAA	X	X	X	X		X	X	X
EDD	Jobs for Veterans State Grant	X	X	X	X		X	X	
EDD	UI							X	
KCDHS	CalWORKS	X	X	X			X		
KHSD	Perkins Post-2nd	X	X	X	X	X	X		X
BC	Perkins Post-2nd		X	X	X	X	X		assist
TC	Perkins Post-2nd	X	X	X	X	X	X	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X	X		X
SER Jobs	Title V Older Americans Act	X		X	X		X		
CAPK	CSBG						X		
HACK	E&T under HUD			X			X		assist
LCCL	Second Chance Act	X		X	X	X	X		X

*Job Search Assistance (Resource Room)

- CIMC provides these services through its Eastern Sierra Field Office

INDIVIDUAL CAREER SERVICES		Compre- hensive Assess*	Career Plan Counsel	IEP or IPE**	Short Term Pre-Voca tional***
Agency	Title				
Inyo	Title I(B) Ad/DW/Y				
Mono	Title I(B) Ad/DW/Y	CASAS	X	IEP	
ETR	Title I(B) Adult	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) DW	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) Youth	CASAS, WorkKeys	X	IEP	
None	Title I(D)167 MSFW				
Job Corps	Title I(C) Job Corps	TABE	X	IEP	X
None	Title I(D)171 YouthBuild				
CIMC	Title I(D)166 Native American	COPSystem	X	X	X
KHSD	Title II Ad Educ Liter	CASAS	X	X	X
DJTUHS	Title II AEL	CASAS	X		X
TUSD	Title II AEL	CASAS			
MUSD	Title II AFL	CASAS	X	IEP	X
WUHS	Title II AFL	CASAS	X		
FIELD	Title II AEL	CASAS	X	X	X
EDD	Title III Wagner-Peyser		X	X	
DOR	Title IV Voc Rehab	Fosters/Psych	X	IPE	Youth
EDD	TAA		X	Agency Plan	X
EDD	Jobs for Veterans State Grant		X	X	
EDD	UI				
DHS	CalWORKS	Fosters	X	X	X
KHSD	Perkins Post-2nd	CASAS	X	X	X
BC	Perkins Post-2nd	WorkKeys 4 BC Students	X	X	X/Gen Pop
TC	Perkins Post-2nd	WorkKeys	X		X
CCCC	Perkins Post-2nd	CASAS	X	X	X
SER Jobs	Title V Older Americans Act	TABE	X	IEP	Job Training
CAPK	CSBG				
HACK	E&T under HUD			X (ITSP)	Refer
LCCL	Second Chance Act	INSIT Assessment	X		X

IDIVIDUAL CAREER SERVICES		Intern-/ Externship WEX	Out-of-Area Job Search	Finan- cial Literacy	Access or teach ESL	Workforce Prep Title II Ad Educ Lit****
Agency	Title					
Inyo	Title I(B) Ad/DW/Y		X			X
Mono	Title I(B) Ad/DW/Y		X	X		X
ETR	Title I(B) Adult	contract out				
ETR	Title I(B) DW	contract out				
ETR	Title I(B) Youth	contract out		X		
None	Title I(D)167 MSFW					
Job Corps	Title I(C) Job Corps	X	X	X	X	X
None	Title I(D)171 YouthBuild					
CIMC	Title I(D)166 Native American	X	X	X		X
KHSD	Title II Ad Educ Liter	X			ESL	X
DJTUHS	Title II AEL	X		X	X	X
TUSD	Title II AEL				ESL	
MUSD	Title II AEL		X		ESL	X
WUHS	Title II AEL				X	X
FIELD	Title II AEL	X		X	ELD	X
EDD	Title III Wagner-Peyser		X		Refer	Refer
DOR	Title IV Voc Rehab	X		X		
EDD	TAA	X	X	X	Refer	Refer
EDD	Jobs for Veterans State Grant		X			Refer
EDD	UI					
DHS	CalWORKS	X		X		
KHSD	Perkins Post-2nd	X		X	X	X
BC	Perkins Post-2nd	X	X	X	X	X
TC	Perkins Post-2nd	X	X	Fin.Aid.Counsel	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X
SER Jobs	Title V Older Americans Act				Refer	Refer
CAPK	CSBG				Refer	Refer
HACK	E&T under HUD	X				
LCCL	Second Chance Act					

*Assessment: CASAS, WorkKeys

**Individual Employment Plan or Individual Plan for Employment

***Develop skills: Learning; communication; interviewing; personal maintenance; punctuality; professional conduct; prep unsubsidized employment or training (soft skills)

****Acquire skills: basic academic; critical thinking; digital literacy; self-management; teamwork; utilize resources & information; understanding systems; acquire skills to successfully transition into and complete post secondary education or training and employment

- CIMC provides these services through its Eastern Sierra Field Office

- CAPK provides these services to Opportunity Youth in Bakersfield and Shafter as funding is available

The above-referenced local agencies are the AJCC partners located in the Local Workforce Development Area (LWDA) which will provide access to programs, activities, and services, including virtual access when face-to-face interaction may endanger the health and safety of system users and staff. Services will also be offered at a comprehensive one-stop center within the LWDA. Attached hereto and incorporated herein as Exhibit "A" is the system map which identifies the locations of every comprehensive, affiliate and specialized AJCC within the LWDA.

Article IV. Phases of the MOU Development

The MOU development process took place in four phases. MOU Phase I addressed service coordination and collaboration amongst the AJCC Partners. MOU Phase II addressed how to function and fiscally sustain the unified system described in MOU Phase I through the use of resource sharing and joint infrastructure costs for the Comprehensive AJCC One-Stop Centers. MOU Phase II – Affiliate and Specialized AJCCs addressed how to function and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs for the Affiliate and Specialized AJCC One-Stop Centers. KIM WDB MOU and KIM WDB MOU 2 consolidated all of the above-referenced MOUs and addressed how to function and fiscally sustain the unified system described in through the use of resource sharing and joint infrastructure costs for the Comprehensive, Affiliate and Specialized AJCC One-Stop Centers.

For this MOU, the KIM WDB has updated and renewed the KIM WDB MOU that addresses shared customers, services and costs.

Article V. Local AJCC One-Stop Delivery System

The purpose of the AJCC One-Stop delivery system is to bring together workforce development, education and other resource services in a seamless, customer-focused network of providers, thereby enhancing customer access. The goal is to improve long-term employment outcomes for individuals receiving assistance. The AJCC Partners administer separately funded programs as a set of integrated streamlined services to customers.

The KIM WDB manages nine (9) AJCCs throughout Kern, Inyo and Mono Counties. The KIM WDA has one (1) Comprehensive, six (6) Affiliate, and two (2) Specialized AJCCs, also known as One-Stop Centers that are designed to provide a full range of assistance to job seekers and businesses. Many of these AJCCs were established under the Workforce Investment Act of 1998 and continued by the Workforce Innovation and Opportunity Act.

A. Comprehensive AJCC One-Stop Centers

This one (1) Comprehensive AJCC One-Stop Center in the KIM WDA is located as follows:

- a. Southeast Bakersfield AJCC (SE-AJCC) is located at 1600 E. Belle Terrace in Bakersfield, California. The SE-AJCC consists of four (4) colocated AJCC Partners.

B. Affiliate AJCC One-Stop Centers

These six (6) Affiliate AJCC One-Stop Centers in the KIM WDA are located as follows:

- a. Oildale AJCC (AJCC - Oildale) is located at 1129 Olive Drive, Suite H, in Bakersfield, Kern County, California. The AJCC – Oildale consists of one (1) AJCC Partner, including and limited to, Employers' Training Resource.
- b. Lake Isabella AJCC (AJCC – Lake Isabella) is located at 5540 Lake Isabella Boulevard, Suite E-3 in Lake Isabella, Kern County, California. The AJCC – Lake Isabella consists of one (1) AJCC Partner, including and limited to, ETR.
- c. Ridgecrest AJCC (Ridgecrest-AJCC) is located at 540 Perdew Avenue, Suite B2, in Ridgecrest, California. The Ridgecrest-AJCC consists of two (2) colocated AJCC partners. EDD and DOR are providing virtual service delivery.
- d. Walker AJCC (AJCC – Walker) is located at 107384 Highway 395 in Walker, Mono County, California. The AJCC – Walker consists of one (1) AJCC Partner, including and limited to, Mono County Health and Human Services which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and services.
- e. Mammoth Lakes AJCC (AJCC – Mammoth Lakes) is located at 1290 Tavern Toad, Suite 229 in Mammoth Lakes, Mono County, California. The AJCC – Mammoth Lakes consists of one (1) AJCC Partner, including and limited to, Mono County Health and Human Services which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and services.
- f. Inyo AJCC (AJCC - Inyo) is located at 1360 N. Main Street in Bishop, Inyo County, California. The AJCC – Inyo consists of one (1) AJCC Partner, including and limited to, Inyo County Department of Health and Human Services which receives monies from ETR to perform Title I (B) Adult and Dislocated Worker program and services.

C. Specialized AJCC One-Stop Centers

The KIM WDB has established two (2) Specialized One-Stop Centers in the WDA. One of the specialized One-Stop centers was formally located at the Beale Library and named EPIC@The Beale. The EPIC@The Beale has moved and is no longer associated with the Beale Library. The name has been modified to the EPIC to reflect this change and specializes in targeting Opportunity Youth, formally referred to as Disconnected Youth. The other specialized AJCC One-Stop center was formally named the Back-to-Work Center, but has been relocated and renamed the Business Center which was established specifically to respond to a large localized layoffs. Kern County has seen significant layoffs in a variety of industries over the years, particularly during the recent COVID pandemic. These specialized AJCC one-stop centers do not

provide access to every required Partner, but have a way to make referrals to AJCC Partners in the comprehensive, affiliate and specialized AJCC One-Stop centers. The specialized one-stop centers have access to the referral system to make sure that services were provided after the referral. Attached hereto and incorporated herein as Exhibit "B" is the Referral Chart which identifies the referral process of the AJCC within the LWDA. These specialized AJCC one-stop centers serve the needs of Kern County by providing dedicated locations where (i) rapid response and layoff aversion activities can be facilitated concurrently with services for re-connecting dislocated workers with opportunities for employment, and (ii) young people can find the support they need to be successful. These two (2) Specialized AJCC One-Stop Centers are located as follows:

- a. Business Center AJCC (AJCC – Business Center) is located at 1129 Olive Drive, Suites C & D, in Bakersfield, Kern County, California. The AJCC – Business Center consists of one (1) AJCC Partner, including and limited to, ETR.
- b. EPIC AJCC (AJCC – EPIC) is located at 2211 H Street, in Bakersfield, Kern County. The AJCC – EPIC consists of one (1) AJCC Partner, including and limited to, ETR.

Article VI. Terms and Conditions

A. AJCC Partner Services:

At a minimum, the AJCC Partners will make the below services available, as applicable to the program, consistent with and coordinated via the Comprehensive AJCC One-Stop Centers. Additional WIOA services may be provided on a case-by-case basis and with the approval of the KIM WDB.

BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Serve as a single point of contact for businesses, responding to all requests in a timely manner	Provide information and services related to Unemployment Insurance taxes and claims	Assist with disability and communication accommodations, including job coaches
Conduct outreach regarding Local workforce system's services and products	Conduct on-site Rapid Response activities regarding closures and downsizings; and Layoff aversion	Develop On-the-Job Training (OJT) contracts, incumbent worker contracts, or pay-for-performance contract strategies
Provide access to labor market information	Provide customized recruitment and job applicant screening, assessment and referral services	Provide employer and industry cluster-driven Occupational Skills Training through Individual Training Accounts with eligible training providers

BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Assist with the interpretation of labor market information	Conduct job fairs	Develop customized training opportunities to meet specific employer and/or industry cluster needs
Use of one-stop center facilities for recruiting and interviewing job applicants	Consult on human resources issues	Coordinate with employers to develop and implement layoff aversion strategies
Post job vacancies in the state labor exchange system and take and fill job orders	Provide information regarding disability awareness issues	Provide incumbent worker upgrade training through various modalities
BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Provide information regarding workforce development initiatives and programs	Provide information regarding assistive technology and communication accommodations	Develop, convene, or implement industry or sector partnerships

JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Outreach, intake and orientation to the information, services, programs, tools and resources available through the Local workforce system	Comprehensive and specialized assessments of skills levels and service needs	Occupational skills training through Individual Training Accounts (ITAs)
Initial assessments of skill level(s), aptitudes, abilities and supportive service needs	Development of an individual employment plan to identify employment goals, appropriate achievement objectives, and appropriate combination of services for	Adult education and literacy activities, including English language acquisition (ELA), provided in combination with the training services described above

	the customer to achieve the employment goals	
Job search and placement assistance (including provision of information on in-demand industry sectors and occupations and non-traditional employment)	Referral to training services	On-the-Job Training (OJT)
Access to employment opportunity and labor market information	Group counseling	Incumbent Worker Training
Performance information and program costs for eligible providers of training, education, and workforce services	Literacy activities related to work readiness	Programs that combine workplace training with related instruction which may include cooperative education
Information on performance of the local workforce system	Individual counseling and career planning	Training programs operated by the private sector
JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Information on the availability of supportive services and referral to such, as appropriate	Case management for customers seeking training services; individual in and out of area job search, referral and placement assistance	Skill upgrading and retraining
Information and meaningful assistance on Unemployment Insurance claim filing	Work experience, transitional jobs, registered apprenticeships, and internships	Entrepreneurial training
Determination of potential eligibility for workforce Partner services, programs, and referral(s)	Workforce preparation services (e.g., development of learning skills, punctuality, communication skills, interviewing skills, personal maintenance, literacy skills, financial literacy skills, and professional conduct) to prepare individuals for unsubsidized employment or training	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training

Information and assistance in applying for financial aid for training and education programs not provided under WIOA	Post-employment follow-up services and support	Other training services as determined by the workforce partner's governing rules
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YOUTH SERVICES	
Tutoring, study skills training, instruction, and evidence based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential.	Alternative secondary school services, or dropout recovery services, as appropriate.

YOUTH SERVICES	
Paid and unpaid work experiences that have as a component academic and occupational education, which may include: Summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and on-the-job training opportunities.	Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved.
Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.	Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
Supportive services.	Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 month.
Follow-up services for not less than 12 months after the completion of participation, as appropriate.	Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
Financial literacy education.	Entrepreneurial skills training.
Services that provide labor market and	Activities that help youth prepare for and

employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	transition to postsecondary education and training.
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B. Training Services

Through the AJCC One-Stop system, individuals interested in training will be evaluated by ETR, Client Services Division, or its subgrantee(s) to determine whether or not they are in need of training, and if they possess the skills and qualifications needed to participate successfully in the training program in which they express an interest. Training services must be directly linked to occupations that are in demand in the local area or in another area to which the individual receiving services is willing to relocate.

Training Services include, but are not limited to, the following:

1. Occupational skills training, including training for nontraditional employment;
2. On-the-job training (OJT);
3. Incumbent worker training;
4. Programs that combine workplace training with related instruction, which may include cooperative education programs;
5. Training programs operated by the private sector;
6. Skills upgrading and retraining;
7. Entrepreneurial training;
8. Transitional jobs (Work Experience);
9. Job readiness training provided in combination with another training service.
10. Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with another training service;
11. Customized Job Training (CJT) conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training; and/or
12. Other trainings available through the AJCC Partners.

C. Follow-up Services

Counseling is available by any of the AJCC Partners for the workplace for Adult, Dislocated Workers and Youth participants in workforce development activities who are placed in unsubsidized employment for up to twelve (12) months after the first day of employment.

D. Commitment to Equity, Inclusion and Diversity

All AJCC Partners recognize and understand the diverse nature of the residents of Kern, Inyo and

Mono Counties. As services are provided, the partnerships will be working toward increasing equity and inclusion of underrepresented groups. In addition, all AJCC Partners shall ensure the provision of workforce and education services that recognize historically unserved or underserved communities, including African-American, Latinx, Indigenous peoples, and other persons of color, immigrants, refugees, people with disabilities, LGBTQ+ (lesbian, gay, bisexual, transgender, and queer), and others who experience systemic barriers in the labor force. The AJCC partner shall not unlawfully discriminate, harass or allow harassment against any employee, applicant for employment or AJCC applicant due to sex, gender, race, color, ancestry, religion, national origin, military or veteran status, physical disability, mental disability, medical condition(s), genetic information, age, sexual orientation, gender identity or expression, or marital status. Each AJCC partner agrees to comply with the provisions of the Fair Employment and Housing Act (Cal. Gov. Code § 12990) and related regulations.

E. Access for Individuals with Barriers to Employment

All AJCC Partners agree to prioritize services as outlined under WIOA for adult and dislocated worker and for individuals with barriers to employment. The AJCC Partners agree that "Access" to programs and services means having:

1. Program staff physically present at the location;
2. Having AJCC Partner program staff physically present that are trained to provide information to customers about the programs, services, and activities available through AJCC Partner programs;
3. When available, providing direct linkage through technology (virtually) to program staff who can provide meaningful information and/or services; and/or
4. Providing access to adults with barriers to employment including those with the following barriers as defined in WIOA: displaced homemakers; Indians, Alaskan Natives and Native Hawaiians; individuals with disabilities including youth with disabilities; older individuals; ex-offenders; homeless individuals; youth who are in or have aged out of the foster care system; individuals who are English language learners, individuals with low levels of literacy and individuals facing cultural barriers; eligible migrant and seasonal farmworkers; individuals within two years of exhausting lifetime eligibility under TANF; single parents to include single pregnant women; and long-term unemployed individuals.

AJCC Partners commit to offer priority of services to recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds. Priority of service status is established at the time of eligibility determination and does not change during the period of participation. Priority does not apply to the dislocated worker population.

Veterans and eligible spouses continue to receive priority of service among all eligible individuals; however, they must meet the WIOA adult program eligibility criteria and meet the criteria under WIOA Section 134(c)(3)(E).

“Direct linkage” means providing direct connection at the AJCC one-stop, within a timely manner, by phone, in person or through a real-time Web-based communication to a program staff member who can provide program information or services to the customer.

Services provided through technology must be meaningful, available in a timely manner and not simply a referral to additional services at a later date or time.

The KIM WDB will ensure that information on the availability of basic career services is accessible at all AJCC one-stop physical locations and access points, including electronic access points, regardless of where individuals initially enter the local one-stop system.

The AJCC Partners agree that:

- i. “Registration” is the point at which information that is used in performance information (Core programs, i.e. Title I-IV) begins to be collected.
- ii. “Participation” is the point at which the customer has been determined eligible for program services and has received or is receiving a WIOA service, such as individual career services, and is the point at which they will be included in the performance calculation for the primary indicator.
- iii. The difference between registration and participation: Individuals who are primarily seeking information are not treated as participants and their self-service or informational search (service) requires no registration. When a customer seeks more than minimal assistance from staff in taking the next steps towards self-sufficient employment, the person must be registered and eligibility must be determined.

F. Methods for Referring Customers

The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. The KIM WDB and AJCC Partners developed a flow chart to describe the referral system which is attached hereto and incorporated herein as Exhibit “B”. In order to facilitate such a system, AJCC Partners agree to:

1. Familiarize themselves with the basic eligibility and participation requirements, as well as with the available services and benefits offered, for each of the Partners’ programs represented in the KIM WDA’s AJCC Network,
2. Develop materials summarizing their program requirements and making them available for AJCC Partners and customers,
3. Develop and utilize common intake, eligibility determination, assessment, and registration forms,

4. Provide substantive referrals – in accordance with the AJCC Referral Policy – to customers who are eligible for supplemental and complementary services and benefits under AJCC Partner programs,
5. Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys,
6. Commit to robust and ongoing communication required for an effective referral process, and
7. Commit to actively following-up on the results of referrals and assuring that AJCC Partner resources are being leveraged at an optimal level.

G. Shared Technology and System Security

1. AJCC Partners agree that the use of high-quality, integrated data is essential to inform decisions made by policymakers, employers, and job seekers. Additionally, it is vital to develop and maintain an integrated case management system, as appropriate, that informs customer service throughout customers' interaction with the integrated system and allows information collected from customers at intake to be captured once. AJCC Partners further agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in Federal and State privacy laws.
2. AJCC Partners acknowledge that the execution of this MOU, by itself, does not function to satisfy all of these requirements.
3. All data, including customer PII, collected, used, and disclosed by AJCC Partners will be subject to the following:
 - a. Customer PII will be properly secured in accordance with the Local WDB's policies and procedures regarding the safeguarding of PII.
 - b. The collection, use, and disclosure of customer education records, and the PII contained therein, as defined under FERPA, shall comply with FERPA and applicable State privacy laws.
 - c. All confidential data contained in Unemployment Insurance (UI) wage records must be protected in accordance with the requirements set forth in 20 CFR part 603.
 - d. All personal information contained in Vehicle Registration (VR) records must be protected in accordance with the requirements set forth in 34 CFR 361.38.

- e. Customer data may be shared with other programs, for those programs' purposes, within the AJCC network only after the informed written consent of the individual has been obtained, where required.
- f. Customer data will be kept confidential, consistent with Federal and State privacy laws and regulations.
- g. All data exchange activity will be conducted in machine readable format, such as HTML or PDF, for example, and in compliance with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794 (d)).
- h. The Comprehensive AJCC One-Stop Center and staff of AJCC Partners will be trained in the protection, use, and disclosure requirements governing PII and any other confidential data for all applicable programs, including FERPA-protected education records, confidential information in UI records, and personal information in VR records.

Article VII. Roles and Responsibilities of AJCC Partners

- A. The AJCC Partners to this agreement will work closely together to ensure that the Comprehensive AJCC One-Stop Center is a high performing work place with staff who will ensure quality of service.
 - 1. All AJCC Partners to this Agreement shall comply with the following:
 - a. Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016),
 - b. Title VI of the Civil Rights Act of 1964 (Public Law 88-352),
 - c. Section 504 of the Rehabilitation Act of 1973, as amended,
 - d. The Americans with Disabilities Act of 1990 (Public Law 101-336),
 - e. The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor,
 - f. Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188,
 - g. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99),

- h. Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38),
 - i. The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603),
 - j. The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination,
 - k. All amendments to each, and
 - l. All requirements imposed by the regulations issued pursuant to these acts.
2. Additionally, all AJCC Partners shall:
- a. Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the AJCC Partner Services section above,
 - b. Agree that the provisions contained herein are made subject to all applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of records, and other confidential information relating to customers,
 - c. Agree that all equipment and furniture purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement,
 - d. Commit to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement,
 - e. When applicable, shall include "A proud partner of the American Job Center of California" on any products, programs, activities, services, facilities, and materials used by the combined AJCC partnership of the one-stop system, and

- f. Promote system integration to the maximum extent feasible through:
 - i. Effective communication, information sharing to the extent allowed by state or federal laws, and collaboration with the One-Stop Operator and/or AJCC Partners,
 - ii. Joint planning, policy development, and system design processes,
 - iii. Commitment to the joint mission, vision, goals, strategies, and performance measures,
 - iv. The design and use of common intake, assessment, referral, and case management processes,
 - v. The use of common and/or linked data management systems and data sharing methods, including, Management Information System (MIS) CalJOBS and/or Cal-E Grants, as appropriate and/or allowable under the AJCC Partner's state and/or federal funding,
 - vi. Leveraging of resources, including other public agency and non-profit organization services,
 - vii. Making reasonable efforts to participate in a continuous improvement process designed to boost outcomes and increase customer satisfaction,
 - viii. Making reasonable efforts to participate in regularly scheduled Partner meetings to exchange information in support of the MOU and encourage program and staff integration, and
 - ix. Collaborating and partnering in grants that benefit the LWDA.

Article VIII. Roles and Responsibilities of the KIM WDB

- A. The KIM WDB ensures the workforce-related needs of employers, workers, and job seekers in the KIM WDA are met, to the maximum extent possible with available resources. The KIM WDB will, at a minimum:
 - a. In collaboration and partnership with the CLEO and other applicable AJCC Partners within the planning area, develop the strategic local vision, goals, objectives, and workforce-related policies,
 - b. In cooperation with the CLEO, design and approve the AJCC Network structure. This includes, but is not limited to: adequate, sufficient, and

accessible AJCC Network for all employers, workers, and job seekers,

- c. Provide sufficient types of providers of career and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities),
- d. In collaboration with the CLEO, designate through a competitive process, procure, oversee, monitor, implement corrective action, and, if applicable, terminate the One-Stop Operator,
- e. Determine the role and responsibilities of the One-Stop Operator, and
- f. Review and evaluate performance of the One-Stop Operator.

Article IX. Roles and Responsibilities of the One-Stop Operator

A. The One-Stop Operator's roles and responsibilities include the following:

- 1. In conjunction with ETR's oversight and designated administrative staff at ETR, the One-Stop Operator will coordinate the implementation of this MOU, which includes, resource sharing and Infrastructure Funding Agreements (IFA);
- 2. The convening and facilitation of monthly WIOA partner meetings that focus on systems alignment, process improvement and building value added collaboration amongst system partners. Attendance and participation may be through any suitable modality, including: Microsoft Teams, telephonic conference calls, in-person or through some other readily available/adequate conferencing medium;
- 3. The convening and facilitation of monthly WIOA partner meetings that focus on operations, coordination and collaboration amongst system partners. Attendance and participation may be through any suitable modality, including: Microsoft Teams, telephonic conference calls, in-person or through some other readily available/adequate conferencing medium;
- 4. Act as a liaison between the KIM Workforce Development Board (WDB) and the WIOA partners and as such shall be required to submit a written report to the Chief Workforce Development Officer (Director) of Kern County Employers' Training Resource identifying the services being provided by the Consultant and any progress and/or developments thereof a minimum of ten (10) business days prior to the KIM Workforce Development Board (WDB)'s quarterly Executive Committee meetings and quarterly KIM WDB meetings, and to attend said meetings in order to orally present the content contained in each written report.

There are quarterly KIM WDB's Executive Committee and KIM WDB meetings;

5. Perform customer satisfaction surveys for all colocated WIOA Partners at the comprehensive AJCC one-stop center(s), and on a quarterly basis, submit a written report detailing the results of said surveys to the Chief Workforce Development Officer (Director) of Kern County Employers' Training Resource, a minimum of ten (10) days prior to the KIM WDB's Executive Committee meetings and KIM WDB's meetings, and attend said meetings in order to orally present the content contained in said written report;
 6. Implement policies and procedures established by the KIM Workforce Development Board;
 7. Report to the KIM Workforce Development Board on operations, performance, and continuous improvement recommendations; and
 8. Any other assigned duties consistent with the WIOA and related regulations, directives, policies procedures and amendments issued pursuant thereto.
- B. In accordance with WIOA, the One-Stop Operator shall not perform the following functions:
1. Convene system stakeholders to assist in the development of the local plan;
 2. Prepare and submit local plans (as required under sec. 107 of WIOA);
 3. Be responsible for oversight of itself;
 4. Manage or significantly participate in the competitive selection process for one-stop operators;
 5. Select or terminate one-stop operator, career services, and youth providers;
 6. Negotiate local performance accountability measures; and/or
 7. Develop and submit budget for activities of the KIM WDB.

Article X. Outreach

The KIM WDB and its AJCC Partners will develop and implement a strategic outreach plan that will include, at a minimum the following:

- a. Specific steps to be taken by each AJCC Partner,
- b. An outreach and recruitment plan to the region's job seekers, including targeted efforts for populations most at-risk or most in need,
- c. An outreach and recruitment plan for out-of-school youth,
- d. Sector strategies and career pathways,
- e. Connections to registered apprenticeship,
- f. Regular use of social media, and
- g. Clear objectives and expected outcomes.

Article XI. Accessibility

Accessibility to the services provided by the Comprehensive, Affiliate and/or Specialized AJCC One-Stop Centers (collectively, referred to as "AJCC One-Stop Centers") and all AJCC Partners are essential to meeting the requirements and goals of the KIM WDB. Job seekers and businesses must be able to access all information relevant to them through visits to physical locations, as well as, in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law.

- A. **Physical Accessibility.** The Comprehensive One-Stop Operator and colocated AJCC Partners shall ensure that AJCC One-Stop Centers will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor and will meet the requirements as contained in Section 188 of the WIOA and the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule December 2, 2016) and the Americans with Disabilities Act (ADA). The AJCC One-Stop Centers may close if local or state government deems such action to be necessary for public safety.
- B. **Virtual Accessibility.** The KIM WDB will work with the California Workforce Development Board (CWDB) and the Employment Development Department to ensure that job seekers and businesses have access to the same information online as they do in a physical facility through Cal-E Grants and/or CalJOBSSM. Information must be clearly marked and compliant with Section 508 of the U.S. Department of Health and Human Services code. AJCC Partners will comply with the Plain Writing Act of 2010 which requires that federal agencies use "clear Government communication that the public can understand and use" and all information kept virtually will be updated regularly to ensure dissemination of correct information. The AJCC Partners will maintain their own web presence via a website and agree to post content about other AJCC Partners on their own website when applicable, as an in-kind contribution to the AJCC Network.

- C. Communication Accessibility. Communications access, for purposes of this MOU, means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All AJCC Partners agree that they will provide accommodations for individuals who have communication challenges, including, but not limited to, individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments.
- D. Programmatic Accessibility. All AJCC Partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law. AJCC Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. AJCC Partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues. All AJCC Partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all AJCC programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, the colocated AJCC Partners agree that their staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter, including an American Sign Language (ASL) interpreter will be provided in real time or, if not available, within two (2) business days after a request is made by an AJCC Partner for any customer with a language or hearing barrier. Per current policy, the requesting AJCC Partner shall be responsible for paying for the costs associated with providing an interpreter. Assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices shall be available to ensure physical and programmatic accessibility within the AJCC Network. Due to the limited space in the Comprehensive AJCC One-Stop Center, the colocated AJCC Partners agree to share in the costs of a cubicle at the Comprehensive AJCC One-Stop Center to allow the necessary privacy for people with disabilities to use certain assistive devices and equipment, including, but not limited to, Sorenson Communications' ntouch® VP2.

Article XII. Administrative and Operations Management - Day to Day Operations

The AJCC Coordinator, appointed by the consortium of AJCC Partners, coordinates the activities for the AJCC, including resolving the day-to-day operational issues. The AJCC Coordinator will work with designated AJCC Partner manager(s) and supervisor(s) to ensure operational success.

The day-to-day supervision of staff assigned to the AJCCs will be the responsibility of the site supervisor(s). The original employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and the management of the original employer.

The office hours for the staff at the AJCC will be established by the site supervisor(s) and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the AJCC Partners at the beginning of each fiscal year.

Each AJCC Partner shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsible and save all other AJCC Partners harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

Article XIII. Press Releases and Communications

- A. All AJCC Partners shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU.
- B. Participation of each AJCC Partner in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other AJCC Partners, in all communications, each AJCC Partner shall make specific reference to all other Partners.

Article XIV. Resource Sharing/Infrastructure Funding

- A. KIM AJCC Resource Sharing/Infrastructure Requirements.
 - 1. WIOA 121(c)(A)(ii) requires that the funding arrangements for services and operating costs of the KIM service delivery system must be described in this MOU.
 - 2. The methodologies described herein must be allowable under each AJCC Partner's respective program and under all applicable federal and state laws and regulations, including the Office of Management and Budget (OMB) Circulars applicable to each AJCC Partner's type of organization. The MOU is required to identify:
 - a. The shared KIM AJCC costs.
 - b. The methodologies that will be used to determine each AJCC Partner's fair share of the KIM AJCC costs.
 - c. The methodologies that will be used to allocate each AJCC Partner's fair share of the costs across specific cost categories.

- d. The method(s) each AJCC Partner will use to fund its fair share of the shared costs, which may include cash contributions, contributions of staff time, equipment, and/or other resources, or in-kind contributions from a third party.
3. The colocated AJCC Partners met to discuss apportionment of infrastructure costs on a pro rata share basis and agreed upon three methodologies to determine infrastructure costs, as follows:
- (i) Exclusive Area: Space available to and occupied exclusively by one colocated AJCC Partner;
 - (ii) Shared Area: Space available to and occupied by two or more colocated AJCC Partners; and
 - (iii) Common Area: All areas of the Property other than the space available to and occupied exclusively by one colocated AJCC Partner or space shared by two or more colocated AJCC Partners that is used for the benefit of all colocated AJCC Partners, including, but not limited to, kitchen, bathrooms, storage areas, Resource Room, computer room, passageways, hallways, and similar areas. Such an approach incorporates a reasonable, and equitable apportionment of the one-stop infrastructure costs.
4. The State requires each and every Comprehensive, Affiliate and Specialized AJCC One-Stop Centers to be independently and objectively evaluated every three (3) years to ensure that the LWDA has a network of high-quality and effective AJCCs (WIOA Section 121(g)). The last evaluation was completed on October 30, 2024 (EDD Directive WSD20-8). There are two levels of AJCC certification for the Comprehensive AJCC One-Stop Center which are: AJCC Certification Baseline Criteria Matrix and AJCC Certification Indicator Assessment. The AJCC Certification Baseline Criteria Matrix is intended to ensure that the AJCC is in compliance with key WIOA statutory and regulatory requirements. The AJCC Certification Indicator Assessment identifies where an AJCC may be exceeding quality expectations, as well as areas where improvement(s) is/are needed. The colocated AJCC Partners agree that in order to meet the AJCC Certification Baseline Criteria Matrix and/or AJCC Certification Indicator Assessment for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the LWDA, colocated AJCC Partners must perform certain infrastructure purchases during each fiscal year. The infrastructure purchases for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers, include and are limited to, exterior signage, assistive technology devices to ensure equal access and opportunities for individuals with disabilities, and new computers and upgrading computer software in the Resource Room. This list is not exhaustive and is intended as a guide. Additional equipment purchases identified by any of the colocated AJCC

Partners will be made with the consent and approval of all of the colocated AJCC Partners. In accordance with the WIOA and Employment Development Department Directive WSD23-05, each Local Workforce Development Board must create a Continuous Improvement Plan for each comprehensive, affiliate and specialized America's Job Center of California One-Stop Centers in their local workforce development area (LWDA). The Continuous Improvement Plans were derived from the AJCC Certification Indicator Assessments that were based upon the recommendations and evaluations made by the Ad-Hoc Committee, consisting of four (4) KIM WDB's Executive Committee members. According to the Directive, the KIM WDB attested to the development of the Continuous Improvement Plans with targeted completion dates for all of the AJCCs. The development of the Continuous Improvement Plans has been completed by the due date of December 31, 2024, and the continuous improvements provided in each plan are in the process of being completed.

B. Network of Comprehensive AJCCs.

1. Each AJCC Partner that carries out a program or activities within a Comprehensive AJCC One-Stop Center must use a portion of the funds available for their program and activities to help maintain the One-Stop Delivery System, including proportional payment of the Infrastructure Costs of the Comprehensive AJCC One-Stop Center.
 - a. If it has been determined that a AJCC Partner is receiving a benefit from the Comprehensive AJCC One-Stop Center, the amount of funds each AJCC Partner is required to contribute must be based on their proportionate use of the Comprehensive AJCC One-Stop Center.
 - b. The amount to be paid by the AJCC Partner for its proportionate share must be in compliance with the federal statute authorizing its program and Uniform Guidance.
 - c. All non-colocated AJCC Partners shall pay their proportionate share of infrastructure costs as soon as sufficient data becomes available to make such a determination.
 - e. WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.
 - f. The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a One-Stop

system doing business as the AJCC.

Article XV. Indemnification

All Parties to this MOU recognize the Partnership consists of various levels of government, not-for-profit, and for-profit entities. The Parties acknowledge the KIM WDB and AJCC One-Stop Operator have no responsibility and/or liability for any negligent actions of any of the other AJCC Partners and its employees, agents, and/or assignees. Likewise, the AJCC Partners have no responsibility and/or liability for any negligent actions of the KIM WDB and AJCC One-Stop Operator and its employees, agents, and/or assignees.

Article XVI. Termination

The AJCC Partners understand that implementation of the AJCC system is dependent on the good faith effort of every AJCC Partner to work together to improve services to the community. The AJCC Partners also agree that this is a project where different ways of working together and providing services are being tried. This MOU will remain in effect until the end date specified in the Effective Period as indicated in Article XVIII below, unless:

- a. All Parties mutually agree to terminate this MOU prior to the end date.
- b. Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to MOU due to lack of funding shall notify the other Parties as soon as the party has knowledge that funds may be unavailable for the continuation of activities under this MOU.
- c. WIOA is repealed or superseded by subsequent federal law.
- d. Local area designation is changed under WIOA.
- e. A party breaches any provision of this MOU and such breach is not cured within thirty (30) days after receiving written notice from the Chair of the KIM WDB (or designee) specifying such breach in reasonable detail. In such event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

In the event of termination, the Parties to this MOU must convene within thirty (30) days after the breach of the MOU to discuss the formation of the successor MOU. At that time, allocated costs must be addressed and agreed to by the Parties.

Any party may request to terminate its inclusion in this MOU by following the modification process identified in Article XIX and XXVII below.

Article XVII. Grievances and Complaints Procedure

The AJCC Partners agree to establish and maintain a procedure for grievances and complaints

as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and AJCC Partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The AJCC Partners further agree to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

In addition, the AJCC Partners will offer the best customer service possible by attempting to resolve customer issues as quickly as possible. If AJCC Partner's staff is not able to resolve the issue, they should bring the customer's issue to the attention of their supervisor or an AJCC Partner's supervisor at their location. If the supervisor is not able to resolve the issue, the next highest level employee (i.e., CAO Manager or equivalent position) may be asked to assist. After those attempts to resolve an issue for the customer are made, the customer may still not be satisfied. Filing a formal complaint/grievance is the final step in good customer service.

Any person(s) filing a complaint concerning an AJCC Partner of the local One-Stop will first submit that complaint to that AJCC Partner utilizing the procedures of that agency.

Participants will first utilize procedures, if available to them, at the employer/training agency level. If the employer does not have a grievance/complaint procedure, the procedures under Title 20 Code of Federal Regulations (CFR) Part 667.600, and Title 29 CFR 37 will be used.

The person filing a complaint shall be free from restraint, coercion, reprisal, or discrimination.

Article XVIII. Effective Date, Term and Renewal of MOU

- A. The effective date of this MOU is on July 1, 2025. The term of this MOU is from July 1, 2025 to June 30, 2028, unless it is terminated earlier as provided herein, and shall supersede in its entirety the MOU Phase I, MOU Phase II, and MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers, WIOA MOU and WIOA MOU II entered into previously by and between the participating AJCC Partners, the KIM WDB, and CLEO.
- B. The MOU is of no force or effect until signed by CLEO and an authorized representative of the KIM WDB.
- C. The MOU will be reviewed annually and renewed not less than once every 3-year period to ensure appropriate funding and delivery of services, and identify any substantial changes that have occurred.

Article XIX. Modifications and Revisions

This MOU may be modified, altered, or revised, as necessary, through the mutual consent of all of the AJCC Partners and by the issuance of a written amendment, signed and dated by the AJCC Partners and approved by the KIM WDB. In addition, the Infrastructure Funding

Agreements may be modified and/or updated yearly by the colocated AJCC Partners without having to modify the MOU.

Article XX. Additional AJCC Partner Agencies

This MOU contemplates that, from time to time, additional AJCC Partners may be identified. If and when this happens, each new AJCC Partner must sign an MOU with the KIM WDB on the same terms and conditions as this MOU. Approval of additional AJCC Partners is at the discretion of the KIM WDB. Signatures of other Partner agencies will not be required on any MOU between a new AJCC Partner and the KIM WDB.

Article XXI. Dispute Resolution

The AJCC Partners agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If the issue(s) cannot be resolved at this level, they shall be referred to the AJCC Partner's management staff of the respective staff employer, for discussion and resolution. The AJCC Partner's management staff's decision regarding the resolution of the issue(s) shall be final.

Article XXII. Hold Harmless/Indemnification/Liability

All Parties to this MOU recognize the Partnership consists of various levels of government, not-for-profit, and for-profit entities. Except as otherwise expressly provided in this MOU and in accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any negligent acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney's fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney's fees arising out of or resulting from any acts or omissions which arise from the negligence performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

Article XXIII. Notice

All notices required or permitted to be given by any party to this MOU shall be deemed tendered upon personal delivery to any of the AJCC Partners or three (3) days after being deposited in the United States mail, postage prepaid, first class mail addressed to the other Partners at the addresses contained herein or to such other address as the AJCC Partners may provide by written notice tendered in accordance herewith.

Article XXIV. Comprehensive AJCC One-Stop Operating Budget

The purpose of this Article is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the KIM WDA's Comprehensive AJCC One-Stop Center. The Parties to this MOU agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- a. Establishes and maintains the Local workforce delivery system at a level that meets the needs of the job seekers and businesses in the LWDA,
- b. Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among AJCC Partners (thereby improving each program's effectiveness),
- c. Reduces overhead costs for any one AJCC Partner by streamlining and sharing financial, procurement, and facility costs, and
- d. Ensures that costs are appropriately shared by the AJCC's Partners by determining contributions based on the proportionate use of the one-stop centers and relative benefits received, and requiring that all funds are spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable legal requirements, including the Uniform Guidance.

The AJCC Partners consider this one-stop operating budget the master budget that is necessary to maintain the KIM WDA's high-standard of AJCC Network. It includes the following cost categories, as required by WIOA and its implementing regulations:

- a. Infrastructure Costs;
- b. Career Services Costs; and
- c. Shared Operating Costs and Shared Services Costs.

All costs must be included in the MOU, allocated according to colocated AJCC Partners' proportionate use and relative benefits received, and reconciled on a quarterly basis against actual costs incurred and adjusted accordingly. The Comprehensive AJCC One-Stop Center operating budget is expected to be transparent and negotiated among colocated AJCC Partners on an equitable basis to ensure costs are shared appropriately. All colocated AJCC Partners have negotiated in good faith and established outcomes that are reasonable and fair.

Article XXV. Infrastructure Funding Agreement for Comprehensive AJCCs:

The Infrastructure Funding Agreement (IFA) must include infrastructure costs, and does include Additional Costs and Shared Operating Costs and Shared Services Costs. The colocated AJCC

Partners have negotiated the IFA for the Comprehensive AJCC One-Stop Center, including and limited to, Southeast-AJCC, as reflected below.

The following reflects the summarized IFA between the colocated AJCC Partners for the Southeast-AJCC:

SOUTHEAST AJCC							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
Cost Categories	Total Cost	Contributors				Value	Balance to Allocate
		ETR	EDD	DHS	DOR		
	Equal Share	72.16%	15.26%	6.96%	5.62%	1	*****
Rent	\$ 694,710	\$ 501,303	\$ 106,013	\$ 48,352	\$ 39,043	\$ 694,710	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 227,022	\$ 163,819	\$ 34,644	\$ 15,801	\$ 12,759	\$ 227,022	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ 95,086	\$ 95,086	\$ -	\$ -	\$ -	\$ 95,086	\$ -
Equipment**	\$ 211	\$ 152	\$ 32	\$ 15	\$ 12	\$ 211	\$ -
Access Technology***	\$ 99,234	\$ 71,607	\$ 15,143	\$ 6,907	\$ 5,577	\$ 99,234	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remainder Allocation Amt	\$ 1,116,262	\$ 805,495	\$ 170,342	\$ 77,692	\$ 62,734	\$ 1,021,177	\$ -
Monthly Costs	\$ 93,022	\$ 67,125	\$ 14,195	\$ 6,474	\$ 5,228	\$ 85,098	\$ -
Total Infrastructure to Be Allocated to Colocated Partners:							\$ 1,116,262

These infrastructure costs reflected herein are estimated and serves as a placeholder until such time when supporting documentation is provided to the colocated partners to confirm the infrastructure cost allocations. In addition, Colocated Partners located in the AJCC that are requested to pay for certain services, goods and/or equipment will first meet and confer within a reasonable time following such a request about said services, goods and/or equipment prior to its procurement. Colocated Partners will discuss and define the services, goods and/or equipment, and consider all factors and benefits to the partnership and agree to shared costs accordingly.

A more thorough and complete IFA for the Southeast-AJCC is attached hereto and incorporated herein as Exhibit "C".

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
 - a. Rental of the facilities;
 - b. Utilities and maintenance;
 - c. Equipment, including assessment-related products and assistive technology for individuals with disabilities;
 - d. Technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities; and
 - e. Common identifier costs.
- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for the Comprehensive AJCC One-Stop Center, Affiliate AJCC One-Stop Centers and Specialized AJCC One-Stop Centers in the LWDA. The Equipment Lists for each AJCC Center is attached hereto and incorporated herein as Exhibit "D".

The Marketing/Outreach Technology equipment necessary to facilitate access to the AJCC Network is attached hereto and incorporated herein as Exhibit "E".

- C. All Parties to this MOU and IFA recognize that infrastructure costs are applicable to all required colocated AJCC Partners. The non-colocated Partners agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. Each AJCC Partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance. The Parties desire to have the colocated AJCC Partners pay the total infrastructure costs for the AJCC network for the first fiscal year and the colocated and non-colocated Partners will re-negotiate the partner sharing agreement a minimum of one-hundred and twenty (120) days before the 30st day of June of each year. Each colocated AJCC partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the AJCC Partner programs' authorizing laws and regulations and the Uniform Guidance.
- D. Shared operating costs and shared services costs may include costs of shared services that are authorized for and may be commonly provided through the one-stop Partner programs, including initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services, referrals to other AJCC Partners, and business services.
- E. Under the IFA, there are three different funding types:
 - i. Cash are funds provided to the KIM WDB or its designee by AJCC Partners, either directly or by an interagency transfer, or by a third party.
 - ii. Non-Cash are expenditures incurred by AJCC Partners on behalf of the one-stop center; and non-cash contributions or goods or services contributed by an AJCC Partner program and used by the AJCC one-stop center.
 - iii. Third-party In-kind are contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations, by a non-AJCC Partner to: support the one-stop center in general; or support the proportionate share of one-stop infrastructure costs of a specific AJCC partner.
- F. Contributions for infrastructure and additional costs may be made from cash, non-cash, or third party in-kind contributions. Non-cash and third-party in kind contributions must be fairly evaluated in accordance with the Uniform Guidance at 2 CFR 200.306, 2 CFR 200.434, 34 CFR 361.715 and 34 C.F.R. 463.715.
- G. Career Services Costs align with Article III above which outlines shared customers and

services and includes the costs of the provision of career services applicable to each program consistent with the AJCC Partner program's applicable Federal statutes and allocable based on cost principles of the Uniform Guidance at 2 CFR Part 200, as reflected in the table below.

Table for Delivery of Applicable Career Services	
Kern, Inyo and Mono Workforce Development Board	
T-I Adult: WIOA Title I (B) Adult	Employers' Training Resource (ETR), Inyo County Health & Human Services (Inyo HHS), Mono County Social Services Department (Mono SSD), *KHSD (subgrantee of ETR)
T-I DW: WIOA Title I (B) Dislocated Worker	ETR, Inyo HHS, Mono SSD, *KHSD (subgrantee of ETR)
T-I Youth: WIOA Title I (B) Youth	ETR, Inyo HHS, Mono SSD, *KHSD (subgrantee of ETR)
T-I Job Corps: WIOA Title I (C) Job Corps	Inland Empire Job Corps Center (IEJCC)
T-I Native Am: WIOA Title I (D) Sec 166 Native American	California Indian Manpower Consortium, Inc. (CA Indian)
T-I MSFW: WIOA Title I (D) Sec 167 Migrant Seasonal Farmworkers grantee	N/A
T-I YouthBuild: WIOA Title I (D) Sec 171 YouthBuild	N/A
T-II AEL: WIOA Title II Adult Education and Literacy grantee	Kern High School District (KHSD), Delano Joint Union High School District (DJUHSD), Farmworker Institute for Education & Leadership Development (FIELD), McFarland Unified School District (MUSD), Wasco Union High School District (WUSD); Tehachapi Unified School District (TUSD)
T-III WP: WIOA Title III Wagner-Peyser	Employment Development Department (EDD)
T-IV VR: WIOA Vocational Rehabilitation	Department of Rehabilitation (DOR)
Tech Ed: Carl Perkins Career Technical Education grantee	Bakersfield College (BC), Cerro Coso Community College (CCCC), Taft College (TC) and Kern Community College District (KCCD)
T-V OAA: Title V Older Americans Act	SER – Jobs for Progress (SER Jobs)
JVS: Jobs for Veterans State grant	EDD
TAA: Trade Adjustment Assistance Act	EDD
Comm Act: Community Services Block Grant recipient	Community Action Partnership of Kern (CAPK)
Housing: Housing & Urban Development	Housing Authority of the County of Kern (HACK)
UI: Unemployment Compensation	EDD
SC: Second Chance grantee	Latino Coalition for Community Leadership (LCCL)
TANF: CalWORKS	Kern County Department of Human Services (DHS), **KHSD (CalWORKS allotment)

Consolidated Budget for Delivery of Applicable Career Services							
Consolidated budget for applicable career services reflecting each of the Partner's costs for the service delivery of each applicable career service, which includes all costs, including personnel, related to the administration and delivery of those services.							
Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-I Job Corps	T-I Native Am	T-I MSF	T-I YouthBuild
Basic Career Services: T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	ETR: \$883,010 Mono SSD: \$23,164 Inyo HHS: \$48,911 *KHSD: \$0.00	ETR: \$889,856 Mono SSD: \$34,796 Inyo HHS: \$39,687 *KHSD: \$0.00	ETR: \$199,533 Mono SSD: \$25,291 *KHSD: \$252,037	IEJCC: \$82,774	CIMC: \$188,738	KHSD: \$87,671	N/A
Applicable Career Services	T-II AEL	T-III WP	T-IV VR	Tech Ed	T-V OAA	JVSG	TAA
Basic Career Services: T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	FIELD: \$250,000 DJUHSD: \$134,578 KHSD: \$0.00 MUSD \$60,000 WUHSD \$140,897 TUSD \$10,500	EDD: \$2,119,381	DOR: \$4,612,068	BC: \$8,750 CCCC: \$22,500 TC: \$9,500	SER Jobs: \$22,503	EDD: \$275,410	EDD: \$71,410
Applicable Career Services	Comm Act	Housing	UI	SC	TANF		
Basic Career Services: T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	CAPK: \$0.00	HACK: \$145,000	EDD-UI: DCAF=\$174 UI Direct =\$281,034	LCCL: \$62,950	DHS: \$295,293 **KHSD: \$1,878,245		

Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-I Job Corps	T-I Native Am	T-I MSF	T-I YouthBuild
Individual Career Services: Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	ETR: \$2,108,880 Mono SSD: \$15,442 *KHSD: \$191,250 INYO: \$20,000	ETR: \$1,461,098 Mono SSD: \$23,198 *KHSD: \$35,989 INYO: \$18,000 KHSD: \$21,250	ETR: \$2,547,122 Mono SSD: \$16,861 *KHSD: \$338,674	IEJCC: \$55,577	CIMC: \$70,098	KHSD: \$87,671	N/A
Applicable Career Services	T-II AEL	T-III WP	T-IV VR	Tech Ed	T-V OAA	JVS	TAA
Individual Career Services: Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	FIELD: \$250,000 DJUHSD: \$112,720 KHSD: \$1,456,581 MUSD: \$35,000 WUHSD: \$28,000 TUSD: \$40,000	EDD: \$374,009	DOR: \$18,448,270	BC: \$3,500 CCCC: \$41,500 TC: \$5,500	SER Jobs: \$22,503	EDD: \$48,611	EDD: \$12,601
Applicable Career Services	Comm Act	Housing	UI	SC	TANF		
Individual Career Services: Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	CAPK: \$0.00	HACK: \$145,000	EDD: \$0.00	LCCL: \$251,800	DHS: \$4,750,000		

Article XXVI. Infrastructure Funding Agreement for Affiliate and Specialized AJCCs:

The Infrastructure Funding Agreement (IFA) must include infrastructure costs.

The following reflects the summarized IFA for the AJCC - Ridgecrest:

RIDGECREST--540 Perdew 2024 - 2025						
		Contributors				
Cost Categories	Total Cost	ETR (Note: Net Cost after Partner reimbursement)	DHS	DOR	Value	Balance to Allocate
	Partner Share	62.33%	37.67%	0.00%	1	
Rent*	43,329	27,007	16,322	-	43,329	0
ETR Only	0	0	-	-	0	
Utilities/Maintenance/Other Ops	108,960	67,915	41,045	-	108,960	0
Equipment	-	-	-	-	-	0
Marketing/Outreach Technology****	3,334	2,078	1,256	-	3,334	0
Totals with Total Partner Allocations & Remaining Allocation Amt	155,622	96,999	58,623	-	155,622	0
Estimated Monthly Costs	1,265	8,083	4,885	-	12,969	
Total Infrastructure to Be Allocated to Colocated Partners: \$						155,622

A more thorough and complete IFA for the AJCC - Ridgecrest is attached hereto and incorporated herein as Exhibit "F".

The following reflects the summarized IFA for the AJCC - Oildale:

OLIVE DRIVE						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	100.00%	0.00%	0.00%	1	=====
Rent	\$ 164,610	\$ 164,610	\$ -	\$ -	\$ 164,610	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 197,273	\$ 197,273	\$ -	\$ -	\$ 197,273	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 26	\$ 26	\$ -	\$ -	\$ 26	\$ -
Access Technology***	\$ 10,929	\$ 10,929	\$ -	\$ -	\$ 10,929	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 372,838	\$ 372,838	\$ -	\$ -	\$ 372,838	\$ -
Monthly Costs	\$ 31,070	\$ 31,070	\$ -	\$ -	\$ 31,070	\$ -
Total Infrastructure to Be Allocated to Colocated Partners: \$						372,838

A more thorough and complete IFA for the AJCC - Oildale is attached hereto and incorporated herein as Exhibit "G".

The following reflects the summarized IFA for the AJCC - Lake Isabella:

LAKE ISABELLA							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
Cost Categories	Total Cost	Contributors			Value	Balance to Allocate	
		ETR	DHS	DOR			
	Equal Share	100.00%	0.00%	0.00%	1	=====	
Rent	\$ 32,521	\$ 32,521	\$ -	\$ -	\$ 32,521	\$ -	
Operational Costs Including Utilities/Maintenance*	\$ 89,045	\$ 89,045	\$ -	\$ -	\$ 89,045	\$ -	
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment**	\$ 5,673	\$ 5,673	\$ -	\$ -	\$ 5,673	\$ -	
Access Technology***	\$ 3,644	\$ 3,644	\$ -	\$ -	\$ 3,644	\$ -	
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 130,882	\$ 130,882	\$ -	\$ -	\$ 130,882	\$ -	
Monthly Costs	\$ 10,907	\$ 10,907	\$ -	\$ -	\$ 10,907	\$ -	
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 130,882	

A more thorough and complete IFA for the AJCC - Lake Isabella is attached hereto and incorporated herein as Exhibit "H".

The following reflects the summarized IFA for the AJCC - Walker:

MONO COUNTY WALKER						
Cost Categories	Total Cost	Contributors		Value	Balance to Allocate	
		ETR	DHS			
Rent	9,380	4,690	4,690	9,380	0	
Utilities/Maintenance	5,124	2,562	2,562	5,124	0	
Other Ops	3,173	3,173	-	3,173	0	X
Equipment	-	-	-	-	0	
Access Technology	3,000	3,000	-	3,000	0	
Common Identifier	20,677	13,425	7,252	20,677	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	1,723	1,119	604	1,723		
Estimated Monthly Costs						
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 20,677.00

A more thorough and complete IFA for the AJCC – Walker is attached hereto and incorporated herein as Exhibit "I".

The following reflects the summarized IFA for the AJCC - Mammoth Lakes:

MONO COUNTY MAMMOTH LAKES						
Cost Categories	Total Cost	Contributors		Value	Balance to Allocate	
		ETR	DHS			
Rent	248,880	12,444	236,436	248,880	0	
Utilities/Maintenance	-	-	-	-	0	
Other Ops	1,416	1,416	-	1,416	0	X
Equipment	-	-	-	-	0	
Access Technology	-	-	-	-	0	
Common Identifier	250,296	13,860	236,436	250,296	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	20,858	1,155	19,703	20,858		
Estimated Monthly Costs						
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 250,296.00

A more thorough and complete IFA for the AJCC - Mammoth Lakes is attached hereto and incorporated herein as Exhibit "J".

The following reflects the summarized IFA for the AJCC - Inyo:

INYO COUNTY 1360 N. Main Street, Bishop						
Cost Categories	Total Cost	Contributors			Value	Balance to Allocate
		WIOA	County Mental Health	Social Services		
	Equal Share	1%	4%	95%	1	
Rent	225,245	2,790	9,010	213,983	225,245	0
Utilities/Maintenance Other Ops *	211,621	2,621	22	20,571	211,621	0
Equipment**	525	525	-	-	525	0 X
Access Technology***	-	-	-	-	-	0
Common Identifier****	-	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	437,391	5,936	9,032	234,554	437,391	0
Estimated Monthly Costs	36,449	495	753	19,546	36,449	
Total Infrastructure to Be Allocated to Colocated Partners: \$ 437,391.00						

A more thorough and complete IFA for the AJCC – Inyo is attached hereto and incorporated herein as Exhibit "K".

The following reflects the summarized IFA for the AJCC – Business Center:

BUSINESS CENTER Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
Cost Categories	Total Cost	Contributors			Value	Balance to Allocate
		ETR	DHS	DOR		
	Equal Share	100.00%	0.00%	0.00%	1	=====
Rent	\$ 128,433	\$ 128,433	\$ -	\$ -	\$ 128,433	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 190,441	\$ 190,441	\$ -	\$ -	\$ 190,441	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 26	\$ 26	\$ -	\$ -	\$ 26	\$ -
Access Technology***	\$ 12,025	\$ 12,025	\$ -	\$ -	\$ 12,025	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 330,925	\$ 330,925	\$ -	\$ -	\$ 330,925	\$ -
Monthly Costs	\$ 27,577	\$ 27,577	\$ -	\$ -	\$ 27,577	\$ -
Total Infrastructure to Be Allocated to Colocated Partners: \$ 330,925						

A more thorough and complete IFA for the AJCC – Business Center is attached hereto and incorporated herein as Exhibit "L".

The following reflects the summarized IFA for the AJCC – EPIC:

EPIC							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
Cost Categories	Total Cost	Contributors			Value	Balance to Allocate	
		ETR	DHS	DOR			
	Equal Share	100.00%	0.00%	0.00%	<u>1</u>	=====	
Rent	\$ 121,612	\$ 121,612	\$ -	\$ -	\$ 121,612	\$ -	
Operational Costs Including Utilities/Maintenance*	\$ 255,611	\$ 255,611	\$ -	\$ -	\$ 255,611	\$ -	
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment**	\$ 32	\$ 32	\$ -	\$ -	\$ 32	\$ -	
Access Technology***	\$ 41,991	\$ 41,991	\$ -	\$ -	\$ 41,991	\$ -	
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 419,245	\$ 419,245	\$ -	\$ -	\$ 419,245	\$ -	
Monthly Costs	\$ 34,937	\$ 34,937	\$ -	\$ -	\$ 34,937	\$ -	
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 419,245	

A more thorough and complete IFA for the AJCC – EPIC is attached hereto and incorporated herein as Exhibit “M”.

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
 - a. Rental of the facilities;
 - b. Utilities and maintenance;
 - c. Equipment, including assessment-related products and assistive technology for individuals with disabilities;
 - d. Technology to facilitate access to the AJCC, including technology used for each center’s planning and outreach activities; and
 - e. Common identifier costs.
- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center’s planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for each Affiliate and Specialized AJCC One-Stop Center in the LWDA. The Equipment Lists for the AJCC – Oildale, AJCC – Lake Isabella, AJCC – Business Center, and AJCC – EPIC is attached as Exhibit “D”.
- C. If an affiliate or specialized AJCC only has one colocated AJCC Partner within the AJCC, it is not required to negotiate the IFA as there are no cost sharing AJCC Partners.

Article XXVII. Miscellaneous Provisions

1. Non-Discrimination and Equal Opportunity. The laws and regulations listed herein do not encompass all of the laws and regulations that govern the AJCC Partners in their respective roles under this MOU. The AJCC Partners expressly agree to comply with the federal and state laws and regulations listed below.

A. Consistent with WIOA, the AJCC Partners shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant, or applicant for employment due to gender, race, color, ancestry, religion, national origin, physical disability (including HIV and AIDS), mental disability, medical condition(s), age (over 40), or marital status; nor shall the AJCC Partners deny family and medical care leave or pregnancy disability leave to employees entitled to such leave. The AJCC Partners shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and their employees and applicants or employment are free from such discrimination and harassment. The AJCC Partners shall comply with the provisions of Fair Employment and Housing Act (California Government Code Section 12900, et seq.) and related, applicable regulations promulgated thereunder (Title 2, California Code of Regulations Section 7285 et seq.). Code of Regulations Section 8103 et seq. are incorporated into this MOU by reference and made a part hereof as if set forth in full. The AJCC Partners shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining agreement or other such agreement.

B. The KIM WDB and AJCC Partners will ensure that policies and procedures established by the AJCC as the One-Stop Center, and programs and service provided by and through the One-Stop Center are in compliance with the Americans with Disabilities Act of 1990 and its amendments (ADA), which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the ADA. Additionally, AJCC Partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CFR Part 37, and all other regulations implementing the aforementioned laws.

C. The AJCC Partners agree to provide priority of service to veterans and covered spouses for any qualified job training program pursuant to 38 USC 2813.

D. The AJCC Partners agree to comply with 29 CFR 94 and all other applicable state and federal laws pertaining to a drug-free workplace and to make a good faith effort to maintain a drug-free workplace. Each AJCC Partner will make a good faith effort to ensure that none of its officers, employees, members, and subrecipient(s), and any independent contract(s) will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.

2. Severability. In the event that a provision or several provisions of this MOU is unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
3. Drug and Alcohol-free Workforce. AJCC Partners certify that it will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182 which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.

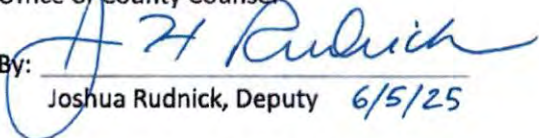
4. Certification Regarding Lobbying. AJCC Partners shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), 29 C.F.R. Part 93, and 34 CFR part 82, as well as the requirements in the Uniform Guidance at 2 CFR 200.450. The Parties shall not lobby federal entities using federal funds and will disclose lobbying activities as required by law and regulations.
5. Debarment and Suspension. All Parties shall comply with the debarment and suspension requirements (E.O. 12549 and 12689) and 2 CFR part 180 and as adopted by the U.S. Department of Labor at 29 CFR part 2998 and by the U.S. Department of Education at 2 CFR 3485.
6. Priority of Service. AJCC Partners certify that it will adhere to all statutes, regulations, policies, and plans regarding priority of service, including, but not limited to, priority of service for veterans and their eligible spouses, and priority of service for the WIOA title I Adult program, as required by 38 U.S.C. sec. 4215 and its implementing regulations and guidance, and WIOA sec. 134(c)(3)(E) and its implementing regulations and guidance. The AJCC Partners will target recruitment of special populations that receive a focus for services under WIOA, such as individuals with disabilities, low-income individuals, basic skills deficient youth, and English language learners.
7. Buy American Provision. AJCC Partners that receives funds made available under title I or II of WIOA or under the Wagner-Peyser Act (29 U.S.C. Section 49, et. seq.) certifies that it will comply with Sections 8301 through 8303 of title 41 of the United States Code (commonly known as the "Buy American Act.") and as referenced in WIOA Section 502 and 20 CFR 683.200(f).
8. Salary Compensation and Bonus Limitations. AJCC Partners certify that, when operating grants funded by the U.S. Department of Labor, it complies with TEGL 05-06, Implementing the Salary and Bonus Limitations in Public Law 109-234, TEGL 17-15, EDD Directive WSD21-02 dated 08.16.21, Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2016; Final PY 2016 Allotments for the Wagner-Peyser Act Employment Service (ES) Program Allotments; and Workforce Information Grants to States Allotments for PY 2016, Public Laws 114-113 (Division H, title I, Section 105) and 114-223, and WIOA section 194(15)(A), restricting the use of federal grant funds for compensation and bonuses of an individual, whether charged to either direct or indirect, at a rate in excess of the Federal Office of Personnel Management Executive Level II.
9. Non-Assignment. Except as otherwise indicated herein, no Party may, during the term of this MOU or any renewals or extensions of this MOU, assign or subcontract all or any part of the MOU without prior written consent of the KIM WDB.
10. Entire Agreement. This MOU, including all exhibits attached hereto, embodies the entire agreement and understanding between the AJCC Partners hereto with respect to the subject matter of this MOU, and supersedes all prior or contemporaneous agreements and understandings other than this MOU relating to the subject matter hereof.
11. Governing Law. This MOU will be construed, interpreted, and enforced according to the laws of the State of California. All Parties shall comply with all applicable Federal and State laws and regulations, and Local laws to the extent that they are not in conflict with the State of California or Federal requirements.

12. Unenforceable Provisions. In the event that a provision or several provisions of this MOU is/are unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
13. Third Parties. AJCC Partners hereto do not intend to benefit from any third parties and this agreement shall not be construed to confer any such benefit.
14. Amendment and Waiver. This MOU may be modified, altered, or revised, as necessary, through the mutual consent of all of the AJCC Partners and by the issuance of a written amendment, signed and dated by the AJCC Partners and approved by the KIM WDB. In addition, the Infrastructure Funding Agreements may be modified and/or updated yearly by the colocated AJCC Partners without having to modify the MOU. No provision of this MOU will be deemed to be or will constitute a waiver of any other provision of this MOU. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver unless stated therein.
15. Construction. The titles of the sections of this MOU are for convenience of reference only and are not to be considered in construing this MOU. Unless the context of this MOU clearly requires otherwise: (a) references to be plural include the singular, the plural, and the part the whole, (b) "or" has the inclusive meaning frequently identified with the phrase "and/or," (c) "including has the inclusive meaning frequently identified with the phrase "including but not limited to" or "including without limitation," and (d) references to "hereunder," "herein" or "hereof" relate to this Agreement as a whole. Any references in this MOU to any statute, rule, regulation or agreement as it may be modified, varied, amended or supplemental from time to time.
16. Counterparts. This MOU may be in any number of counterparts, each of which will be deemed an original, but all together will constitute one instrument.

Authority and Signature

In WITNESS THEREOF, the KERN, INYO, AND MONO WORKFORCE DEVELOPMENT BOARD and AJCC Partners have caused this Memorandum of Understanding to be executed by their respective officers and agents as of the day and year first above written.

APPROVED AS TO FORM
Office of County Counsel

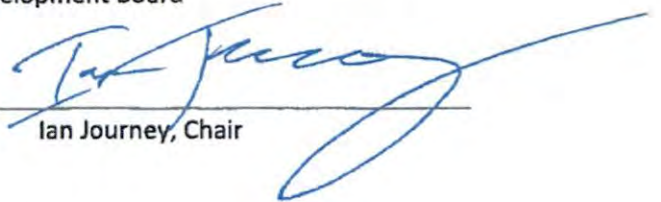
By: 
Joshua Rudnick, Deputy 6/5/25

APPROVED AND RECOMMENDED AS TO
CONTENT

County of Kern

By: 
Leticia Perez, Chair, Board of
Supervisors

Kern, Inyo, Mono Counties Workforce
Development Board

By: 
Ian Journey, Chair

Partner Signatures

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

KERN COUNTY EMPLOYERS' TRAINING RESOURCE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Kern County Employers' Training Resource
2. **Mandated Partner Contact Person:** Brandon J. Evans, Chief Workforce Development Officer
3. **Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
4. **Phone Number:** (661) 336-6957
5. **Email Address:** brandone@kerncounty.com

Mandated Partner Federal Funding Streams for WIOA Partnership: (i) WIOA title I (B) Adult, Dislocated Worker, and Youth Programs.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern County Employers' Training Resource



By: Brandon J. Evans
Chief Workforce Development Officer



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER
EMPLOYMENT DEVELOPMENT DEPARTMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Employment Development Department
2. **Mandated Partner Contact Person:** Chistina Garza, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division
3. **Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
4. **Phone Number:** (916) 639-4578
5. **Email Address:** christina.garza@edd.ca.gov

Mandated Partner Federal Funding Streams for WIOA Partnership: (i) Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by Title III of WIOA, also providing the state's public labor exchange; (ii) Trade Adjustment Assistance (TAA), authorized under chapter 2 of Title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.); and (iii) Jobs for Veterans State Grants (JVS), authorized under chapter 41 of Title 38, U.S.C.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department


By: Christina Garza, Deputy Division
Chief, Central Valley Region, EDD
Southern Workforce Services Division

5/23/2025
Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

KERN COUNTY DEPARTMENT OF HUMAN SERVICES

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Kern County Department of Human Services
2. **Mandated Partner Contact Person:** Lito Morillo, Director
3. **Mandated Partner Address:** 100 E. California Avenue, Bakersfield, CA 93307
4. **Phone Number:** (661) 631-6550
5. **Email Address:** morillo1@kerndhs.com

Mandated Partner Federal Funding Streams for WIOA Partnership: Temporary Assistance for Needy Families (TANF), authorized under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.).

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern County Department of Human Services



By: Lito Morillo, Director



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

CALIFORNIA DEPARTMENT OF REHABILITATION

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** California Department of Rehabilitation
2. **Mandated Partner Contact Person:** Mahalia Gotico, Acting Regional Director, Department of Rehabilitation, San Joaquin Valley District
3. **Mandated Partner Address:** 1507 E. March Lane, Suite A, Stockton, California 95210
4. **Phone Number:** (209) 954-4164
5. **Email Address:** mahalia.gotico@dor.ca.gov

Mandated Partner Federal Funding Streams for WIOA Partnership: State Vocational Rehabilitation (VR) program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 et seq.), as amended by Title IV of WIOA.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Department of Rehabilitation



By: Mahalia Gotico Acting Regional Director,
Department of Rehabilitation,
San Joaquin Valley District

5/28/2025

Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER

INLAND EMPIRE JOB CORPS CENTER**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

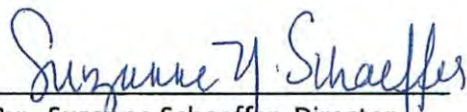
1. **Mandated Partner:** Inland Empire Job Corps Center
2. **Mandated Partner Contact Person:** Suzanne Schaeffer, Director
3. **Mandated Partner Address:** 3173 Kerry Street, San Bernardino, CA 92427
4. **Phone Number:** (909) 887-6305
5. **Email Address:** schaeffer.suzanne@jobcorps.org

Mandated Partner Federal Funding Streams for WIOA Partnership: Job Corps, WIOA Title I, Subtitle C.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Inland Empire Job Corps Center


By: Suzanne Schaeffer, Director

5/15/2025
Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

NONE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

- 1. Mandated Partner:** None
- 2. Mandated Partner Contact Person:** None
- 3. Mandated Partner Address:** None
- 4. Phone Number:** None
- 5. Email Address:** None

Mandated Partner Federal Funding Streams for WIOA Partnership: YouthBuild WIOA Section 171 (29 USC 3226).

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

By: _____

Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

NONE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** None
2. **Mandated Partner Contact Person:** None
3. **Mandated Partner Address:** None
4. **Phone Number:** None
5. **Email Address:** None

Mandated Partner Federal Funding Streams for WIOA Partnership: Migrant Seasonal Farmworkers (29 USC 3226).

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

By: _____

Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

CERRO COSO COMMUNITY COLLEGE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Cerro Coso Community College
2. **Mandated Partner Contact Person:** Melissa Thornsberry, Chief Financial Officer, Kern Community College District, on behalf of Cerro Coso Community College
3. **Mandated Partner Address:** 3000 College Heights Boulevard, Ridgecrest, CA 93555
4. **Phone Number:** (661) 395-4011
5. **Email Address:** melissa.thornsberry@kccd.edu

Mandated Partner Federal Funding Streams for WIOA Partnership: Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Cerro Coso Community College


By: Melissa Thornsberry, Chief
Financial Officer Kern Community College
District, on behalf of
Cerro Coso Community College


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

BAKERSFIELD COLLEGE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Bakersfield College
2. **Mandated Partner Contact Person:** Melissa Thornsberry, Chief Financial Officer, Kern Community College District, on behalf of Bakersfield College
3. **Mandated Partner Address:** 1801 Panorama Drive, Bakersfield, CA 93306
4. **Phone Number:** (661) 395-4011
5. **Email Address:** melissa.thornsberry@kccd.edu

Mandated Partner Federal Funding Streams for WIOA Partnership: Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Bakersfield College


By: Melissa Thornsberry, Chief
Financial Officer, on behalf of Bakersfield
College


Date:

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

KERN COMMUNITY COLLEGE DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Kern Community College District
2. **Mandated Partner Contact Person:** Melissa Thornsberry, Chief Financial Officer, Kern Community College District
3. **Mandated Partner Address:** 2100 Chester Avenue, Bakersfield, CA 93301
4. **Phone Number:** (661) 336-5124
5. **Email Address:** melissa.thornsberry@kccd.edu

Mandated Partner Federal Funding Streams for WIOA Partnership: Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern Community College District


By: Melissa Thornsberry, Chief
Financial Officer, Kern Community College
District


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

TAFT COLLEGE

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Taft College
2. **Mandated Partner Contact Person:** Leslie Minor, Ph.D., Interim Superintendent/President
3. **Mandated Partner Address:** 29 Cougar Court, Taft, CA 93268
4. **Phone Number:** (661) 763-7710
5. **Email Address:** lminor@taftcollege.edu

Mandated Partner Federal Funding Streams for WIOA Partnership: Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Taft College



By: Leslie Minor, Ph.D.
Interim Superintendent/President



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

KERN HIGH SCHOOL DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Kern High School District
2. **Mandated Partner Contact Person:** Scott Odlin, Assistant Superintendent
3. **Mandated Partner Address:** 5801 Sundale Avenue, Bakersfield, CA 93309
4. **Phone Number:** (661) 827-3149
5. **Email Address:** scott_odlin@kernhigh.org

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern High School District



By: Scott Odlin, Assistant
Superintendent



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER
EMPLOYMENT DEVELOPMENT DEPARTMENT – UNEMPLOYMENT INSURANCE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Employment Development Department – Unemployment Insurance
2. **Mandated Partner Contact Person:** Carlos Beltran, Employment Development Administrator
3. **Mandated Partner Address:** EDD UI Center San Diego #049, 8620 Spectrum Center Blvd., 4th Floor San Diego, CA 92123
4. **Phone Number:** (619) 525-4619
5. **Email Address:** carlos.beltran@edd.ca.gov

Mandated Partner Federal Funding Streams for WIOA Partnership: Unemployment Insurance (UI) programs under state unemployment compensation laws.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department
Unemployment Insurance

Rebecca Davidson for Carlos Beltran

By: Carlos Beltran,
Employment Development Administrator

05/28/25

Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

COMMUNITY ACTION PARTNERSHIP OF KERN

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Community Action Partnership of Kern
2. **Mandated Partner Contact Person:** Jeremy Tobias, Chief Executive Officer
3. **Mandated Partner Address:** 5005 Business Park North, Bakersfield, CA 93309
4. **Phone Number:** (661) 336-5236
5. **Email Address:** jtobias@capk.org

Mandated Partner Federal Funding Streams for WIOA Partnership: Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.).

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Community Action Partnership of Kern


By: Jeremy Tobias, Chief Executive Officer


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

SER – JOBS FOR PROGRESS, INC.

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** SER – Jobs for Progress, Inc.
2. **Mandated Partner Contact Person:** Jesus Padron, President/CEO
3. **Mandated Partner Address:** 255 N. Fulton Avenue, Suite 106, Fresno, CA 93701
4. **Phone Number:** (559) 452-0881
5. **Email Address:** jesuspadron@sercalifornia.org

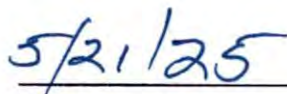
Mandated Partner Federal Funding Streams for WIOA Partnership: Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.).

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

SER – Jobs for Progress, Inc.


By: Jesus Padron, President/CEO


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

CALIFORNIA INDIAN MANPOWER CONSORTIUM, INC.

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** California Indian Manpower Consortium, Inc.
2. **Mandated Partner Contact Person:** Lorenda T. Sanchez, Executive Director
3. **Mandated Partner Address:** 738 North Market Boulevard, Sacramento, CA 95834
4. **Phone Number:** (916) 920-0285
5. **Email Address:** lorendas@cimcinc.com

Mandated Partner Federal Funding Streams for WIOA Partnership: Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Indian Manpower Consortium, Inc.


By: Lorenda T. Sanchez, Executive Director

May 27, 2025
Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

DELANO JOINT UNION HIGH SCHOOL DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Delano Joint Union High School District
2. **Mandated Partner Contact Person:** Jason Garcia, Superintendent
3. **Mandated Partner Address:** 1720 Norwalk Street, Delano, CA 93215
4. **Phone Number:** (661) 720-4101
5. **Email Address:** jgarcia@djuhsd.org

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Delano Joint Union High School District

By:  _____
By: Jason Garcia, Superintendent

5/15/25

Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

McFARLAND UNIFIED SCHOOL DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** McFarland Unified School District
2. **Mandated Partner Contact Person:** Samuel A. Resendez, Superintendent
3. **Mandated Partner Address:** 601 Second Street, McFarland, CA 93250
4. **Phone Number:** (661) 792-3081
5. **Email Address:** saresendez@mcfarland.k12.ca.us

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

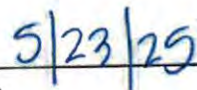
Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

McFarland Unified School District

By:  Samuel A. Resendez, Superintendent

Date



**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

WASCO UNION HIGH SCHOOL DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Wasco Union High School District
2. **Mandated Partner Contact Person:** Kevin Tallon, District Superintendent
3. **Mandated Partner Address:** 2100 Seventh Street, Wasco, CA 93280
4. **Phone Number:** (661) 758-7414
5. **Email Address:** ketallon@wascohsd.org

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Wasco Union High School District



By: Kevin Tallon, District Superintendent



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

TEHACHAPI UNIFIED SCHOOL DISTRICT

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Tehachapi Unified School District
2. **Mandated Partner Contact Person:** Francis Lynch, Interim Superintendent
3. **Mandated Partner Address:** 300 South Robinson Street, Tehachapi, CA 93561
4. **Phone Number:** (661) 822-2100
5. **Email Address:** flynch@tehachapiusd.com

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Tehachapi Unified School District


By: Francis Lynch, Interim Superintendent


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER
FARMWORKERS INSTITUTE FOR EDUCATION & LEADERSHIP DEVELOPMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Farmworkers Institute for Education & Leadership Development
2. **Mandated Partner Contact Person:** Ines DeLuna, President/CEO
3. **Mandated Partner Address:** 2240 S. Union Avenue, Bakersfield, CA 93307
4. **Phone Number:** (877) 877-1112
5. **Email Address:** ideluna@fieldinstitute.org

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

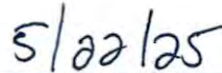
Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Farmworkers Institute for Education
& Leadership Development



By: Ines DeLuna, President/CEO



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

LATINO COALITION FOR COMMUNITY LEADERSHIP

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

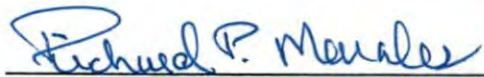
1. **Mandated Partner:** Latino Coalition for Community Leadership
2. **Mandated Partner Contact Person:** Richard Paul Morales, President/CEO
3. **Mandated Partner Address:** 1201 24th Street, Suite B110, Bakersfield, CA 93301
4. **Phone Number:** (720) 530-8942
5. **Email Address:** rpmorales@latinocoalition.org

Mandated Partner Federal Funding Streams for WIOA Partnership: Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Latino Coalition for Community Leadership



By: Richard Paul Morales, President/CEO



Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER
INYO COUNTY HEALTH AND HUMAN SERVICES**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

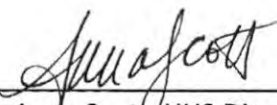
1. **Mandated Partner:** Inyo County Department of Health and Human Services
2. **Mandated Partner Contact Person:** Anna Scott, HHS Director
3. **Mandated Partner Address:** 1360 N. Main Street, Bishop, CA 93514
4. **Phone Number:** (760) 873-3305
5. **Email Address:** ascott@inyocounty.us

Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA Title I (B) Adult and Dislocated Worker Programs.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Inyo County Department of Health and
Human Services


By: Anna Scott, HHS Director

June 10, 2025
Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

MONO COUNTY HEALTH AND HUMAN SERVICES

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Mono County Health and Human Services
2. **Mandated Partner Contact Person:** Kathryn Peterson, Director
3. **Mandated Partner Address:** 1290 Tavern Road, Suite 229, Mammoth Lakes, CA 93546
4. **Phone Number:** (760) 924-1763
5. **Email Address:** kpeterson@mono.ca.gov

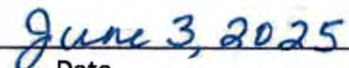
Mandated Partner Federal Funding Streams for WIOA Partnership: WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Mono County Health and Human Services


By: Kathryn Peterson, Director


Date

**AGREEMENT OF PARTNERSHIP BY
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

HOUSING AUTHORITY OF THE COUNTY OF KERN

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

1. **Mandated Partner:** Housing Authority of the County of Kern
2. **Mandated Partner Contact Person:** Stephen Pelz, Executive Director
3. **Mandated Partner Address:** 601 24th Street, Bakersfield, CA 93301
4. **Phone Number:** (661) 631-8500
5. **Email Address:** spelz@kernha.org

Mandated Partner Federal Funding Streams for WIOA Partnership: Housing & Urban Development.

Signature:

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2025, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Housing Authority of the County of Kern



By: Stephen Pelz, Executive Director

5/15/25

Date

EXHIBIT "A"
System Map

*Comprehensive
One-Stop Center*

Bakersfield

1600 E. Belle Terrace
Bakersfield, CA 93307
Phone: (661) 325-4473

**AJCC
Affiliate Sites -
Kern County**

Delano

707 Main Street, Ste 5
Delano, CA 93215
Phone: (661) 721-5800

Oildale

1129 Olive Drive, Suite H
Bakersfield, CA 93308
Phone: (661) 336-6700

Lake Isabella

5540 Lake Isabella Blvd, Suite E-3
Lake Isabella, CA 93240
Phone: (760) 379-2074

Ridgecrest

540 Perdew Ave, Suite B-2
Ridgecrest, CA 93555
Phone: (760) 384-5995

Specialty Sites

Business Center

1129 Olive Drive, Suite C
Bakersfield, CA 93308
Phone: (661) 336-6650

EPIC Center

2211 H Street
Bakersfield, CA 93301
Phone: (661) 336-6460

AJCC Affiliate Sites - Mono & Inyo



Mammoth Lakes

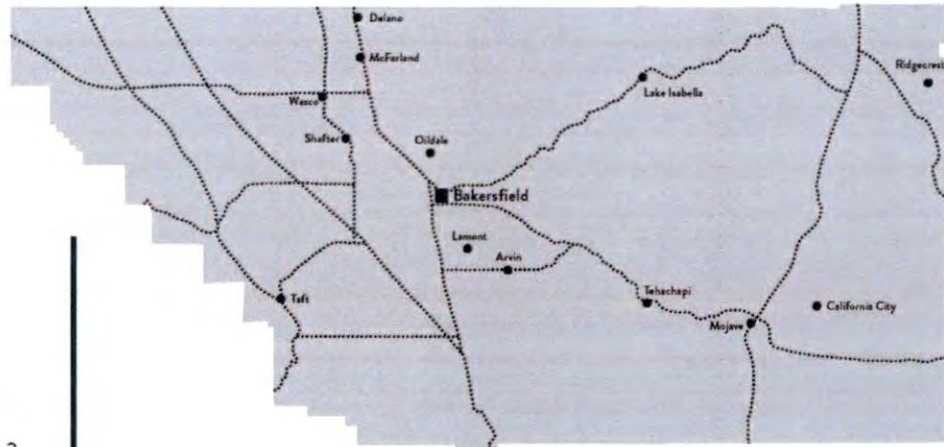
1290 Tavern Road, Suite 229
Mammoth Lakes, CA 93546

Walker

107384 South Highway 395
Walker, CA 96107

Bishop

1360 N. Main Street
Bishop, CA 93514



**Partner Services:
Department of
Human Services Sites**

Lamont

10215 Stobaugh Street
Lamont, CA 93241

Shafter

115 Central Valley Highway
Shafter, CA 93263

Mojave

2300 Highway 58
Mojave, CA 93501

Taft

119 North 10th Street
Taft, CA 93268

ETR JS 207 | UPDATED 12.2024

This Workforce Innovation and Opportunity Act Equal Opportunity Employer/Program is funded by the U.S. Department of Labor's Employment and Training Administration. For full federal funding disclosure details, visit employerstrainingresource.com/wdof/federal-funding-disclosure. Auxiliary aids and services available upon request.

Connect with Us



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employerstrainingresource.com

EXHIBIT "B"
Referral Chart

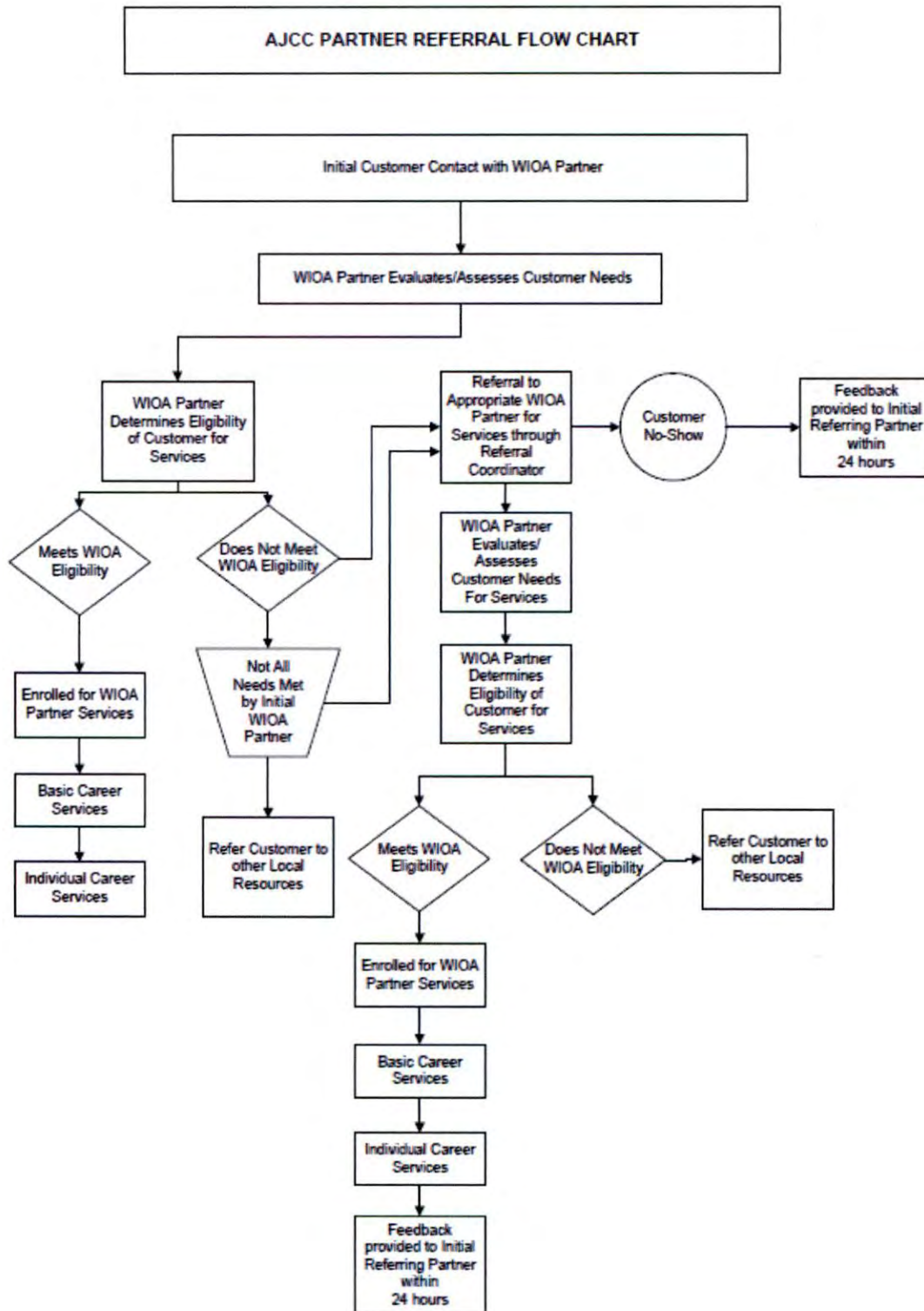


EXHIBIT "C"
SE AJCC

SOUTHEAST AJCC							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
		Contributors					
Cost Categories	Total Cost	ETR	EDD	DHS	DOR	Value	Balance to Allocate
	Equal Share	72.16%	15.26%	6.96%	5.62%	1	=====
Rent	\$ 694,710	\$ 501,303	\$ 106,013	\$ 48,352	\$ 39,043	\$ 694,710	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 227,022	\$ 163,819	\$ 34,644	\$ 15,801	\$ 12,759	\$ 227,022	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ 95,086	\$ 95,086	\$ -	\$ -	\$ -	\$ 95,086	\$ -
Equipment**	\$ 211	\$ 152	\$ 32	\$ 15	\$ 12	\$ 211	\$ -
Access Technology***	\$ 99,234	\$ 71,607	\$ 15,143	\$ 6,907	\$ 5,577	\$ 99,234	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 1,116,262	\$ 805,495	\$ 170,342	\$ 77,692	\$ 62,734	\$ 1,021,177	\$ -
Monthly Costs	\$ 93,022	\$ 67,125	\$ 14,195	\$ 6,474	\$ 5,228	\$ 85,098	\$ -
Total Infrastructure to Be Allocated to Colocated Partners:						\$	1,116,262
AJCC Infrastructure Budget							
Southeast AJCC							
KIM's Network of Comprehensive AJCCs							
Cost Category/Line Item		Line Item Cost Detail				Cost	
RENT							
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners				\$	694,710
Rental Cost Subtotals:						\$	694,710
Utilities & Maintenance							
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners				\$	124,897
6900 - INSURANCE		Paid by Partners				\$	32,582
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners				\$	1,967
7450 - OFFICE EXPENSE		Paid by Partners				\$	35,399
7458 - OFFICE EXPENSE-COPIER		Paid by Partners				\$	40,335
7460 - OFFICE EXP-IT		Paid by Partners				\$	42,586
7500 - PROF & SPEC SERVICES		Paid by Partners				\$	37,024
7525 - PSS/DATA PROCESSING		Paid by Partners				\$	182,684
7546 - PSS/DEPT SALARY REIMB		Paid by Partners				\$	166,454
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners				\$	8,570
7780 - UTILITIES		Paid by Partners				\$	7
LESS OPERATION COST PAID TO COUNTY		Paid by Partners				\$	(445,482)
Utilities & Maintenance Cost Subtotals:						\$	227,022
Equipment							
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners				\$	211
(with "x" value of equipment is deleted in cost spread) Value with New Equipment:						\$	211
Value without New Equipment						\$	-
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)							
7725 - SDE/PROMOTION		Paid by Partners				\$	99,234
Technology to Facilitate Access to the AJCC						\$	99,234
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)[See COMMON AJCC COSTS for Details]							
						\$	-
Common Identifier Subtotal:						\$	-
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS							
SEAJCC							
COST CATEGORY						TOTAL COST	
Subtotal: Rental Costs						\$	694,710
Subtotal: Utilities & Maintenance Costs						\$	227,022
Subtotal: Equipment Costs						\$	211
Subtotal: Technology to Facilitate Access Costs						\$	99,234
Subtotal: Common Identifier Costs						\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:						\$	1,021,177

EXHIBIT "D"
Equipment Lists

Equipment Costs By Location 2024-2025

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
Southeast AICC	1st Floor Reception/Lobby	Fax/Copier	1	2,687.50	2,687.50
	1st Floor Reception/Lobby	FOB	1	248.93	248.93
	1st Floor Reception/Lobby	Monitor	2	289.99	1,159.98
	1st Floor Reception/Lobby	PC	2	1,305.83	5,223.32
	1st Floor Reception/Lobby	Phone	1	336.88	336.88
	1st Floor Reception/Lobby	Printer	1	949.99	949.99
	1st Floor Reception/Lobby Total				10,604.58
	2nd Floor West Wing Lobby	Copier	1	1,098.56	1,098.56
	2nd Floor West Wing Lobby	HPP Printer	1	949.99	949.99
	2nd Floor West Wing Lobby	Monitor	1	289.99	289.99
	2nd Floor West Wing Lobby	PC	1	1,305.83	1,305.83
	2nd Floor West Wing Lobby Total				3,642.37
	Classroom #1	Copier	1	1,098.56	1,098.56
	Classroom #1	Monitor	2	815.00	1,231.20
	Classroom #1		7	289.99	2,029.93
	Classroom #1	PC	2	1,305.83	2,611.66
	Classroom #1		7	1,305.83	9,140.81
	Classroom #1	Printer	2	949.99	1,899.98
	Classroom #1 Total				18,810.14
	Classroom #2	Monitor	4	289.99	1,159.96
	Classroom #2	PC	4	1,305.83	5,223.32
	Classroom #2	Printer	1	949.99	949.99
	Classroom #2 Total				6,932.27
	Phone Infrastructure for 1600 E. Belle Terrace	DMCP Firewall	1	189.00	189.00
	Phone Infrastructure for 1600 E. Belle Terrace	Phone Switches	6	2,779.37	16,676.22
	Phone Infrastructure for 1600 E. Belle Terrace Total				16,865.22
	Resource Room	Accessories	1	8,000.00	8,000.00
	Resource Room	Copier	1	1,098.56	1,098.56
	Resource Room			3,289.56	3,289.56
	Resource Room	FOB	1	248.93	248.93
	Resource Room	PC	2	1,305.83	2,611.66
	Resource Room		23	1,305.83	30,034.09
	Resource Room	Printer	1	949.99	949.99
	Resource Room	Scanner	1	2,887.50	2,887.50
	Resource Room Total				46,916.29
Southeast AICC Total					182,981.87
Grand Total					182,981.87

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
Ridgecrest	Reception/Lobby/Resource Room	FOB	1	248.93	248.93
	Reception/Lobby/Resource Room	Monitor	1	289.99	289.99
	Reception/Lobby/Resource Room		5	289.99	1,449.95
	Reception/Lobby/Resource Room		6	289.99	1,739.94
	Reception/Lobby/Resource Room	PC	1	1,305.83	1,305.83
	Reception/Lobby/Resource Room		5	1,305.83	6,529.15
	Reception/Lobby/Resource Room		6	1,305.83	7,834.98
	Reception/Lobby/Resource Room Total				19,396.77
Ridgecrest Total					19,396.77
Grand Total					19,396.77

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
EPIC	Reception/Lobby	Copier	1	5,800.00	5,800.00
	Reception/Lobby	Monitor	5	289.99	1,449.95
	Reception/Lobby	PC	5	950.00	4,750.00
	Reception/Lobby Total				11,999.95
	Resource Room	CPU	2	1,100.00	2,200.00
	Resource Room	Fax - Data Carc	1	100.00	100.00
	Resource Room	Laptop	3	1,300.00	3,900.00
	Resource Room	Monitor	2	300.00	600.00
	Resource Room		10	218.00	2,180.00
	Resource Room	PC	10	900.00	9,000.00
	Resource Room	Printer	2	650.00	1,300.00
	Resource Room		3	350.00	1,050.00
	Resource Room Total				20,340.00
EPIC Total					32,339.95
Grand Total					32,339.95

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
Lake Isabella	Reception/Lobby	FOB	1	248.93	248.93
	Reception/Lobby	Monitor	1	289.99	289.99
	Reception/Lobby	PC	1	1,305.83	1,305.83
	Reception/Lobby Total				1,842.75
	Resource Room	Copier	1	3,864.00	3,864.00
	Resource Room	Fax	1	500.00	500.00
	Resource Room	Monitor	4	289.99	1,159.96
	Resource Room	PC	4	1,305.83	5,223.32
	Resource Room	Printer	1	949.99	949.99
	Resource Room Total				11,697.27
Lake Isabella Total					13,540.02
Grand Total					13,540.02

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
Oildale	Classroom #1	Monitor	20	289.99	5,799.80
	Classroom #1	PC	20	1,305.83	26,116.60
	Classroom #1 Total				31,916.40
	Classroom #2	Monitor	24	289.99	6,959.76
	Classroom #2	PC	24	1,305.83	31,339.92
	Classroom #2 Total				38,299.68
	Reception/Lobby	Copier	1	3,864.00	3,864.00
	Reception/Lobby	FOB	1	248.93	248.93
	Reception/Lobby	Monitor	2	289.99	579.98
	Reception/Lobby	PC	2	1,305.83	2,611.66
	Reception/Lobby Total				7,302.57
	Resource Room	Copier	1	3,864.00	3,864.00
	Resource Room	Fax	1	500.00	500.00
	Resource Room	Monitor	18	289.99	5,219.82
	Resource Room	PC	18	1,305.83	23,504.94
	Resource Room	Printer	1	949.99	949.99
	Resource Room Total				34,038.75
Oildale Total					111,557.48
Grand Total					111,557.48

Location	Sublocation	Equipment	Qty	Cost	Sum of Total
Back-to-Work Center	Reception/Lobby	FOB	1	248.93	248.93
	Reception/Lobby	Monitor	2	289.99	579.98
	Reception/Lobby	PC	2	1,305.83	2,611.66
	Reception/Lobby	Printer	1	949.99	949.99
	Resource Room Total				4,389.56
	Resource Room	PC	5	1,305.83	6,529.15
	Resource Room Total				6,529.15
	Resource Room	Copier	1	3,864.00	3,864.00
	Resource Room	Fax	1	500.00	500.00
	Resource Room	Monitor	5	289.99	1,449.95
	Resource Room	Printer	1	949.99	949.99
	Resource Room Total				6,763.94
Back-to-Work Center Total					17,681.65
Grand Total					17,681.65

As of: 4/14/2025

EXHIBIT "E"
Marketing/Outreach

Marketing/Outreach Technology to Facilitate Access to the AJCC												
see attached itemized cost of equipment (note: these costs are maintenance & operational costs)												
Item	Additional details	NA for CY	Total Cost	COSTS NOT INCLUDED IN AJCC								
				Southeast	Ridgecrest	Taft	Lake Isabella	Delano	Olive Dr.	TBC	EPIC	Shafter
				59%	3%	6%	13%	0%	11%	0%	8%	0%
Xerox Copier & Outreach Equipment Maintenance Costs	Large Color Production Copier (Average re: 25k/month)		24,007.12	14,056	819	1,397	3,178	-	2,662	-	1,895	-
Large Color Sign Printer	Approximately \$1k (Annual Maintenance)	X		-	-	-	-	-	-	-	-	-
B&W High Capacity Production Copier Minolta (BizHub)	Approximate 100k-150k copies annually	X		-	-	-	-	-	-	-	-	-
Cost of creation and maintenance of a center Website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual program partners.)	ITS Website Maintenance Charges at \$10,821.60/FY 2021-22 shared amongst 6 AJCC locations based on AJCC Traffic & then to be shared amongst partners		27,959.70	16,370	954	1,627	3,701	-	3,100	-	2,207	-
IT Contracted WAN Support & Equipment Maintenance	ITS Charges for Phone Equipment and WAN Support for CY		317,139.78	185,682	10,817	18,460	41,982	-	35,161	-	25,037	-
Cost of maintenance of a center's IT-Infrastructure and operations that provides outreach to customers by providing IT support to AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual program partners.)	ITS Infrastructure Maintenance Charges which support ETR IT staff 6 AJCC locations (SEAJCC, Delano, Ridgecrest, Lake Isabella, BTW Center, & Oildale) 10 PCs & Other Routers, Switches, Etc. & WinServer for DHCP (\$131.30) Phones (Does not include Equipment Costs, only estimates as to connectivity and operations)		35,268.12	20,649	1,203	2,053	4,669	-	3,910	-	2,784	-
Licensing for AJCC computers:	ACT, LanSchool, Nuance Pragon, Rosetta Stone, Win Learning, Zoom Text		68,654.00	40,196	2,342	3,996	9,088	-	7,612	-	5,420	-
Technology to Facilitate Access to the AJCC:				276,954	16,135	27,534	62,618	-	52,444	-	37,345	-
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)												
		NA for CY	Total Cost	Southeast	Ridgecrest	Taft	Lake Isabella	Delano	Oildale	BTWC	EPIC	Shafter
Creating New AJCC Signage (SEAJCC)	Estimated Cost \$2500-\$3000 (AJCC Window Graphic & Pylon sign change)	X		-	-	-	-	-	-	-	-	-
Creating New AJCC Signage (Ridgecrest)	Estimated Cost \$1500-\$2000 (AJCC Window Graphic & Pylon sign change)	X		-	-	-	-	-	-	-	-	-
Creating New AJCC Signage (Delano)	Estimated Cost \$2000-\$2500 (AJCC Window Graphic & Pylon sign change)	X		-	-	-	-	-	-	-	-	-
Olive Drive Signage	Only ETR Costs due to no colocated partners		6857.12	6,857	-	-	-	-	-	-	-	-
Outreach PC- & Monitor	90% of ~4 PCs & Monitors (\$1287.61*219.05)	X		-	-	-	-	-	-	-	-	-
Outreach Software	90% of Activity is used for AJCC Annual Cost Corel (5x\$250), Adobe (5x\$674), Graphics (\$3600), Constant Contact (\$500) PLUS Annual Cost of PC WindowsOS/MS Suite/Office365/AV for 5(505)		45,923.34	26,888	1,566	2,673	6,079	-	5,091	-	3,626	-
Common Identifier Subtotal:				33,745	1,566	2,673	6,079	-	5,091	-	3,626	-

EXHIBIT "F" – Ridgecrest AJCC

RIDGECREST AJCC						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	62.33%	37.67%	0.00%	1	=====
Rent	\$ 43,329	\$ 27,007	\$ 16,322	\$ -	\$ 43,329	\$ 0
Operational Costs Including Utilities/Maintenance*	\$ 108,960	\$ 67,915	\$ 41,045	\$ -	\$ 108,960	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ 3,741	\$ 3,741	\$ -	\$ -	\$ 3,741	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technology***	\$ 3,334	\$ 2,078	\$ 1,256	\$ -	\$ 3,334	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 159,363	\$ 99,331	\$ 60,032	\$ -	\$ 159,363	\$ -
Monthly Costs	\$ 13,280	\$ 8,278	\$ 5,003	\$ -	\$ 13,280	\$ -
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 159,363
AJCC Infrastructure Budget						
RIDGECREST AJCC						
KIM's Network of Comprehensive AJCCs						
Cost Category/Line Item		Line Item Cost Detail			Cost	
RENT						
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners			\$ 43,329	
Rental Cost Subtotals:					\$ 43,329	
Utilities & Maintenance						
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners			\$ 3,896	
6900 - INSURANCE		Paid by Partners			\$ 1,138	
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners			\$ 18,313	
7450 - OFFICE EXPENSE		Paid by Partners			\$ 2,510	
7458 - OFFICE EXPENSE-COPIER		Paid by Partners			\$ 1,767	
7460 - OFFICE EXP-IT		Paid by Partners			\$ 6,973	
7500 - PROF & SPEC SERVICES		Paid by Partners			\$ 1,835	
7525 - PSS/DATA PROCESSING		Paid by Partners			\$ 6,261	
7546 - PSS/DEPT SALARY REIMB		Paid by Partners			\$ 5,504	
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners			\$ 53,194	
7780 - UTILITIES		Paid by Partners			\$ 7,570	
LESS OPERATION COST PAID TO COUNTY		Paid by Partners			\$ -	
Utilities & Maintenance Cost Subtotals:					\$ 108,960	
Equipment						
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners			\$ -	
(with "x" value of equipment is deleted in cost spread) Value with New Equipment:					\$ -	
Value without New Equipment					\$ -	
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
7725 - SDE/PROMOTION		Paid by Partners			\$ 3,334	
Technology to Facilitate Access to the AJCC					\$ 3,334	
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)						
					\$ -	
Common Identifier Subtotal:					\$ -	
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
SEAJCC						
COST CATEGORY					TOTAL COST	
Subtotal: Rental Costs					\$ 43,329	
Subtotal: Utilities & Maintenance Costs					\$ 108,960	
Subtotal: Equipment Costs					\$ -	
Subtotal: Technology to Facilitate Access Costs					\$ 3,334	
Subtotal: Common Identifier Costs					\$ -	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:					\$ 155,622	

EXHIBIT "G" – Oildale AJCC

OLIVE DRIVE						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	100.00%	0.00%	0.00%	1	=====
Rent	\$ 164,610	\$ 164,610	\$ -	\$ -	\$ 164,610	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 197,273	\$ 197,273	\$ -	\$ -	\$ 197,273	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 26	\$ 26	\$ -	\$ -	\$ 26	\$ -
Access Technology***	\$ 10,929	\$ 10,929	\$ -	\$ -	\$ 10,929	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 372,838	\$ 372,838	\$ -	\$ -	\$ 372,838	\$ -
Monthly Costs	\$ 31,070	\$ 31,070	\$ -	\$ -	\$ 31,070	\$ -
Total Infrastructure to Be Allocated to Colocated Partners:					\$	372,838
AJCC Infrastructure Budget						
OLIVE DRIVE						
KIM's Network of Comprehensive AJCCs						
Cost Category/Line Item		Line Item Cost Detail			Cost	
RENT						
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners			\$	164,610
Rental Cost Subtotals:					\$	164,610
Utilities & Maintenance						
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners			\$	14,395
6900 - INSURANCE		Paid by Partners			\$	4,008
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners			\$	19,992
7450 - OFFICE EXPENSE		Paid by Partners			\$	9,774
7458 - OFFICE EXPENSE-COPIER		Paid by Partners			\$	3,664
7460 - OFFICE EXP-IT		Paid by Partners			\$	4,228
7500 - PROF & SPEC SERVICES		Paid by Partners			\$	4,161
7525 - PSS/DATA PROCESSING		Paid by Partners			\$	21,113
7546 - PSS/DEPT SALARY REIMB		Paid by Partners			\$	19,651
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners			\$	66,951
7780 - UTILITIES		Paid by Partners			\$	29,335
LESS OPERATION COST PAID TO COUNTY		Paid by Partners			\$	-
Utilities & Maintenance Cost Subtotals:					\$	197,273
Equipment						
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners			\$	26
(with "x" value of equipment is deleted in cost spread)					Value with New Equipment:	\$ 26
					Value without New Equipment	\$ -
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
7725 - SDE/PROMOTION		Paid by Partners			\$	10,929
Technology to Facilitate Access to the AJCC					\$	10,929
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)						
					\$	-
Common Identifier Subtotal:					\$	-
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
SEAJCC						
COST CATEGORY					TOTAL COST	
Subtotal: Rental Costs					\$	164,610
Subtotal: Utilities & Maintenance Costs					\$	197,273
Subtotal: Equipment Costs					\$	26
Subtotal: Technology to Facilitate Access Costs					\$	10,929
Subtotal: Common Identifier Costs					\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:					\$	372,838

EXHIBIT "H" Lake Isabella AJCC

LAKE ISABELLA						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	100.00%	0.00%	0.00%	<u>1</u>	=====
Rent	\$ 32,521	\$ 32,521	\$ -	\$ -	\$ 32,521	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 89,045	\$ 89,045	\$ -	\$ -	\$ 89,045	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 5,673	\$ 5,673	\$ -	\$ -	\$ 5,673	\$ -
Access Technology***	\$ 3,644	\$ 3,644	\$ -	\$ -	\$ 3,644	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 130,882	\$ 130,882	\$ -	\$ -	\$ 130,882	\$ -
Monthly Costs	\$ 10,907	\$ 10,907	\$ -	\$ -	\$ 10,907	\$ -
Total Infrastructure to Be Allocated to Colocated Partners: \$						130,882
AJCC Infrastructure Budget						
LAKE ISABELLA						
KIM's Network of Comprehensive AJCCs						
Cost Category/Line Item		Line Item Cost Detail			Cost	
RENT						
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners			\$	32,521
Rental Cost Subtotals:					\$	32,521
Utilities & Maintenance						
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners			\$	8,102
6900 - INSURANCE		Paid by Partners			\$	1,185
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners			\$	16
7450 - OFFICE EXPENSE		Paid by Partners			\$	4,231
7458 - OFFICE EXPENSE-COPIER		Paid by Partners			\$	2,845
7460 - OFFICE EXP-IT		Paid by Partners			\$	4,360
7500 - PROF & SPEC SERVICES		Paid by Partners			\$	1,303
7525 - PSS/DATA PROCESSING		Paid by Partners			\$	6,567
7546 - PSS/DEPT SALARY REIMB		Paid by Partners			\$	5,590
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners			\$	49,723
7780 - UTILITIES		Paid by Partners			\$	5,122
LESS OPERATION COST PAID TO COUNTY		Paid by Partners			\$	-
Utilities & Maintenance Cost Subtotals:					\$	89,045
Equipment						
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners			\$	5,673
(with "x" value of equipment is deleted in cost spread)Value with New Equipment:					\$	5,673
Value without New Equipment					\$	-
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
7725 - SDE/PROMOTION		Paid by Partners			\$	3,644
Technology to Facilitate Access to the AJCC					\$	3,644
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)						
					\$	-
Common Identifier Subtotal:					\$	-
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
SEAJCC						
COST CATEGORY					TOTAL COST	
Subtotal: Rental Costs					\$	32,521
Subtotal: Utilities & Maintenance Costs					\$	89,045
Subtotal: Equipment Costs					\$	5,673
Subtotal: Technology to Facilitate Access Costs					\$	3,644
Subtotal: Common Identifier Costs					\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:					\$	130,882

EXHIBIT "I" – WALKER AJCC

MONO COUNTY						
WALKER						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate	
Rent	13,200	6,600	6,600	13,200	0	
Utilities/Maintenance	6,398	3,199	3,199	6,398	0	
Other Ops						
Equipment	1,000	1,000	-	1,000	0	X
Access Technology	-	-	-	-	0	
Common Identifier	3,000	3,000	-	3,000	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	23,598	13,799	9,799	23,598	0	
Estimated Monthly Costs	1,967	1,150	817	1,967		
Total Infrastructure to Be Allocated to Colocated Partners: \$ 23,598.00						
AJCC Infrastructure Budget						
Walker AJCC						
KIM's Network of Affiliate AJCCs						
Cost Category/Line Item	Line Item Cost Detail			Cost		
RENT						
Rental of Facilities	Annual Rent			\$	12,000	
Storage Facility	Annual Rental Cost			\$	1,200	
Other:						
Rental Cost Subtotals:				\$	13,200	\$ 13,200
Utilities & Maintenance						
Liberty Utilities	50% Split with DHS			\$	2,766	
Amerigas	50% Split with DHS			\$	1,678	
Telephone (Landlines)	50% Split with DHS			\$	1,800	
PO Box	50% Split with DHS			\$	154	
Alarm System	50% Split with DHS--Tyco Alarm Service					
Other:						
Utilities & Maintenance Cost Subtotals:				\$	6,398	
Equipment						
Technology Equipment	PCs, Monitors, UPS			\$	1,040	**Value
A/C Units	For Center Cooling			\$	592	**Value
Copier Charges	For AJCC			\$	1,000	
Fax Machines	For AJCC					
Other:	Resource Room Office Furnishings & Supplies			\$	1,612	
Value with New Equipment:				\$	4,244	
(with "x" value of equipment is deleted in cost spread)Value without New Equipment				\$	1,000	
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
No identifiable costs				\$	-	
				\$	-	
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)						
Signage	Walker Signage			\$	3,000	
Common Identifier Subtotal:				\$	3,000	
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
Walker						
COST CATEGORY				TOTAL COST		
Subtotal: Rental Costs				\$	13,200	
Subtotal: Utilities & Maintenance Costs				\$	6,398	
Subtotal: Equipment Costs				\$	1,000	
Subtotal: Technology to Facilitate Access Costs				\$	-	
Subtotal: Common Identifier Costs				\$	3,000	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:				\$	23,598	

^^^ AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "J" – Mammoth Lakes

MONO COUNTY MAMMOTH LAKES						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate	
Rent	236,916	11,846	225,070	236,916	0	
Utilities/Maintenance	15,011	751	14,260	15,011	0	
Other Ops						
Equipment	1,416	1,416	-	1,416	0	X
Access Technology	-	-	-	-	0	
Common Identifier	-	-	-	-	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	253,343	14,013	239,330	253,343	0	
Estimated Monthly Costs	21,112	1,168	19,944	21,112		
Total Infrastructure to Be Allocated to Colocated Partners: \$ 253,343.00						
AJCC Infrastructure Budget Mammoth AJCC KIM's Network of Affiliate AJCCs						
Cost Category/Line Item	Line Item Cost Detail			Cost		
RENT						
Rental of Facilities	5% of Annual Rent paid by DHS			\$	11,846	
Other:						
Rental Cost Subtotals:				\$	11,846	
Utilities & Maintenance						
Included in Rent Costs	5% of Total Utilities - \$15,011			\$	751	
Other:						
Utilities & Maintenance Cost Subtotals:				\$	751	
Equipment						
AJCC Furnishings	Resource Room Office Furnishings & Supplies			\$	1,416	
AJCC Computers & Printers	Computers, Printers, UPS			\$	2,007	**Value
Other:						
Value with New Equipment:				\$	3,423	
(with "x" value of equipment is deleted in cost spread)Value without New Equipment				\$	1,416	
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
No identifiable costs				\$	-	0
				\$	-	
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)						
No identifiable costs				\$	-	
Common Identifier Subtotal:				\$	-	
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
Mammoth Lakes						
COST CATEGORY				TOTAL COST		
Subtotal: Rental Costs				\$	11,846	
Subtotal: Utilities & Maintenance Costs				\$	751	
Subtotal: Equipment Costs				\$	1,416	
Subtotal: Technology to Facilitate Access Costs				\$	-	
Subtotal: Common Identifier Costs				\$	-	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:				\$	14,013	

*** AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "K" – Inyo AJCC

INYO COUNTY							
1360 N. Main Street, Bishop							
		Contributors					
Cost Categories	Total Cost	WIOA	County Mental Health	Social Services	Value	Balance to Allocate	
	Equal Share	1%	4%	95%	1		
Rent	225,245	2,790	9,010	213,983	225,245	0	
Utilities/Maintenance Other Ops *	211,621	2,621	22	20,571	211,621	0	
Equipment**	525	525	-	-	525	0	X
Access Technology***	-	-	-	-	-	0	
Common Identifier****	-	-	-	-	-	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	437,391	5,936	9,032	234,554	437,391	0	
Estimated Monthly Costs	36,449	495	753	19,546	36,449		
Total Infrastructure to Be Allocated to Colocated Partners: \$ 437,391.00							
AJCC Infrastructure Budget Inyo County/Independence AJCC KIM's Network of Affiliate AJCCs							
Cost Category/Line Item	Line Item Cost Detail			Cost			
RENT							
Rental of Facilities	Annual			\$ 225,245			
Other:				\$ -			
Rental Cost Subtotals:				\$ 225,245			
Utilities & Maintenance							
Utilities for Inyo	Costs supplied by Inyo County			\$ 211,621			
General Operating & A87 Costs	Costs supplied by Inyo County						
Alarm System	Costs supplied by Inyo County						
Utilities & Maintenance Cost Subtotals:				\$ 211,621			
Equipment							
Printer	Costs supplied by Inyo County			\$ 1,000		**Value	
Furnishings	Costs supplied by Inyo County			\$ 325			
AJCC Computers	Costs supplied by Inyo County			\$ 4,000		**Value	
Card Scanner	Purchased by ETR			\$ 200			
A-87 Other Costs for WIOA	Costs supplied by Inyo County						
Value with New Equipment:				\$ 5,525			
(with "x" value of equipment is deleted in cost spread)Value without New Equipment				\$ 525			
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)							
No identifiable costs				\$ -			
				2659.5 \$ -			
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)							
No identifiable costs				\$ -			
Common Identifier Subtotal:				\$ -			
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS							
Bishop							
COST CATEGORY				TOTAL COST			
Subtotal: Rental Costs				\$ 225,245			
Subtotal: Utilities & Maintenance Costs				\$ 211,621			
Subtotal: Equipment Costs				\$ 525			
Subtotal: Technology to Facilitate Access Costs				\$ -			
Subtotal: Common Identifier Costs				\$ -			
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:				\$ 437,391			

^^^ AJCC Equipment valued at Cost provided by Inyo County. Replacement schedule to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "L" – Business Center AJCC

BTWC						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	100.00%	0.00%	0.00%	<u>1</u>	=====
Rent	\$ 128,433	\$ 128,433	\$ -	\$ -	\$ 128,433	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 190,441	\$ 190,441	\$ -	\$ -	\$ 190,441	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 26	\$ 26	\$ -	\$ -	\$ 26	\$ -
Access Technology***	\$ 12,025	\$ 12,025	\$ -	\$ -	\$ 12,025	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 330,925	\$ 330,925	\$ -	\$ -	\$ 330,925	\$ -
Monthly Costs	\$ 27,577	\$ 27,577	\$ -	\$ -	\$ 27,577	\$ -
Total Infrastructure to Be Allocated to Colocated Partners: \$						330,925
AJCC Infrastructure Budget						
BTWC						
KIM's Network of Comprehensive AJCCs						
Cost Category/Line Item		Line Item Cost Detail			Cost	
RENT						
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners			\$	128,433
Rental Cost Subtotals:					\$	128,433
Utilities & Maintenance						
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners			\$	15,187
6900 - INSURANCE		Paid by Partners			\$	3,974
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners			\$	16,350
7450 - OFFICE EXPENSE		Paid by Partners			\$	5,437
7458 - OFFICE EXPENSE-COPIER		Paid by Partners			\$	6,433
7460 - OFFICE EXP-IT		Paid by Partners			\$	5,076
7500 - PROF & SPEC SERVICES		Paid by Partners			\$	4,499
7525 - PSS/DATA PROCESSING		Paid by Partners			\$	22,241
7546 - PSS/DEPT SALARY REIMB		Paid by Partners			\$	20,093
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners			\$	71,020
7780 - UTILITIES		Paid by Partners			\$	20,131
LESS OPERATION COST PAID TO COUNTY		Paid by Partners			\$	-
Utilities & Maintenance Cost Subtotals:					\$	190,441
Equipment						
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners			\$	26
(with "x" value of equipment is deleted in cost spread)Value with New Equipment:					\$	26
Value without New Equipment					\$	-
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
7725 - SDE/PROMOTION		Paid by Partners			\$	12,025
Technology to Facilitate Access to the AJCC					\$	12,025
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)						
					\$	-
Common Identifier Subtotal:					\$	-
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
SEAJCC						
COST CATEGORY					TOTAL COST	
Subtotal: Rental Costs					\$	128,433
Subtotal: Utilities & Maintenance Costs					\$	190,441
Subtotal: Equipment Costs					\$	26
Subtotal: Technology to Facilitate Access Costs					\$	12,025
Subtotal: Common Identifier Costs					\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:					\$	330,925

EXHIBIT "M" – EPIC AJCC

EPIC						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	DOR	Value	Balance to Allocate
	Equal Share	100.00%	0.00%	0.00%	1	=====
Rent	\$ 121,612	\$ 121,612	\$ -	\$ -	\$ 121,612	\$ -
Operational Costs Including Utilities/Maintenance*	\$ 255,611	\$ 255,611	\$ -	\$ -	\$ 255,611	\$ -
Operational Costs not included in Lease/Ops Costs*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment**	\$ 32	\$ 32	\$ -	\$ -	\$ 32	\$ -
Access Technology***	\$ 41,991	\$ 41,991	\$ -	\$ -	\$ 41,991	\$ -
Common Identifier****	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals with Total Partner Allocations & Remaining Allocation Amt	\$ 419,245	\$ 419,245	\$ -	\$ -	\$ 419,245	\$ -
Monthly Costs	\$ 34,937	\$ 34,937	\$ -	\$ -	\$ 34,937	\$ -
Total Infrastructure to Be Allocated to Colocated Partners:					\$	419,245
AJCC Infrastructure Budget						
EPIC						
KIM's Network of Comprehensive AJCCs						
Cost Category/Line Item		Line Item Cost Detail			Cost	
RENT						
7650 - RENTS & LEASES, STRUCTURES		Paid by Partners			\$	121,612
Rental Cost Subtotals:					\$	121,612
Utilities & Maintenance						
6841 - COMM-TELEPHONE & TELEGRAPH		Paid by Partners			\$	16,687
6900 - INSURANCE		Paid by Partners			\$	4,844
7001 - MAINT STRUCT, IMP & GRNDS-GENL		Paid by Partners			\$	55
7450 - OFFICE EXPENSE		Paid by Partners			\$	5,247
7458 - OFFICE EXPENSE-COPIER		Paid by Partners			\$	16,865
7460 - OFFICE EXP-IT		Paid by Partners			\$	4,504
7500 - PROF & SPEC SERVICES		Paid by Partners			\$	5,290
7525 - PSS/DATA PROCESSING		Paid by Partners			\$	26,618
7546 - PSS/DEPT SALARY REIMB		Paid by Partners			\$	23,389
7700 - SPECIAL DEPARTMENTAL EXPENSE		Paid by Partners			\$	132,940
7780 - UTILITIES		Paid by Partners			\$	19,170
LESS OPERATION COST PAID TO COUNTY		Paid by Partners			\$	-
Utilities & Maintenance Cost Subtotals:					\$	255,611
Equipment						
7630 - RENTS & LEASES, EQUIPMENT		Paid by Partners			\$	32
(with "x" value of equipment is deleted in cost spread) Value with New Equipment:					\$	32
Value without New Equipment					\$	-
Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)						
7725 - SDE/PROMOTION		Paid by Partners			\$	41,991
Technology to Facilitate Access to the AJCC					\$	41,991
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)						
					\$	-
Common Identifier Subtotal:					\$	-
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS						
SEAJCC						
COST CATEGORY					TOTAL COST	
Subtotal: Rental Costs					\$	121,612
Subtotal: Utilities & Maintenance Costs					\$	255,611
Subtotal: Equipment Costs					\$	32
Subtotal: Technology to Facilitate Access Costs					\$	41,991
Subtotal: Common Identifier Costs					\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:					\$	419,245